



Minutes of the Regular Meeting of the Town Board

Thursday, November 9, 2023

7:00 PM

Town Hall

1. **REGULAR TOWN BOARD MEETING – November 9, 2023 - 7:00 PM**
2. **Agenda Review Session – 6:00 PM Supervisor Conference Room**
3. **Call to Order**

Attendee Name	Title	Status	Arrived
Peter G. Crummey	Supervisor	Present	
Rick J Field	Councilman	Present	
Melissa Jeffers	Councilwoman	Present	
Kristen N. Blais	Councilwoman	Present	
Mark McCumber	Councilman	Absent	
Jeffrey W. Madden	Councilman	Present	
Alvin Gamble	Councilman	Present	
E. Guy Roemer	Town Attorney	Present	
Julie Gansle	Town Clerk	Present	

4. **Pledge of Allegiance**
5. **Personnel: Resolution No. 490**

A. Stephanie Warner

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristen N. Blais, Councilwoman
SECONDER:	Melissa Jeffers, Councilwoman
AYES:	Crummey, Field, Jeffers, Blais, Madden, Gamble
ABSENT:	Mark McCumber

6. **Resolutions**

Resolution No. 491 authorizing the Supervisor to enter into an Agreement with Guardian Life Insurance Company of America to provide life insurance to Town employees for the 2024 calendar year.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Melissa Jeffers, Councilwoman
SECONDER:	Kristen N. Blais, Councilwoman
AYES:	Crummey, Field, Jeffers, Blais, Madden, Gamble
ABSENT:	Mark McCumber

Resolution No. 492 authorizing the Supervisor to enter into a Contract with Capital District Physicians Health Plan in connection with providing health insurance to Town employees for 2024.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristen N. Blais, Councilwoman
SECONDER:	Melissa Jeffers, Councilwoman
AYES:	Crummey, Field, Jeffers, Blais, Madden, Gamble
ABSENT:	Mark McCumber

Resolution No. 493 authorizing the Supervisor to enter into a Contract with Capital District Physicians Health Plan in connection with a Medicare Advantage Health Insurance Plan for retirees for 2024.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Melissa Jeffers, Councilwoman
SECONDER:	Kristen N. Blais, Councilwoman
AYES:	Crummey, Field, Jeffers, Blais, Madden, Gamble
ABSENT:	Mark McCumber

Resolution No. 494 authorizing the Supervisor to enter into an Agreement with Capital District Physicians Health Plan and Health Equity to administer the Flexible Spending Account Plan for 2024.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristen N. Blais, Councilwoman
SECONDER:	Melissa Jeffers, Councilwoman
AYES:	Crummey, Field, Jeffers, Blais, Madden, Gamble
ABSENT:	Mark McCumber

Resolution No. 495 authorizing the Supervisor to enter into an Agreement with the Burke Group to design and administer a Job Evaluation plan and Compensation Program for Senior Management positions.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Melissa Jeffers, Councilwoman
SECONDER:	Kristen N. Blais, Councilwoman
AYES:	Crummey, Field, Jeffers, Blais, Madden, Gamble
ABSENT:	Mark McCumber

Resolution No. 496 authorizing the Supervisor to enter into an Agreement with HECORP, Inc. d/b/a Hamer Enterprises in connection with providing internet based credit card and electronic check payment processing.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristen N. Blais, Councilwoman
SECONDER:	Melissa Jeffers, Councilwoman
AYES:	Crummey, Field, Jeffers, Blais, Madden, Gamble
ABSENT:	Mark McCumber

Resolution No. 497 awarding the bid to New Loudon Cleaners, Inc. d/b/a Lapels Dry Cleaning in connection with the Annual Cleaning and Maintenance of the Clothing for the year 2024 to be used by various Town departments and authorizing the Supervisor to execute an agreement for same.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Melissa Jeffers, Councilwoman
SECONDER:	Kristen N. Blais, Councilwoman
AYES:	Crummey, Field, Jeffers, Blais, Madden, Gamble
ABSENT:	Mark McCumber

Resolution No. 498 authorizing the Supervisor to enter into an Agreement with Systems Development Group, Inc. in connection with support for the Town of Colonie's Image Mate software in the Assessor's Office.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristen N. Blais, Councilwoman
SECONDER:	Melissa Jeffers, Councilwoman
AYES:	Crummey, Field, Jeffers, Blais, Madden, Gamble
ABSENT:	Mark McCumber

Resolution No. 499 authorizing the Director of Purchasing and General Services to advertise for bids in connection with Automated Control Services for the DPW/Division of Latham Water.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Melissa Jeffers, Councilwoman
SECONDER:	Kristen N. Blais, Councilwoman
AYES:	Crummey, Field, Jeffers, Blais, Madden, Gamble
ABSENT:	Mark McCumber

Resolution No. 500 authorizing the Supervisor to execute Amendment No. 1 with CHA Companies in connection with the Brookhill Drive, Cascade Terrace and Ashford Lane Water Main Replacement Project Area A for the DPW/Division of Latham Water.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristen N. Blais, Councilwoman
SECONDER:	Melissa Jeffers, Councilwoman
AYES:	Crummey, Field, Jeffers, Blais, Madden, Gamble
ABSENT:	Mark McCumber

Resolution No. 501 authorizing the Supervisor to execute a Professional Service Agreement with C.T. Male Associates in connection with the 172nd Extension for the DPW/Division of Latham Water.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Melissa Jeffers, Councilwoman
SECONDER:	Kristen N. Blais, Councilwoman
AYES:	Crummey, Field, Jeffers, Blais, Madden, Gamble
ABSENT:	Mark McCumber

Resolution No. 502 authorizing the Supervisor to execute a Professional Service Agreement with C.T. Male Associates in connection with Dam Safety Inspections for the Stony Creek Reservoir Dam.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristen N. Blais, Councilwoman
SECONDER:	Melissa Jeffers, Councilwoman
AYES:	Crummey, Field, Jeffers, Blais, Madden, Gamble
ABSENT:	Mark McCumber

Resolution No. 503 authorizing the Supervisor to execute Amendment No. 1 with Xylem in connection with the pipe and valve failure at the Mohawk View High Lift Pump Station for the DPW/Division of Latham Water.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Melissa Jeffers, Councilwoman
SECONDER:	Kristen N. Blais, Councilwoman
AYES:	Crummey, Field, Jeffers, Blais, Madden, Gamble
ABSENT:	Mark McCumber

Resolution No. 504 awarding bid to Concept Print in connection with the Town Wide Printing of NCR Snap and Miscellaneous Forms for 2024 and authorizing the Supervisor to enter into an Agreement for same.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristen N. Blais, Councilwoman
SECONDER:	Melissa Jeffers, Councilwoman
AYES:	Crummey, Field, Jeffers, Blais, Madden, Gamble
ABSENT:	Mark McCumber

Resolution No. 505 awarding the bid to EJ USA, Inc. in connection with Cast-Iron Frames, Grates, Covers and Extension Rings for the year 2024 and authorizing the Supervisor to execute an Agreement for same.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Melissa Jeffers, Councilwoman
SECONDER:	Kristen N. Blais, Councilwoman
AYES:	Crummey, Field, Jeffers, Blais, Madden, Gamble
ABSENT:	Mark McCumber

Resolution No. 506 authorizing the Supervisor to enter into an Agreement with Barton & Loguidice in connection with the Historic Newtonville Post Office Facility Assessment Update and Colonie Mohawk River Park Munitions Building Evaluation.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristen N. Blais, Councilwoman
SECONDER:	Melissa Jeffers, Councilwoman
AYES:	Crummey, Field, Jeffers, Blais, Madden, Gamble
ABSENT:	Mark McCumber

Resolution No. 507 authorizing the Supervisor to enter into an Agreement with East Coast Power LLC in connection with providing repair, replacement and installation of Town owned street lights.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Melissa Jeffers, Councilwoman
SECONDER:	Kristen N. Blais, Councilwoman
AYES:	Crummey, Field, Jeffers, Blais, Madden, Gamble
ABSENT:	Mark McCumber

Resolution No. 508 awarding the bid to Master Medical Equipment in connection with the sale of surplus Stryker Stair-Pro Chairs.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristen N. Blais, Councilwoman
SECONDER:	Melissa Jeffers, Councilwoman
AYES:	Crummey, Field, Jeffers, Blais, Madden, Gamble
ABSENT:	Mark McCumber

Resolution No. 509 authorizing the Supervisor to execute Change Order No. 03E with Spring Electric, Inc. in connection with the Mohawk View Water Pollution Control Plant Clarifier Rehabilitation Project.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Melissa Jeffers, Councilwoman
SECONDER:	Kristen N. Blais, Councilwoman
AYES:	Crummey, Field, Jeffers, Blais, Madden, Gamble
ABSENT:	Mark McCumber

Resolution No. 510 calling a public hearing in connection with a proposed local law of the Code of the Town of Colonie, thereof, amending Chapter 85 of the Town Code.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristen N. Blais, Councilwoman
SECONDER:	Melissa Jeffers, Councilwoman
AYES:	Crummey, Field, Jeffers, Blais, Madden, Gamble
ABSENT:	Mark McCumber

7. **Public Hearing**

Public Hearing in connection with the proposed 2024 annual budget.

- * Supervisor Crummey, along with Acting Comptroller Kelsey, presented a power point in connection with the proposed 2024 annual budget (Attached Communication 9.A.1);
- * no additional comments received;
- * Public Hearing was closed

Resolution No. 511 of 2023

Resolution adopting the proposed 2024 annual budget.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristen N. Blais, Councilwoman
SECONDER:	Melissa Jeffers, Councilwoman
AYES:	Crummey, Field, Jeffers, Blais, Madden, Gamble
ABSENT:	Mark McCumber

8. **Public Comment**

* Resident spoke in connection with youth sports and facility rentals

9. **Communications**

A. **General**

1. Power Point-Proposed 2024 Budget

Town of Colonie 2024 Budget Presentation



Town of Colonie

November 9, 2023



Budget Process

- ▶ **May 2023** - Budget worksheets issued to all departments
- ▶ Departments advised to submit budgets that are cost effective while maintaining high quality of services
- ▶ **June-October 2023** - Budget Review Committee worked with department heads to review budget requests. Committee consisted of representatives from Comptrollers, Information Systems, Town Clerk and Supervisor's office
- ▶ **September 28, 2023** - Tentative Budget filed with the Town Clerk
- ▶ **November 9, 2023** - Preliminary Budget Public Hearing
- ▶ **November 20, 2023** - Deadline for adoption of Budget
- ▶ **Year Round** - Budget Committee monitors actual activity versus budget and makes recommended budget modifications



This 2024 budget represents our best efforts to:

1

Maintain excellent quality of services for our residents and businesses

2

Govern cost effectively, efficiently, and conservatively

3

Continue to strengthen financial position, and thereby out bond rating

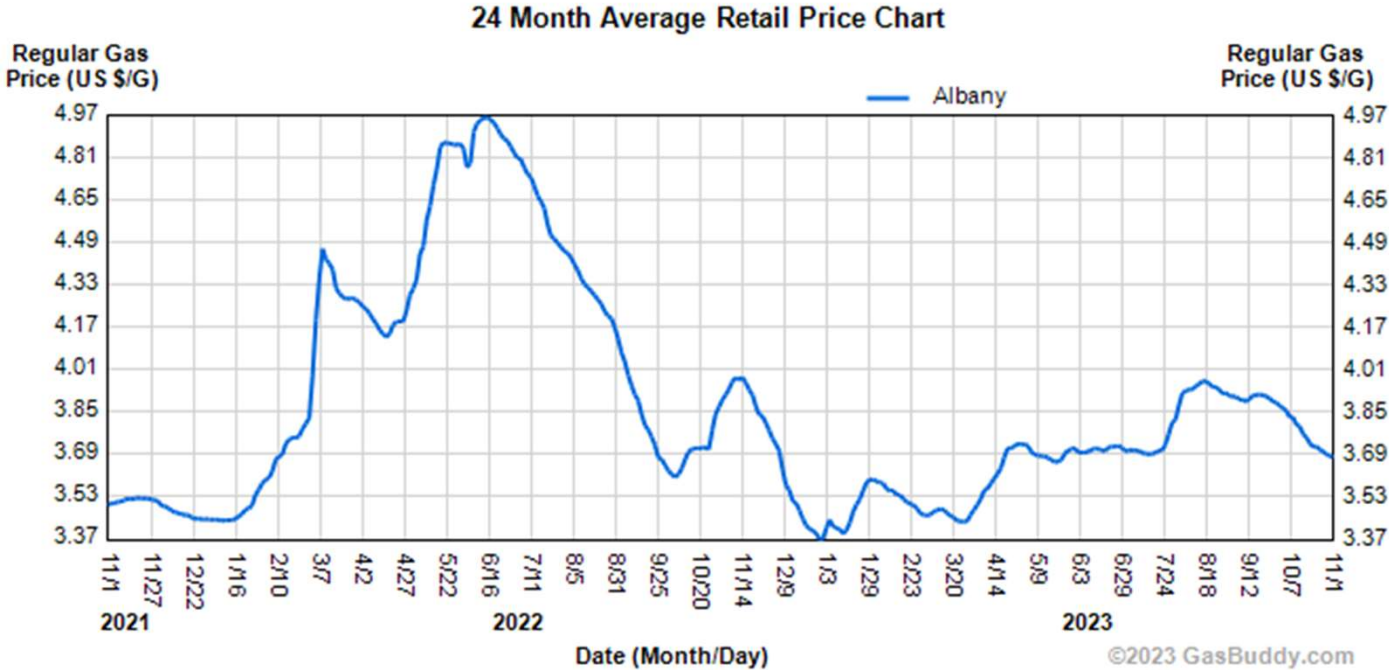
4

Develop a fiscally responsible budget not relying on one time revenue or fund balance

Communication: Power Point-Proposed 2024 Budget (General)



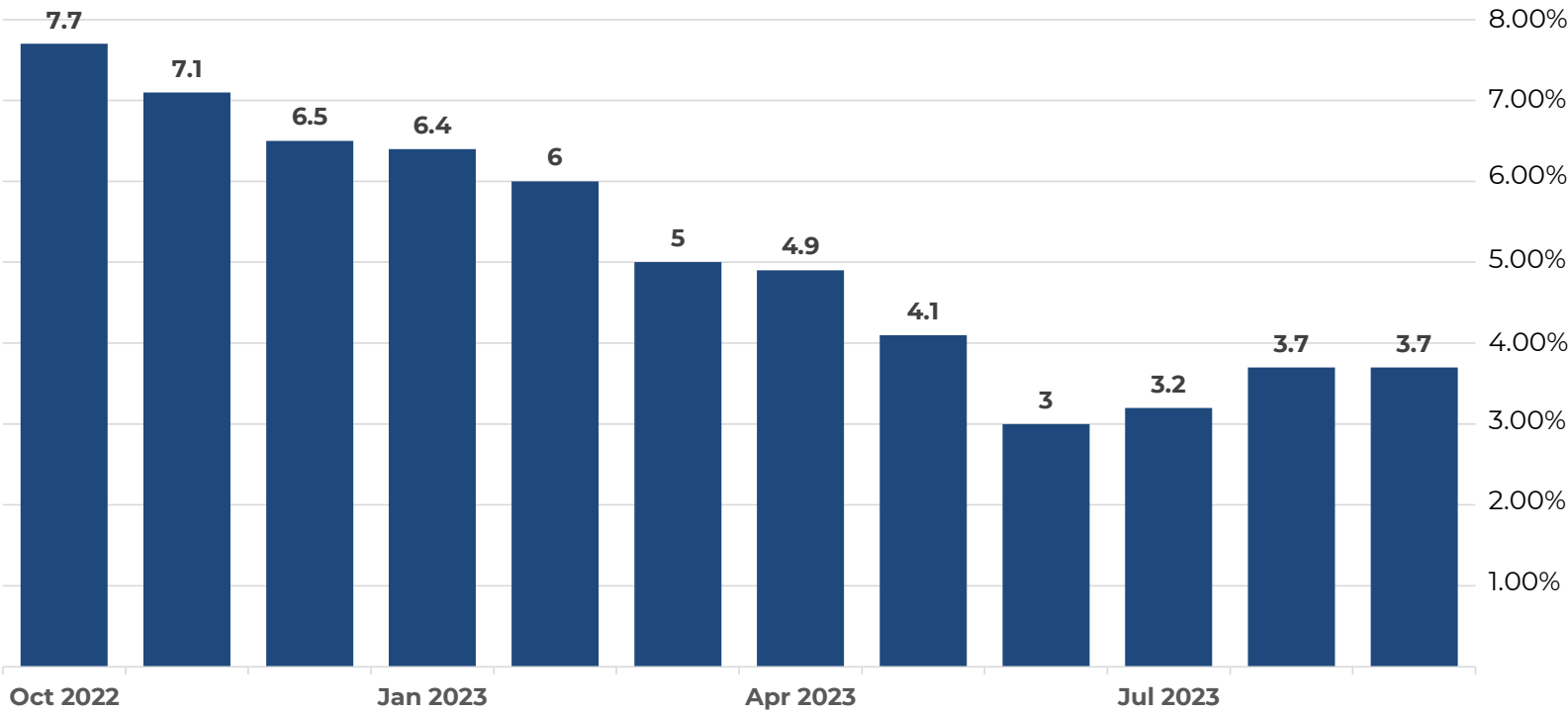
Albany County Historical Gasoline Prices



Communication: Power Point-Proposed 2024 Budget (General)



Rolling Annual Inflation Rates



TRADINGECONOMICS.COM | U.S. BUREAU OF LABOR STATISTICS

Communication: Power Point-Proposed 2024 Budget (General)



Tax Implications for 2024

	Town Tax 2023	Town Proposed Tax 2024	Amt. Diff
Median assessed value home	\$ 650.21	\$ 666.19	\$ 15.98



*Property tax rate increase of 11.3 cents
per thousand of assessed value*

**Approximately
\$1.33 per month**



Note:

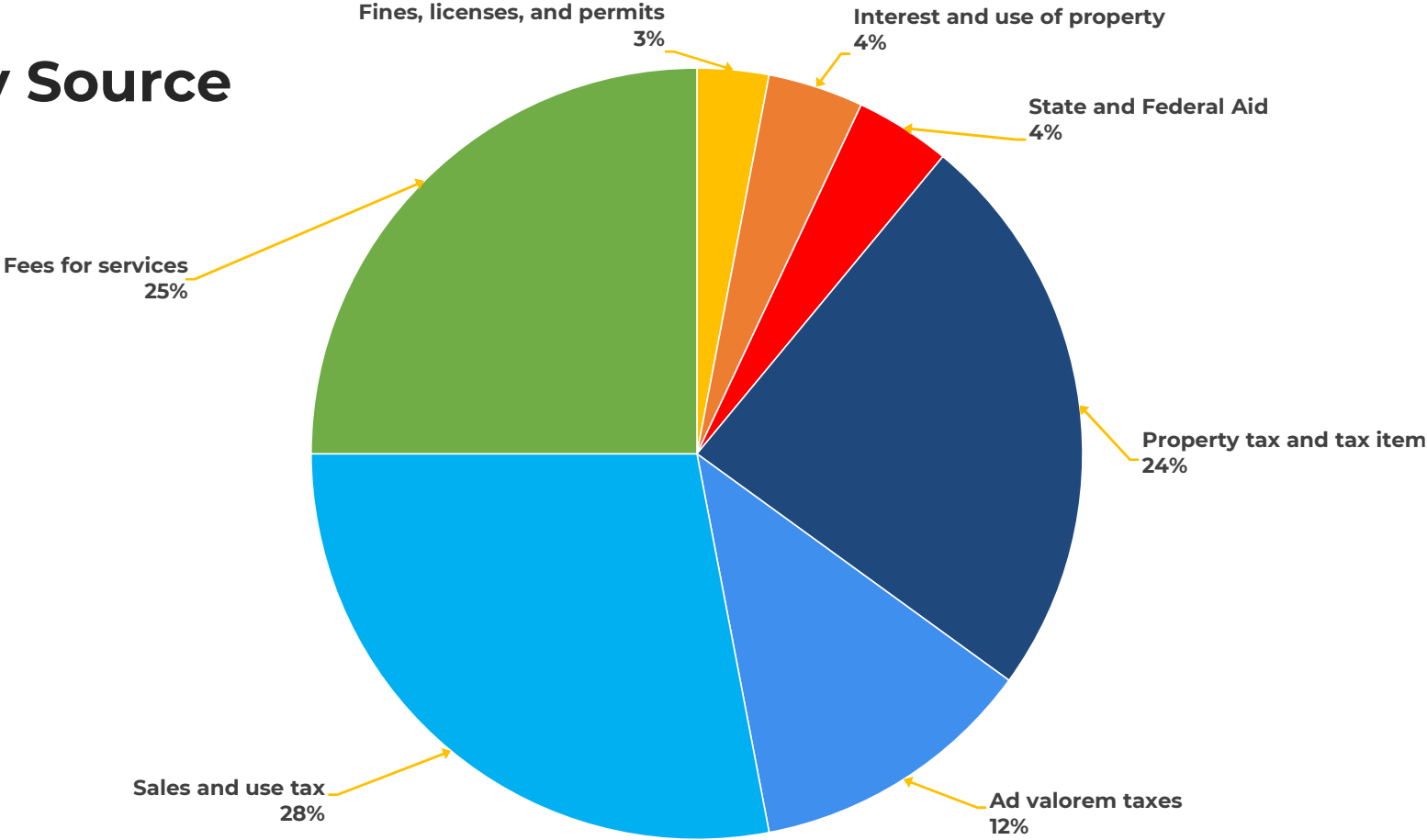
Assessed value growth during 2023 \$45.5 million translated to over a 1% rate savings

William K. Sanford Library

- ▶ Preliminary 2024 budget of **\$3,077,680**
- ▶ Primarily funded by Town Property Tax Rate
- ▶ This budget represents **.466 cents per thousand**, or 10.6%, of the Town's tax rate
- ▶ For 2024 **\$66 of the property taxes** on a median taxable value home is dedicated to the operation of the Library



Revenue by Source



Communication: Power Point-Proposed 2024 Budget (General)



Proposed Expenditure Increases

Category	2024	2023	Change in Dollars	Percentage Change
Salaries & Wages	\$ 47,092,386	\$ 45,511,797	\$ 1,580,589	3.47%
Equipment	914,480	732,199	182,361	24.91%
Contractual	24,426,908	22,875,902	1,551,006	6.78%
Benefits	29,809,660	29,323,020	486,640	1.66%
Debt Service	16,813,314	13,344,780	3,468,534	25.99%
Sewer Reserves	300,000	100,000	200,000	200.00%
Total	\$ 119,356,748	\$ 111,887,618	\$ 7,469,130	6.68%

Communication: Power Point-Proposed 2024 Budget (General)



Your Local Annual Tax Percentages



Special Districts 10.07%

Town 10.53%

County 13.96%

School 65.44%

Communication: Power Point-Proposed 2024 Budget (General)