

RESOLUTION NO. 450-A FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Kristen Blais
	Melissa Jeffers
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden
	Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution provisionally appointing Laura L. Relation to the position of Assessment Clerk, Grade 8, in the Assessors Office.

BE IT RESOLVED that Laura L. Relation be, and hereby is, provisionally appointed to the position of Assessment Clerk, Grade 8, in the Assessors Office at an annual salary of \$40,983, effective December 9, 2024, pending the establishment of an appropriate eligible list.

RESOLUTION NO. 450-B FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Kristen Blais
	Melissa Jeffers
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden
	Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution permanently appointing Adrianna M. Palleschi to the position of Typist, Grade 6, in the Building Department.

WHEREAS, the Personnel Officer has certified Adrianna M. Palleschi as eligible for appointment from eligible list TY097-24A, established November 6, 2024;

BE IT RESOLVED that Adrianna M. Palleschi be, and hereby is, appointed to the position of Typist, Grade 6, in the Building Department at an annual salary of \$36,450, effective December 9, 2024.

RESOLUTION NO. 450-C FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Kristen Blais
	Melissa Jeffers
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden
	Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution permanently promoting John A. Ekmalian to the position of Working Foreman, Grade 26, in the DPW/Division of Highway.

BE IT RESOLVED that John A. Ekmalian be, and hereby is, permanently promoted to the position of Working Foreman, Grade 26, in the DPW/Division of Highway at an annual salary of \$65,472, effective December 9, 2024.

RESOLUTION NO. 450-D FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Kristen Blais
	Melissa Jeffers
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden
	Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution appointing Zachary F. Zepka to the position of Highway Maintenance Worker, Grade 8, in the DPW/Division of Highway.

BE IT RESOLVED that Zachary F. Zepka be, and hereby is, appointed to the position of Highway Maintenance Worker, Grade 8, in the DPW/Division of Highway at an hourly rate of \$21.77, effective December 9, 2024.

RESOLUTION NO. 450-E FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Kristen Blais
	Melissa Jeffers
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden
	Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution provisionally appointing William J. Hartshorne, Jr. to the position of Heavy Equipment Mechanic, Grade 11, in the DPW/Division of Highway.

BE IT RESOLVED that William J. Hartshorne, Jr. be, and hereby is, appointed to the position of Heavy Equipment Mechanic, Grade 11, in the DPW/Division of Highway at an hourly rate of \$24.24, effective December 9, 2024, pending the establishment of an appropriate eligible list.

RESOLUTION NO. 450-F FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Kristen Blais
	Melissa Jeffers
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden
	Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution permanently appointing David C. Ogden to the position of Water Treatment Plant Operator Trainee, Grade 15, in the DPW/Division of Latham Water.

WHEREAS, the Personnel Officer has certified David C. Ogden as eligible for appointment from eligible list WS097-24A, established November 6, 2024;

BE IT RESOLVED that David C. Ogden be, and hereby is, appointed to the position of Water Treatment Plant Operator Trainee, Grade 15, in the DPW/Division of Latham Water at an annual salary of \$43,737, effective December 9, 2024.

RESOLUTION NO. 451 FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Kristen Blais
	Melissa Jeffers
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden
	Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution accepting the revised Senior Citizen Club Guidelines for the Senior Resources Department.

WHEREAS, the Senior Citizen Club Committee desired to consider modifications to the club guidelines;

BE IT RESOLVED that the revised Senior Citizens club Guidelines attached hereto as Exhibit "A" be, and hereby are, accepted.

Senior Club Guidelines

The contract between the Town of Colonie and the six funded senior citizen clubs states that the clubs will comply with all the rules and regulations of the Town of Colonie Senior Citizens Club Guidelines and Club Committee By-Laws. If a club cannot comply with these requirements, they could lose their funding. The non-compliance would have to be proven in order for the loss of funding.

The six funded clubs in the Town of Colonie are:

- Christ Our Light Seniors
- Colonie Senior Citizens Club, Inc.
- Lisha Kill Senior Citizens Club, Inc.
- Menands Senior Citizens Club
- Towers of Colonie Silver Streakers, Inc.
- Thunder Road Seniors

Definitions

Accessibility - It is required that any Town-funded club site must be handicap accessible to the extent it is possible.

Allocation of Town Funds - Each senior citizen club, in order to be authorized to receive Town funds, must have at least 50 paid members. If a club is unable to maintain the membership requirement for more than a year, the club can lose their Town funding and the members will have the option to become a paid member of one of the other funded clubs.

In order to receive their Town funding, each club must do the following:

- Submit their Town Contract that is signed by the President to the Senior Resources Dept. with a copy of their certificate of liability insurance listing the Town of Colonie as an additional insured.
- Complete the annual audit of the Town Funds for the previous calendar year.
- Submit the list of officers for the year.
- Submit a projected budget of how the club will utilize their Town funding.
- Submit the annual report outlining in detail how the club spent Town funds for allowable functions as outlined under ***Use of Town Funds***.

****Payments will be disbursed in one payment after the club has provided all required year-end documents that are listed above****

All Town funds including collected social member fees must be expended by December 31st of the year the funds were received. Any funds not used by that date must be returned to the Senior Resources Department by January 15th of the next calendar year. A check should be made out to the Town of Colonie Senior Resources Department.

Anti-Bullying Policy - The Town of Colonie maintains a zero tolerance policy in regards to senior bullying behavior. Senior Bullying is defined as an intentional and repetitive behavior involving an imbalance of power or strength between seniors. In an effort to improve and enhance the respect and dignity within our senior club members, Club Officers will be required to attend Senior Anti-Bullying training provided by Senior Resources Department on an annual basis. Should a situation arise, the Senior Resources Department will work with the club involved as well as the individuals affected to resolve the problem.

Audit of Town Funds - The Senior Resources Department will conduct an annual audit of Town funds. Club treasurers will be required to bring their ledger book, bank statements and any receipts or other paperwork regarding how they spent Town funds.

Health Cards - All members shall complete a health card that is to be kept in the members' lanyard on their person in case of a medical emergency. The health card should be initialed each year to make sure that it is

EXHIBIT "A"

up to date. Members will be required to wear their ID cards when attending any/all club events including but not limited to: monthly business meetings, weekly gatherings/socials, weekly games (including Mah Jongg, Bridge, Pinochle), club sponsored parties, golf league play and all Town funded club trips. Any questions on this can be directed to the Senior Resources Department for clarification.

Membership Dues - Membership dues are determined by each individual club and are to be collected by February 15th every year. Each club must submit a list of their paid **primary** members to the Senior Resources Department twice a year on March 1st & September 30th. The list will show the name, date of birth, phone number and address of the primary members and will be the basis for the allocation of funds to the six clubs.

Officers – Each club must maintain the following officers or their Town funding could be affected: President, Vice President, Secretary, Treasurer, Membership Chair, Tour Director, Colonie Senior Citizens Club Committee Representative & Alternate. A list of these officers is due to the Senior Resource Department by December 31st for the upcoming calendar year. The President and Treasurer **can't** be a tour director; however, they are able to be part of a tour committee that plans the trips.

Record Keeping - All receipts and canceled checks of Town funds should be kept in a separate bank account and ledger book that is maintained by the club's treasurer. All financial records must be kept for six years. Budget and year-end reports should be kept permanently for historical purposes.

Reports - A monthly budget report, which shows the club's expenditures for the month, is due to the Senior Resources Department by the 15th of the following month. Trip reports with **trip rosters (including name, phone number and primary club of participant)** should also be sent to the Senior Resources Department by the 15th of the following month showing any trips the club went on utilizing Town funds.

Resident - A resident is someone who is domiciled in the Town and is 55 years of age or older. Should the membership chair need to confirm Town residency of potential or existing members, they should contact Senior Resources Department for clarification.

Types of Membership - Each club has the option of having paid resident primary, associate and social members as explained below:

- **Primary Member** - Is a Town resident who is at least 55 years old. These members can only be primary in 1 of the 6 clubs at a time and are counted in the Town's funding allocation. They can hold office (only in one club at a time), are allowed to vote and make motions. If a primary member of a club should move outside of the Town of Colonie, they may continue to participate in club activities as a social member only. The club(s) must remove the member from their list and report this change to the Town for funding purposes by the September 30th deadline.
- **Associate Member** - Is a Town resident who is at least 55 years old and has a current primary membership. In addition, they can maintain an associate membership in any/all remaining five clubs. They will not be counted towards the Town's funding allocation of the club in which they are associate members of. They are allowed to hold office (only in one club at a time), are allowed to vote and make motions.
- **Social Member** - Is a **non-resident** person wishing to join one of the six senior clubs, but are not counted in the Town's funding allocation. If the individual club by-laws allow, they can hold office, be appointed to serve on committees or vote. The Senior Resources Department will maintain a social member roster for each club as these members need to be verified to go on club sponsored bus trips.

Use of Town Funds - Town funds **can** be used for transportation, education, recreation, office supplies and insurance costs. They **cannot** be used for overnight or casino/gambling trips, personal transportation, meals, payments to officers, trophies, prizes or donations to another non-profit organization.

Town Funded Trips - Members must be a paid **primary or social** member of any of the six (6) clubs and have the current year membership card in their lanyard in order to sign-up for a Town-funded trip or activity. Primary/Associate members must be afforded an equal and reasonable opportunity to sign-up for any Town funded trips, after which social members will be allowed to sign-up and will be charged an extra fee that is determined by the Senior Resource Department on an annual basis. A bus trip using Town funds must fill 75% of the bus unless prior approval is received from The Senior Resources Department before the date of the trip.

Individual participants who have a special need should let the tour director know when they sign up for the trip or activity. The clubs do not have employees to provide assistance with special needs or handicapped individuals, so your understanding is appreciated if your request is not accommodated. Please do not assume that any other club member will assist you, as they may not be physically able to do so. Please make your plans accordingly. If space is available, a companion may accompany the person with special needs with payment for the companion at the normal cost of the trip.

RESOLUTION NO. 452 FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor Peter G. Crummey
 Councilwomen Kristen Blais
 Melissa Jeffers
 Councilmen Rick Field, Sr.
 Alvin Gamble
 Jeffrey Madden
 Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution awarding the bid to Legacy Hospitality & Entertainment Group, LLC in connection with catering the Senior Resources 2025 Lunch & Learn Program for 11 months and authorizing the Supervisor to execute an agreement and renewal agreements for same.

WHEREAS, pursuant to advertisement on October 30, 2024, one (1) bid was received in connection with catering the Senior Resources 2025 Lunch & Learn Program:

Vendor	Total Amount Bid
Legacy Hospitality & Entertainment Group, LLC	\$ 49,900

WHEREAS, after review of the bid by the Director of Purchasing and General Services;
and

WHEREAS, the Senior Resources 2025 Lunch & Learn Program will sponsor 11 luncheons, January 2025 through November 2025;

BE IT RESOLVED, the Supervisor be, and hereby is, authorized to execute any renewal agreements between the Town and Legacy Hospitality & Entertainment Group, LLC, which may be annually renewed through December 31, 2028 by mutual consent and unchanged terms;

BE IT RESOLVED that the bid be awarded to the sole bidder, Legacy Hospitality & Entertainment Group, LLC for a total cost of \$49,900; and

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to execute an agreement for same; and

BE IT FURTHER RESOLVED that such agreement is subject to the review and approval of the Town Attorney's Office.

RESOLUTION NO. 453 FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Kristen Blais
	Melissa Jeffers
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden
	Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution declaring used cell phones as surplus and authorizing the Director of Purchasing and General Services to sell the cell phones to PaceButler Corporation.

WHEREAS, the Town has 36 used cell phones that various Town departments no longer use or need; and

WHEREAS, PaceButler Corporation has offered the Town \$515.00 for the 36 cell phones;

BE IT RESOLVED that the used cell phones be, and hereby are, declared surplus; and

BE IT RESOLVED that the Town will sell the cell phones to PaceButler Corporation for \$515.00.

RESOLUTION NO. 454 FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Kristen Blais
	Melissa Jeffers
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden
	Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution rescinding all prior resolutions pertaining to adopting a Fee Schedule for the Police Department and adopting a new Fee Schedule for the Police Department for the year 2025.

BE IT RESOLVED that all prior resolutions pertaining to the adoption of a Fee Schedule for the Police Department be, and hereby are rescinded; and

BE IT FURTHER RESOLVED that a new fee schedule be, and hereby is, adopted as set forth in the attached Exhibit “A”, effective January 1, 2025.

**2025
FEE SCHEDULE
POLICE DEPARTMENT**

SERVICE:

FEE:

PHOTO REPRINTS:

8x10 Black and White:

\$10.00 Per Photo

Other Size Black and White:

Vendor Cost Plus \$10.00 Service Fee Per Request

Any Size Color:

Vendor Cost Plus \$10.00 Service Fee Per Request

Slides:

Vendor Cost Plus \$10.00 Service Fee Per Request

VIDEO REPRODUCTION:

Vendor Cost Plus \$10.00 Service Fee Per Request

AUDIO REPRODUCTION:

\$10.00 Per Request

ACCIDENT RECONSTRUCTION

SCALE DRAWING REPRODUCTION: Vendor Cost Plus \$10.00 Service Fee Per Request

BUSINESS RECORDS:

8 ½ X 11 OR 8 ½ X 14:

\$00.25 Per Page

ANNUAL POLICE RANGE

MAINTENANCE FEE

\$600.00

ANNUAL EVOC USAGE FEE

\$300 per usage day

SUPPLEMENTAL POLICE

PERSONNEL:

\$95.00 Per Hour Per Officer

(Requires Signed Application and Release)

EXHIBIT “A”

RESOLUTION NO. 455 FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Kristen Blais
	Melissa Jeffers
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden
	Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution rescinding all prior resolutions pertaining to adopting a Fee Schedule for the DPW/Division of Pure Waters and adopting a new Fee Schedule for DPW/Division of Pure Waters for the year 2025.

BE IT RESOLVED that all prior resolutions pertaining to the adoption of a Fee Schedule for the DPW/Division of Pure Waters be, and hereby are rescinded; and

BE IT FURTHER RESOLVED that a new fee schedule be, and hereby is, adopted as set forth in the attached Exhibit “A”, effective January 1, 2025.



Peter G. Crummey
Town Supervisor

TOWN OF COLONIE
DEPARTMENT OF PUBLIC WORKS
DIVISION OF PURE WATERS
347 Old Niskayuna Road
Latham, New York 12110

Telephone: (518) 783-2766 Ext 4
Fax: (518) 783-2883
www.colonie.org/departments/purewaters

2024 Pure Waters Permit and Fee Schedule

Sewer Connection Permits (new connections to existing public sewers)

Residential:	One, two and three family structures ¹ (Four or more units shall be classified as Commercial)	\$600.00	\$400.00
Commercial:	Base Fee (Includes up to 20 Fixture Units)	\$1300.00	\$900.00
	Additional Fixture Units ² (Per Fixture Unit)	\$20.00/Fix.	\$18.00 /Fix. Unit
	External Oil/Water Separator Fee (Per System)		\$450.00
Industrial: ³	Base Fee (Includes up to 20 Fixture Units)	\$1500.00	\$1,300.00
	Additional Fixture Units (Per Fixture Unit)	\$20.00/Fix.	\$18.00/Fix. Unit
	External Oil/Water Separator Fee (Per System)		\$450.00

Sewer Modification Permits (additions or alterations to existing private sewers)

Residential:	Repair (Replacement not associated with other construction)		No Fee
	Demolition (Discontinuance of service)	\$100.00	\$90.00
	Addition / Relocation (Replacement resulting from other construction)		\$150.00
Commercial:	Repair (Replacement not associated with other construction)		No Fee
	Demolition (Discontinuance of service)	\$200.00	\$185.00
	Addition / Relocation (Replacement resulting from other construction)	\$20.00/Fix \$18.00 /Fix. Unit \$200.00 (\$185.00 minimum)	
	External Oil/Water Separator Fee (Per System)		\$450.00
Industrial:	Repair (Replacement not associated with other construction)		No Fee
	Demolition (Discontinuance of service)		\$450.00
	Addition / Relocation (Replacement resulting from other construction)	\$20.00/Fix \$18.00 /Fix. Unit \$360.00 (\$350.00 minimum)	
	External Oil/Water Separator Fee (Per System)		\$450.00

An Equal Opportunity Employer

EXHIBIT "A"

2024 Pure Waters Permit and Fee Schedule (Continued)

Other Fees:

Permit Extension ⁴ (1 year increments)	Residential	\$60.00	\$50.00
	Commercial	\$85.00	\$75.00
	Industrial	\$160.00	\$150.00
Off Hours Inspections (staff permitting w/ 2 hour minimum)	All classes of permits	\$175.00/hr. \$160.00 /hr or portion thereof	
Temporary Discharge ⁵	(In addition to connection and disconnection permit fees)	\$3.00 /1,000gal	
Industrial User Program Fee ⁶	(Through Sewer Assessment)	3 SW00 6 Points	

Notes:

1. Applies to single family homes, multi-family homes, condominiums and townhouses
2. Additional Fixture Units as per the attached schedule
3. All Industrial permits are subject to additional fees/conditions/limitations depending upon nature of discharge and available treatment capacity as per Local Law
4. All permits expire two (2) years after issuance; renewals available until permit expiration date after which a new permit will be required
5. Minimum charge based upon "normal sewage" as defined by Local Law; additional fees may be applied for high strength waste
6. SW006 "Points" as adopted by Town Board

Fees are non-refundable

2024 Pure Waters Permit and Fee Schedule
(Continued)

SANITARY DRAINAGE FIXTURE UNIT VALUE SCHEDULE

<u>Fixtures to be Installed or Provided for :</u>	<u>Fixture Unit Value</u>
Bathtub with 1 ½" trap.....	2
Bathtub with 2" trap.....	3
Bidet with 1 ½" trap.....	3
Combination sink and wash tray with 1 ½" trap.....	3
Combination sink and wash tray with food waste grinder unit.....	4
(separate 1 ½" trap for each unit)	
Dental unit or cuspidor.....	1
Dental lavatory.....	1
Drinking fountain.....	½
Dishwasher, domestic type.....	2
Floor drain.....	1
Kitchen sink, domestic type.....	2
Kitchen sink, domestic type with food waste grinder unit.....	3
Lavatory with 1 ½" waste plug outlet.....	2
Lavatory with 1 ¼" or 1 3/8" waste plug outlet.....	1
Lavatory (barber shop, beauty parlor or surgeons).....	2
Lavatory, multiple type (wash fountain or wash sink) per each equivalent Unit.....	2
Laundry tray (one or two compartment).....	2
Shower stall.....	2
Showers (group) units per head.....	3
Sink (surgeons).....	3
Sink (flushing rim type, direct flush valve).....	8
Sink (janitor mop sink, service type with floor outlet trap standard).....	3
Sink (service type with P trap).....	2
Sink (pot, scullery, or similar type).....	4
Urinal (1" flush valve).....	8
Urinal (3/4" flush valve).....	4
Urinal (flush tank).....	4
Water closet (direct flush valve).....	8
Water closet (flush tank).....	4
Swimming pool, per each 1000 gallons of capacity.....	1
Unlisted fixture, 1 ¼" or less fixture drain or trap size.....	1
Unlisted fixture, 1 ½" fixture drain or trap size.....	2
Unlisted fixture, 2" fixture drain or trap size.....	3
Unlisted fixture, 2 ½" fixture drain or trap size.....	4
Unlisted fixture, 3" fixture drain or trap size.....	5
Unlisted fixture, 4" fixture drain or trap size.....	6

Note: For continuous or intermittent flow into a drain, as from a pump, ejector, or similar equipment, a fixture unit value of 2 shall be assigned for each gallon per minute of flow at rated capacity.

RESOLUTION NO. 456 FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor Peter G. Crummey
 Councilwomen Kristen Blais
 Melissa Jeffers
 Councilmen Rick Field, Sr.
 Alvin Gamble
 Jeffrey Madden
 Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution authorizing expenditure of funds from the Insurance Reserve Fund for payment of legal fees, expenses and/or settlement in connection with litigation.

BE IT RESOLVED that expenditure from the Insurance Reserve Fund for payment of legal fees, expenses and/or settlement in connection with litigation be, and it hereby is, authorized as follows:

<u>PAYEE</u>	<u>AMOUNT</u>
Thorn Gershon Tymann & Bonanni, LLP (TOC v. City of NY)	\$8,000.40
Total	\$8,000.40

RESOLUTION NO. 457 FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Kristen Blais
	Melissa Jeffers
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden
	Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution calling a public hearing in connection with a proposed local law of the Code of the Town of Colonie, thereof, amending Chapter 140 of the Town Code.

BE IT RESOLVED that a public hearing be, and it hereby is, scheduled for January 23, 2025 at 6:30 PM in Memorial Town Hall in connection with a proposed local law of the Code of the Town of Colonie, thereof, amending Chapter 140 entitled Peddling and Soliciting.

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

**Town of Colonie
Local Law No ____ of the year 2025**

A local law amending Chapter 140 of the Code of the Town of Colonie

Be it enacted by the Town Board of the Town of Colonie as follows:

SECTION 1: AMENDMENT

Chapter 140, Peddling and Soliciting of the Code of the Town of Colonie is hereby replaced in its entirety with the following:

§ 140-1: Legislative Intent

It is the intent of the Town of Colonie to regulate the activities of peddlers in order to preserve the peace, safety and general welfare of the Town and its residents and provide an avenue for food truck vendors to expand their businesses in the Town.

§ 140-2: Definitions

FOOD TRUCK – A primarily self-sufficient mobile food service establishment typically housed in or on a registered vehicle, trailer, cart, or other mobile chassis and equipped to store, transport, cook (if applicable), prepare, serve, and sell food or beverages for human consumption at various locations on a temporary basis.

FOOD TRUCK VENDOR - any Peddler that owns and/or operates a food truck

PEDDLER – Any person traveling by foot, wagon, automotive vehicle or any other type of conveyance, from place to place, from house to house or from street to street, carrying, conveying or transporting goods, wares, merchandise, meats, fish, vegetables, fruits, garden truck, farm products or provisions, offering and exposing the same for sale or making sales and delivering articles to purchasers or who, without traveling from place to place, shall sell or offer the same for sale from a wagon, automotive vehicle, railroad car or other vehicle or conveyance, and further provided that one who solicits orders and as a separate transaction makes deliveries to purchasers as a part of a scheme or design to evade the provisions of this chapter shall be deemed a Peddler subject to the provisions of this chapter. The word "Peddler" shall include the words "hawker" and "huckster."

PERSON – Includes any individual, firm, corporation, club, society, partnership, unincorporated association and any principal or agent thereof.

TOWN REPRESENTATIVE – any Town employee with ticketing authority in accordance with § 140-10 of this statute.

PEDDLER PERMIT – a permit required by the Town of Colonie in order to perform peddling of any service or operating a food truck as defined herein.

§140-3: Permit Required

A Peddler Permit, as described in this section, shall be required for operation of all peddlers and mobile food vendors within the limits of the Town of Colonie (outside the Villages of Colonie and Menands). A non-refundable permit application fee shall be submitted to the Town Clerk together with the application for consideration.

§140-4: Application for Permit

- A. Except as otherwise provided herein, every applicant for a Peddler Permit under this chapter shall file with the Town Clerk a sworn application in writing, in duplicate, on a form to be furnished by the Town Clerk.
- B. Food Trucks that contain appliances which produce smoke or grease-laden vapors shall be required to obtain an Operating Permit from the Town of Colonie Building & Fire Services Department prior to operating within the Town of Colonie in accordance with Chapter 20 of the Code of the Town of Colonie and the Fire Code of New York State. These appliances include, but are not limited to, grills, griddles, smokers, fryers.

§ 140-5. Conditions for Food Truck Operations

- A. Food Truck Vendors shall maintain copies of any and all permits and/or permits required by New York State and the County of Albany, including proof of all necessary inspections and food safety requirements. These items shall be kept on the Food Truck at all times and provided during inspection.
- B. Food Truck Vendors shall obtain written permission from all property owners upon which a Food Truck operates authorizing the sale of foods/beverages on the owner's property(ies). Written permission shall include the name, address and telephone number of the property owner, the legal address of the property(ies) and any other special conditions required by the property owner. Written permission shall be kept on the Food Truck at all times and produced at the request of a Town Representative.
- C. Food Truck Vendors shall not assign or transfer its permit to any other Food Truck Vendor or Peddler.
- D. Food Trucks shall be stationary with the vehicle parked and wheels chocked during all food preparation and serving activities.
- E. Food Trucks shall only operate between the hours of 8:00 am and 9:00 pm. Food Truck Vendors may set up in a location no earlier than 7:00 am and all vehicles, food, debris, and all ancillary items shall be off-site by 9:00 pm the same day.
- F. Food Trucks shall be located so as to not interfere with any driveway, roadway, utility box, building entrance, exit or emergency access. Food Truck Vendors shall ensure that the location of a food truck complies with parking regulations in any given area.

- G. There shall be no overnight parking of Food Trucks at any food sales location or in any Single Family Residential (SFR) zone.
- H. Food Trucks are not permitted to operate on Town property or in a Town right of way without the prior written consent of the Town.
- I. Food Trucks shall not sell or peddle in Single Family Residential zones.
- J. Food Truck Vendors shall not outcry, ring bells or blow horns or use any other noisemaking to attract the attention of the public, except when required to do so by New York State Vehicle and Traffic Law.
- K. Food Trucks shall provide trash receptacles of sufficient capacity to contain all trash and waste generated in connection with the food truck's operation each day. All trash and debris shall be removed from the location at the end of each day.
- L. Food Truck Vendors and Peddlers shall not sell or peddle alcohol, tobacco or cannabis in the Town of Colonie.
- M. Food Truck Vendors shall at all times comply with New York State Vehicle and Traffic Law, New York State Law and the Code of the Town of Colonie.
- N. Food Truck Vendors and Peddlers shall not be permitted to display tents, tables, chairs and other ancillary items outside of the vehicle.
- O. The Permit shall include an identification card for the individual licensed and a card for the vehicle to be used in the peddling activity. The identification card shall be attached to the vehicle used by the permit holder and shall be worn constantly by the permit holder on the front of his or her hat or outer garment in such a way as to be conspicuous during such time as such permit holder is engaged in peddling.

§ 140-6. Investigation of Applicant Prior to Issuance of Peddler Permit

- A. Upon receipt of a peddler permit application, the applicant shall be subject to a background check.
 - i. If as a result of such investigation the applicant's character or business responsibility is found to be unsatisfactory, the Town Clerk shall endorse on such application their disapproval and the reasons for same and notify the applicant that the application is disapproved, and no permit will be issued.
 - ii. If as a result of such an investigation the character and business responsibility are found to be satisfactory, the Town Clerk shall endorse on the application their approval and issue a permit to the applicant for the carrying on of the business applied for.
- B. The Town Clerk shall notify the applicant of the decision within 10 working days of receipt of the application.

§ 140-7. Exemptions to Peddler Permit Requirement

- A. The provisions of §§ 140-3, 140-4, 140-6, 140-8 and 140-10 of this chapter shall not apply to:
 - (1) A truck gardener or a farmer who himself or through his employees sells produce of his own farm or garden or orchard on his own property.
 - (2) A wholesaler selling merchandise to dealers or merchants who have an established place of business within the Town.
 - (3) Any person soliciting at the express invitation of the person solicited or soliciting to established customers.
 - (4) Any school group, veterans', fraternal or charitable organization, volunteer firemen's association, religious, civic or service group or other nonprofit organization or association that maintains a chapter within the Town of Colonie.

- B. A veteran, as set forth in § 32 of the General Business Law, shall be exempt the payment of a license fee.
- C. Generally, nothing in this Chapter shall apply to sales conducted pursuant to statute or by order of any court or to any person selling personal property at wholesale to dealers in such article.
- D. The licensing provisions of this chapter shall not apply to:
 - i. Minors under the age of 18 engaged in providing services such as snow shoveling, grass cutting, leaf raking, cookie or lemonade sales, lawn clearing and other similar home services as independent contractors, or for school clubs, sports or civic associations;
 - ii. A truck gardener or a farmer who himself or through his employees sells produce of his own farm or garden or orchard on his own property;

§ 140-8. Restrictions

A Peddler, whether licensed or exempt from licensing pursuant to this Chapter, shall:

- A. Not willfully misstate any fact about any merchandise offered for sale.
- B. Not willfully offer for sale any article of an unwholesome or defective nature.
- C. Not call attention to himself or his merchandise by creating any public disturbance, unusual noises or by the use of a public-address system.
- D. Not create a public or private nuisance as defined by state or local law.
- E. Keep any vehicle or receptacle used by him in his business in a sound, clean and sanitary condition.
- F. Keep any edible articles for sale well protected from dirt, dust and insects.
- G. Upon request, give to every person to whom a sale is made or from whom an order is taken a legibly written receipt, signed and dated by the licensee, with a description of the merchandise sold or ordered, the total price and the payment received.
- H. Not enter upon any premises clearly displaying a sign prohibiting solicitors.
- I. Leave all premises promptly upon request of any occupant of such premises.
- J. Not have any exclusive right to any location in the public streets, nor shall any be permitted a stationary location, nor shall he be permitted to operate in any congested area where his operations might impede or inconvenience the public. For the purpose of this chapter, the judgment of a police officer exercised in good faith, shall be deemed conclusive as to whether the area is congested or the public impeded or inconvenienced.

§140-9. Suspension/Revocation of Peddler Permit

- A. Town of Colonie officials may issue a notice of violation, remedy or intent to suspend or revoke a mobile food vendor permit for any violation. The notice of intent to suspend or revoke shall describe the violation, and require the permit holder to immediately correct the violation or cause the violation to be corrected.
- B. Permits issued by the Town Clerk pursuant to this chapter may be revoked by the Town Clerk, the Town Clerk's designee, the Colonie Police Department or a Colonie Code Enforcement Officer after notice and hearing, for any of the following causes:
 - i. Any violation of this chapter.
 - ii. Conviction of a violent crime.
 - iii. Any misrepresentation or false statement contained in the application for permit or made in the course of carrying on his or her business as a peddler or food truck vendor.

- C. The Town Clerk may suspend any permit granted pursuant to this chapter until such time as the hearing upon notice required in Subsection A can be held by the Town Attorney's office.
- D. Notice of the hearing for revocation of a permit shall be given in writing, setting forth specifically the grounds of complaint and the time and place of hearing. Such notice shall be mailed to the permit holder at their last known address at least 10 business days prior to such hearing.
- E. Said revocation hearing shall be held within 21 business days after the date the Town Clerk formally suspends said permit.

§ 140-10. Appeal

- A. Any person, peddler or vendor aggrieved by the denial of an application for a peddler permit as provided in this chapter, or by the decision to revoke a permit as provided in § 140-9 of this chapter shall have the right to appeal said decision to the Town of Colonie Town Board or its designee.
- B. An appeal shall be submitted in writing to the Town Clerk and Town Attorney's Office for submission to Town Board within 10 business days after receipt of notice of the action sought to be appealed. The appeal shall include a written statement fully setting forth the grounds for the appeal and the relief requested. The Town Board shall set a time and place for a hearing on such appeal and notice of such hearing shall be given to the appellant in writing to its last known address or address on the application via certified mail.
- C. The decision and order of the Town Board on such appeal shall be final and conclusive.

§140-11. Enforcement

It shall be the duty of any Town Representative, to require any person seen peddling or vending in the Town, who is not known by such Representative to be duly permitted in accordance with this statute to produce their Peddler Permit or and to enforce the provisions of this chapter against any person found to be violating same.

- A. A Town Representative may issue a notice of intent to suspend or revoke a Peddler Permit for any violation of this Chapter. The notice of intent to suspend or revoke shall describe the violation, and require the permit holder to immediately correct the violation or cause the violation to be corrected.
- B. The notice of intent shall be provided to the permit holder by personal service, by regular mail to the address submitted with the permit application, or by posting at the place of business of the Peddler.
- C. If the permit holder fails to immediately correct the violation or cause the violation to be corrected, the Town Representative shall suspend or revoke the Peddler Permit.

§140-12. Penalties for Offense

- b. Any person committing an offense against this chapter or any section or provision thereof is guilty of a violation and shall, upon conviction thereof, be subject to a fine not exceeding \$250 or imprisonment not exceeding 15 days, or both.
- c. In lieu of or in addition to any fine or imprisonment, or both, imposed for a conviction of an offense of this chapter, each such offense may be subject to a civil penalty not to exceed \$250 to be recovered in an action or proceeding in a court of competent jurisdiction. Each day an offense continues shall be subject to a separate civil penalty.

§ 140-13. Record Keeping.

The Town Clerk shall keep a record of all applications, the determinations thereof and all permits issued and their date of termination and/or revocation and shall maintain a record for each permit issued of the reports of violation relative thereto.

SECTION 2. SEVERABILITY

If any clause, sentence or provision of this local law or the application thereof to any person or circumstance shall be adjudged by a court of competent jurisdiction to be invalid, the invalidity thereof shall not affect, impair or invalidate the remainder of the provisions of this local law or the application thereof to other persons and circumstances.

SECTION 3. SEQR DETERMINATION.

The Town Board hereby determines that this amendment is a Unlisted action that will not have a significant effect on the environment and, therefore, no other determination or procedure under the State Environmental Quality Review Act ("SEQRA") is required.

SECTION 4. EFFECTIVE DATE

This local law shall take effect upon its proper filing in the Office of the Secretary of State.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. of 2025 of the **Town of Colonie** was duly passed by the Town Board on , 2025 in accordance with the applicable provisions of law.

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer'.)

I hereby certify that the local law annexed hereto, designated as local law No. of 20 of the (Town) of was duly passed by the on 20_, and was (approved)(not disapproved)(repassed (Name of Legislative Body) after disapproval) by the and was deemed duly adopted on 20 in accordance with the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. of 20 of the (Town) of was duly passed by the on 20_, and was (approved)(not disapproved)(repassed after (Name of Legislative Body) disapproval) by on 20 Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the

(general)(special)(annual) election held on I 9 in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 ____ of the _____ (Town)(_____ of _____ was duly passed by the (Name of Legislative Body) on _____ 20 and was (approved)(not disapproved)(repassed after (disapproval) by the _____ on _____ 20 Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of 20 ____ in accordance with the applicable provisions of law.

***Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairman of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.**

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 ____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20__, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 ____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____, 20__, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and of a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

Clerk of the Town or officer designated by local legislative body
Date:

(Seal)

(Certification to be executed by County Attorney, Corporation Counsel, Town Attorney, Village Attorney or other authorized Attorney of locality.)

STATE OF NEW YORK
COUNTY OF ALBANY

I, the undersigned, hereby certify that the foregoing local law contains the correct text and that all proper proceedings have been had or taken for the enactment of the local law annexed hereto.

Signature Town of Colonie Town Attorney
Date:

RESOLUTION NO. 458 FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Kristen Blais
	Melissa Jeffers
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden
	Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to declare an emergency in connection with repair of the sanitary sewer system at 9 Iris Lane by ANJO Construction, Ltd. and authorizing the Comptroller to expend Emergency Repair Reserve funds for the same.

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to declare an emergency in connection with repair of the sanitary sewer system at 9 Iris Lane by ANJO Construction, Ltd. for the DPW/Division of Pure Waters; and

BE IT FURTHER RESOLVED that the Comptroller be, and hereby is, authorized to expend \$4,947.86 from the Emergency Repair Reserve funds for the same.

RESOLUTION NO. 459 FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Kristen Blais
	Melissa Jeffers
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden
	Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to declare an emergency in connection with repair of the sanitary sewer system at 230 Lishakill Road by ANJO Construction, Ltd. and authorizing the Comptroller to expend Emergency Repair Reserve funds for the same.

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to declare an emergency in connection with repair of the sanitary sewer system at 230 Lishakill Road by ANJO Construction, Ltd. for the DPW/Division of Pure Waters; and

BE IT FURTHER RESOLVED that the Comptroller be, and hereby is, authorized to expend \$1,275.70 from the Emergency Repair Reserve funds for the same.

RESOLUTION NO. 460 FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor Peter G. Crummey
 Councilwomen Kristen Blais
 Melissa Jeffers
 Councilmen Rick Field, Sr.
 Alvin Gamble
 Jeffrey Madden
 Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution awarding the bid to Potters Industries, LLC in connection with Thermoplastic Manhole Protection Rings and authorizing the Supervisor to execute an agreement and renewal agreements for same.

WHEREAS, pursuant to advertisement on October 2, 2024, one (1) bid was received in connection with Thermoplastic Manhole Protection Rings:

Vendor	Total Amount Bid
Potters Industries, LLC	\$ 7,628.50

WHEREAS, after review of the bids by the Superintendent of DPW/Division of Pure Waters and the Director of Purchasing and General Services;

BE IT RESOLVED, the Supervisor be, and hereby is, authorized to execute any renewal agreements between the Town and Potters Industries, LLC, which may be annually renewed through December 31, 2028 by mutual consent and unchanged terms;

BE IT RESOLVED that the bid be awarded to the sole bidder, Potters Industries, LLC for a total cost of \$7,628.50; and

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to execute an agreement for same; and

BE IT FURTHER RESOLVED that such agreement is subject to the review and approval of the Town Attorney's Office.

RESOLUTION NO. 461 FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Kristen Blais
	Melissa Jeffers
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden
	Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution awarding the bid to Ferguson Enterprises, LLC in connection with Polypropylene Extension Rings and authorizing the Supervisor to execute an agreement and renewal agreements for same.

WHEREAS, pursuant to advertisement on August 21, 2024, two (2) bids were received in connection with Polypropylene Extension Rings, attached hereto as Exhibit “A”; and

WHEREAS, after review of the bids by the Superintendent of DPW/Division of Pure Waters and the Director of Purchasing and General Services; and

BE IT RESOLVED, the Supervisor be, and hereby is, authorized to execute any renewal agreements between the Town and Ferguson Enterprises, LLC, which may be annually renewed for the years 2026, 2027, and 2028;

BE IT RESOLVED that the bid be awarded to the low bidder, Ferguson Enterprises, LLC., for a total cost of \$24,328.65; and

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to execute an agreement for same; and

BE IT FURTHER RESOLVED that such agreement is subject to the review and approval of the Town Attorney’s Office.

TABULATION

Item Group 2604:

column A	column B	column C	column D
	Bidder ID:	19495	19496
	Bidder:	Ferguson Enterprises, LLC	Glenco Supply Inc.
Item ID	Description	Bid Price	Bid Price
2604A	24" Manhole Adjusting Rings, Polypropylene - Nominal Rise 1.0"	\$ 1,510.95	\$ 2,160.00
2604B	24" Manhole Adjusting Rings, Polypropylene - Nominal Rise 1.5"	\$ 1,510.95	\$ 2,160.00
2604C	24" Manhole Adjusting Rings, Polypropylene - Nominal Rise 2.0"	\$ 503.65	\$ 720.00

LOW BID AMOUNT

LOW BIDDER

Grand Total Amount Bid for Item Group 2604: \$ 3,525.55 \$ 5,040.00 \$ 3,525.55 Ferguson Enterprises, LLC

Item Group 2605:

column A	column B	column C	column D
	Bidder ID:	19495	19496
	Bidder:	Ferguson Enterprises, LLC	Glenco Supply Inc.
Item ID	Description	Bid Price	Bid Price
2605A	26" Manhole Adjusting Rings, Polypropylene - Nominal Rise 1.0"	\$ 9,854.10	\$ 14,535.00
2605B	26" Manhole Adjusting Rings, Polypropylene - Nominal Rise 1.5"	\$ 9,854.10	\$ 14,535.00
2605C	26" Manhole Adjusting Rings, Polypropylene - Nominal Rise 2.0"	\$ 1,094.90	\$ 1,615.00

LOW BID AMOUNT

LOW BIDDER

Grand Total Amount Bid for Item Group 2605: \$ 20,803.10 \$ 30,685.00 \$ 20,803.10 Ferguson Enterprises, LLC

	Bidder ID:	19495	19496
	Bidder:	Ferguson Enterprises, LLC	Glenco Supply Inc.
Days needed to fulfill our purchase orders:		14	10

EXHIBIT "A"

RESOLUTION NO. 462 FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Kristen Blais
	Melissa Jeffers
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden
	Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to execute a Contractor Service Agreement with Cogsdale Corporation in connection with maintenance and support of the billing software for the DPW/Division of Pure Waters.

WHEREAS, Cogsdale Corporation will provide maintenance and support of the billing software for the DPW/Division of Pure Waters in an amount not to exceed \$16,000;

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to execute a Contractor Service Agreement with Cogsdale in connection with maintenance and support of the billing software for the DPW/Division of Pure Waters; and

BE IT FURTHER RESOLVED that such agreement is subject to the review and approval of the Town Attorney's Office.

RESOLUTION NO. 463 FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Kristen Blais
	Melissa Jeffers
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden
	Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to execute a Professional Services Agreement with Raftelis Financial Consultants, Inc. in connection with Cogsdale Sewer Billing Migration Project for the DPW/Division of Pure Waters.

WHEREAS, Raftelis Financial Consultants, Inc. will provide an automated billing process for the DPW/Division of Pure Waters in an amount not to exceed \$160,500;

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to execute a Professional Services Agreement with Raftelis Financial Consultants, Inc. in connection with an automated billing process for the DPW/Division of Pure Waters; and

BE IT FURTHER RESOLVED that such agreement is subject to the review and approval of the Town Attorney's Office.

RESOLUTION NO. 464 FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Kristen Blais
	Melissa Jeffers
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden
	Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to execute Amendment No. 5 with Ramboll in connection with additional engineering services related to the River Road Storage and Mohawk View Water Treatment Plant Mixing Project.

WHEREAS, Ramboll will be providing engineering services for additional contract administration and construction observation; and

WHEREAS, the fee for the additional services shall not exceed \$215,322.00;

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to execute Amendment No. 5 with Ramboll in connection with additional engineering services related to the River Road Storage and Mohawk View Water Treatment Plant Mixing Project; and

BE IT FURTHER RESOLVED that such amendment is subject to the review and approval of the Town Attorney's Office.

RESOLUTION NO. 465 FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Kristen Blais
	Melissa Jeffers
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden
	Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution authorizing the Director of Purchasing and General Services to advertise for proposals for an Employee Assistance Program.

BE IT RESOLVED that the Director of Purchasing and General Services be, and hereby is, authorized to advertise for proposals in connection with an Employee Assistance Program.

RESOLUTION NO. 466 FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Kristen Blais
	Melissa Jeffers
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden
	Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution authorizing the Director of Purchasing and General Services to advertise for bids and proposals in connection with goods and services during 2025.

BE IT RESOLVED that the Director of Purchasing and General Services be, and hereby is, authorized to advertise for bids and proposals in connection with the goods and services listed on the attached Exhibit "A" during 2025.

MATTER	TOWN ISSUER
Insurance Brokerage Services	ATTY
Lease Line Of Credit	COMP
Merchant Credit Card Services	COMP
Frames, Grates, Covers, Manholes, And Extension Rings	DPW
Household Hazardous Waste Collection And Disposal	DPW
Mechanical Harvesting at Colonie Mohawk River Park	DPW
Pre-Cast Concrete Catch Basins, Manholes & Drywells	DPW
Recycled Asphalt Pavement	DPW
Street Light Installation, Maintenance, and Repair	DPW
Ambulance Stretchers And Accessory Purchases	EMS
Emergency Care Vehicle Purchases	EMS
EMS Inventory Management Tracking	EMS
Medical Supply Purchases	EMS
Protective Gear Purchases	EMS
Elevator Repairs And Maintenance	FAC
Generator Maintenance And Repair	FAC
HVAC Preventative Maintenance And Repair Service	FAC
Fire Suppression System Testing, Inspection, And Maintenance	FIRE
Scrap Vehicles for Training	FIRE
Beverages for Town Pool and Other Town Facilities	GS
Copier Machine Lease	GS
Copy Paper Purchases	GS
Industrial Gases	GS
Janitorial Supplies (Toilet Tissue, Paper Towels, Etc.)	GS
Pest Control	GS
Deferred Compensation Plan Administration	HR
Physician and Medical Services	HR
Asphalt Concrete For Pickup Or Delivery	HWY
Asphalt Concrete In Place	HWY
Fleet Maintenance Equipment And Vehicle Parts	HWY
Frames, Grates, & Extension Rings	HWY
Gravel, Fill, Sand, Topsoil, And Mulch	HWY
Ice Melt, Salt, And Sand For Ice Control	HWY
In-Place, Recycled Base Course (including cold milling)	HWY
Leaf And Brush Collection Services	HWY
Passive Road Surveying	HWY

EXHIBIT “A”

Printed: 11/22/2024 2:53 PM

Bids and Proposals to be Advertised During 2025

page 2 of 3

MATTER	TOWN ISSUER
Pavement Markings	HWY
Road Materials (including guiderails)	HWY
Storm Water Drainage	HWY
Tree Removal And Trimming	HWY
Books And Audio-Visual Material Purchases	LIB
Automation Control Services	LWD
Boiler Replacement	LWD
Chlorination Equipment Maintenance	LWD
Granular Activated Carbon Media Changes And Maintenance	LWD
Lagoon Dewatering & Cleaning	LWD
Liquid Sodium Chlorite	LWD
Maintenance And Replacement Of Mixers And Pumps (Including Vibration Analysis)	LWD
Pipe Fittings & Hydrants	LWD
Printing And Mailing of Water Cards	LWD
Sludge Hauling	LWD
Valve Actuator Service	LWD
Water Meters, System, Parts, And Accessories	LWD
Well Redevelopment and Repair	LWD
Aluminum Culvert And Arch Pipe, Pvc Pipe & Fittings	MULTIPLE
Crushed Stone, Crushed Gravel, and Screening	MULTIPLE
Equipment And Vehicle Purchases	MULTIPLE
Gravel, Sand, Topsoil, Topdressing And Mulch	MULTIPLE
Industrial Chemicals	MULTIPLE
Mail Services For Various Town Mailings	MULTIPLE
Maintenance Of Uniform Clothing	MULTIPLE
Surplus Property, Equipment and Vehicle Sales	MULTIPLE
Townwide Printing	MULTIPLE
Rentals of Uniforms, Walk-Off Mats and Similar	MULTIPLE
Natural Gas & Electric Supply	MULTIPLE
Town Designated Engineer	PEDD
Police Car Wash Services	PD
Traffic Light Repair And Maintenance	PD
UPS Replacement Batteries and Installation	PD
Sanitary Sewer Repair Projects	PW
Bunker Sand And Top Dressing	REC
Golf Attire, Shoes, And Balls	REC
Pool Concession Supplies	REC

MATTER	TOWN ISSUER
Printing Golf Course Score Cards	REC
Turf Products	REC
Catering for Senior Resources Lunches	SR
Printing Of Newsletters	SUPV

RESOLUTION NO. 467 FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Kristen Blais
	Melissa Jeffers
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden
	Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution establishing a Standard Work Day and Reporting Resolution, pursuant to 2 NYCRR 315.4, for elected and appointed officials for membership and service credit in the New York State and Local Retirement System.

WHEREAS, Regulations of the New York State Comptroller set forth in 2NYCRR 315.4 require the adoption of a “standard work day” by each municipality and impose additional reporting requirements for elected and appointed officials for membership and service credit in New York State and Local Retirement System;

NOW, THEREFORE, BE IT RESOLVED that the Town of Colonie hereby establishes the standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based upon the record of activities maintained and submitted by these officials to the Town Clerk of this body as set forth in Exhibit “A” attached hereto; and

BE IT FURTHER RESOLVED that the Town Clerk is hereby directed to post this resolution on the Town of Colonie website for a minimum of thirty (30) days and to file a certified copy of this resolution and affidavit of posting with the Office of the State Comptroller within forty-five (45) days of adoption.

Received Date

**Standard Work Day and
Reporting Resolution for
Elected and Appointed Officials**

Employer Location Code

30081

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev.12/23)

BE IT RESOLVED, that the Town of Colonie / 30081 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Jeffrey W. Madden			Town Board Member	01/01/2022-12/31/2025	8	2.75	☐	Bi-Weekly	☐
							☐		☐
							☐		☐
Appointed Officials:									
							☐		☐
							☐		☐
							☐		☐

I, Julie L. Gansle, secretary/clerk of the governing board of the Town of Colonie, of the State of New York,
(Name of Secretary or Clerk) (Circle one) (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 5th day of December, 2024 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Colonie on this ____ day of ____, 20__.

(Signature of Secretary or Clerk)
Affidavit of Posting: I, Julie L. Gansle being duly sworn, deposes and says that the posting of the Resolution began on ____ (Date) and continued for at least 30 days. That the Resolution was available to the public on the:

- ☒ Employer's website at: www.colonie.org
☒ Official sign board at: Memorial Town Hall
☒ Main entrance Secretary or Clerk's office at: Memorial Town Hall

(seal)

EXHIBIT “A”

RESOLUTION NO. 468 FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Kristen Blais
	Melissa Jeffers
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden
	Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to enter into an Agreement with Davis-Ulmer Fire Protection in connection with the annual inspection and testing of clean agent fire suppression systems at various Town locations.

WHEREAS, the State Fire Code requires you to inspect, test and maintain fire protection systems; and

WHEREAS, Davis-Ulmer Fire Protection will perform the inspections;

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to enter into an agreement with Davis-Ulmer Fire Protection in connection with the annual inspection and testing of clean agent fire suppression systems at various Town locations; and

BE IT FURTHER RESOLVED that such agreement is subject to the review and approval of the Town Attorney’s office.

RESOLUTION NO. 469 FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Kristen Blais
	Melissa Jeffers
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden
	Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution authorizing the Director of Purchasing and General Services to advertise for bids in regard to the installation, maintenance and repair of Town owned street lights.

BE IT RESOLVED that the Director of Purchasing and General Services be, and hereby is, authorized to advertise for bids in connection with the installation, maintenance and repair of Town owned street lights.

RESOLUTION NO. 470 FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Kristen Blais
	Melissa Jeffers
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden
	Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution authorizing the Director of Purchasing and General Services to advertise for bids for Uninterrupted Power System (UPS) Replacement Batteries and Installation at the Town of Colonie Public Safety Center.

BE IT RESOLVED that the Director of Purchasing and General Services be, and hereby is, authorized to advertise for bids in connection with Uninterrupted Power System (UPS) Replacement Batteries and Installation at the Town of Colonie Public Safety Center.

RESOLUTION NO. 471 FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Kristen Blais
	Melissa Jeffers
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden
	Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution authorizing the Director of Purchasing and General Services to advertise for bids in connection with the acquisition of natural gas supply during 2025 and to accept bids for the same utilizing the Empire State Purchasing Group's website.

WHEREAS, pursuant to NY General Municipal Law §103(1), it is required for the Town Board to authorize receipt of bids electronically utilizing the Empire State Purchasing Group's website;

BE IT RESOLVED that the Director of Purchasing and General Services be, and hereby is, authorized to advertise for bids in connection with the acquisition of natural gas supply during 2025 and to accept bids for the same, electronically, using the Empire State Purchasing Group's website.

RESOLUTION NO. 472 FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Kristen Blais
	Melissa Jeffers
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden
	Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

**Resolution authorizing the Supervisor to execute Construction
Inspection Escrow Agreements for 2025.**

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to sign Construction Inspection Escrow Agreements for the period of January 1, 2025 to December 31, 2025; and

BE IT FURTHER RESOLVED that such Construction Inspection Escrow Agreements are subject to the review and approval of the Town Attorney's office.

RESOLUTION NO. 473 FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Kristen Blais
	Melissa Jeffers
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden
	Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution awarding the bid to Subsurface Technologies, Inc. in connection with Well #2 rehabilitation at the Mohawk View Water Treatment Plant and authorizing the Supervisor to execute agreements and renewal agreements for same.

WHEREAS, pursuant to advertisement on October 23, 2024, the following two (2) bids were received in connection with Well #2 rehabilitation at the Mohawk View Water Treatment Plant as shown on Exhibit “A” attached hereto; and

WHEREAS, after review of the bids and upon the recommendation of the Superintendent of DPW/Division of Latham Water and the Director of Purchasing and General Services;

BE IT RESOLVED that the bid be, and hereby is, awarded to the low bidder, Subsurface Technologies, Inc., in the amount of \$89,370, including the Base Bid plus Option #2, as shown on Exhibit “A”; and

BE IT FURTHER RESOLVED that the Supervisor be, and hereby is, authorized to execute agreements and renewal agreements for same; and

BE IT FURTHER RESOLVED that the above agreements are subject to the review and approval of the Town Attorney’s Office.

EXHIBIT "A"

RESOLUTION NO. 474 FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

BIDDER ID:		10443	10444
PRESENT: Supervisor	Peter G. Crummey	Layne, Christensen Company	Subsurface Technologies, Inc.
2024 Redevelopment and Repair of Well #2	Kristen Blais	Description	Bid Amount
Base Bid	Motor Replacement and Well Rehabilitation	\$ 90,000.00	\$ 80,750.00
Option 1	Pump Rebuild and Markup for Necessary Parts	\$ 6,750.00	\$ 10,000.00
Option 2	Test Pump Replacement	\$ 8,200.00	\$ 8,620.00
Option 3	Installation of test pump and motor prior to redevelopment and to perform initial drawdown test and performance evaluation	\$ 12,000.00	\$ 7,290.00
Option 4	Reinstallation of new pump and motor prior to redevelopment and to perform drawdown test and performance evaluation	\$ 12,000.00	\$ 5,390.00
Option 5	Preventative Maintenance for up to four additional wells	\$ 14,000.00	\$ 9,300.00

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution awarding the bid to Roadway Management Technologies, LLC in connection with the Passive Road Surveying software to be utilized on DPW/Division of Highway vehicles and authorizing the Supervisor to execute an agreement and renewal agreements for same.

WHEREAS, pursuant to advertisement on October 16, 2024, one (1) bid was received in connection with the Passive Road Surveying software to be utilized on DPW/Division of Highway vehicles:

Bidder	Total Amount Bid
Roadway Management Technologies, LLC	\$ 70,000

WHEREAS, after review of the bid by the Director of Purchasing and General Services;
BE IT RESOLVED, the Supervisor be, and hereby is, authorized to execute any renewal agreements between the Town and Roadway Management Technologies, LLC, which may be annually renewed through December 31, 2027 by mutual consent and unchanged terms;
BE IT RESOLVED that the bid be awarded to the sole bidder, Roadway Management Technologies, LLC for a total cost of \$70,000; and
BE IT RESOLVED that the Supervisor be, and hereby is, authorized to execute an agreement for same; and

BE IT FURTHER RESOLVED that such agreement is subject to the review and approval of the Town Attorney's Office.

RESOLUTION NO. 475 FOR 2024

A regular meeting of the Town Board of the Town of Colonie was held at Town Hall on the 5th day of December, 2024 at 6:30 PM.

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Kristen Blais
	Melissa Jeffers
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden
	Mark McCumber

ABSENT: None

Councilwoman _____ offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to enter into agreements with various companies in connection with the provision of maintenance and/or repair of equipment and facilities for various Town departments as needed in 2025.

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to enter into agreements with various companies in connection with providing maintenance and/or repair of equipment and facilities for various departments as needed in 2025; and

BE IT FURTHER RESOLVED that such agreements are subject to the review and approval of the Town Attorney's office.