



Minutes of the Regular Meeting of the Town Board

Thursday, November 5, 2020

7:00 PM

Town Hall

1. **REGULAR TOWN BOARD MEETING – November 5, 2020 - 7:00 PM**
2. **Agenda Review Session – 6:00 PM Supervisor Conference Room**
3. **Call to Order**

Attendee Name	Title	Status	Arrived
Danielle Futia	Councilwoman	Present	
Jill Penn	Councilwoman	Present	
Rick J Field	Councilman	Present	
Paula Mahan	Town Supervisor	Present	
Melissa Von Dollen	Councilwoman	Present	
Linda J. Murphy	Councilwoman	Present	
David R. Green	Councilman	Present	
Julie Gansle	Town Clerk	Present	
Michael C Magguilli	Town Attorney	Present	

4. **Pledge of Allegiance**
5. **Personnel: Resolution No. 404**

A. Stephen Fisher

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Melissa Von Dollen, Councilwoman
SECONDER:	Jill Penn, Councilwoman
AYES:	Futia, Penn, Field, Mahan, Von Dollen, Murphy, Green

B. Katelyn M. Reepmeyer

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jill Penn, Councilwoman
SECONDER:	Melissa Von Dollen, Councilwoman
AYES:	Futia, Penn, Field, Mahan, Von Dollen, Murphy, Green

C. Eric J. Ferguson

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Linda J. Murphy, Councilwoman
SECONDER:	David R. Green, Councilman
AYES:	Futia, Penn, Field, Mahan, Von Dollen, Murphy, Green

6. **Public Hearing pursuant to 202-a of the New York State Town Law Approving the Annual Estimate of Expense of Maintenance and Benefit Assessment Roll for the Town of Colonie Sewer Improvement Area.**

Crystal Peck, Special District Council, provided overview of the calculations for the estimate of expense of maintenance and the Benefit Assessment Roll for the Sewer Improvement Area

Resolution No. 405 of 2020- Resolution Pursuant to §202-a of the New York State Town Law Approving the Annual Estimate of Expense of Maintenance and Benefit Assessment Roll for the Town of Colonie Sewer Improvement Area.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Linda J. Murphy, Councilwoman
SECONDER:	David R. Green, Councilman
AYES:	Futia, Penn, Field, Mahan, Von Dollen, Murphy, Green

7. **Public Hearing pursuant to §202 of the New York State Town Law Approving the Annual Estimate of Expense of Improvements and Benefit Assessment Roll for the Town of Colonie Sewer Improvement Area.**

Crystal Peck, Special District Council, provided overview of the calculations for the estimate of construction expense and the Benefit Assessment Roll for the Sewer Improvement Area

1. Resolution No. 406 of 2020- Resolution Pursuant to §202 of the New York State Town Law Approving the Annual Estimate of Expense of Improvements and Benefit Assessment Roll for the Town of Colonie Sewer Improvement Area.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Linda J. Murphy, Councilwoman
SECONDER:	David R. Green, Councilman
AYES:	Futia, Penn, Field, Mahan, Von Dollen, Murphy, Green

8. **Public Hearings in connection with the Fire Protection District Contracts.**

Town Attorney Magguilli provided a overview of the process and role of the Town as it relates to the contracts;

Acting Comptroller, P. Christopher Kelsey, mentioned that the fire protection districts have kept at or below the 2% increase

9. **Resolution No. 407 of 2020**

Resolution authorizing a contract with the Fuller Road Fire Department, Inc. for fire protection within the Fuller Road Fire Protection District.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jill Penn, Councilwoman
SECONDER:	Melissa Von Dollen, Councilwoman
AYES:	Futia, Penn, Field, Mahan, Von Dollen, Murphy, Green

10. Resolution No. 408 of 2020

Resolution authorizing a contract with the Shaker Road-Loudonville Fire Department, Inc. for fire protection within the Shaker Road-Loudonville Fire Protection District.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Linda J. Murphy, Councilwoman
SECONDER:	David R. Green, Councilman
AYES:	Futia, Penn, Field, Mahan, Von Dollen, Murphy, Green

11. Resolution No. 409 of 2020

Resolution authorizing a contract with the Maplewood Fire Department, Inc. for fire protection within the Maplewood Fire Protection District.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Melissa Von Dollen, Councilwoman
SECONDER:	Jill Penn, Councilwoman
AYES:	Futia, Penn, Field, Mahan, Von Dollen, Murphy, Green

12. Resolution No. 410 of 2020

1. Resolution authorizing a contract with the S. W. Pitts Hose Company of Latham, N.Y., Inc. for fire protection within the Latham Fire Protection District.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jill Penn, Councilwoman
SECONDER:	Melissa Von Dollen, Councilwoman
AYES:	Futia, Penn, Field, Mahan, Von Dollen, Murphy, Green

13. Public Hearing in connection with adopting the proposed 2021 annual budget

Supervisor Mahan and Acting Comptroller Kelsey provided a power point presentation overview of the 2021 budget (attached communication below)

1. Resolution No. 411 of 2020 Resolution adopting the proposed 2021 annual budget.

RESULT:	ADOPTED [5 TO 2]
MOVER:	David R. Green, Councilman
SECONDER:	Melissa Von Dollen, Councilwoman
AYES:	Penn, Mahan, Von Dollen, Murphy, Green
NAYS:	Danielle Futia, Rick J Field

14. Public Comment

No public comments

15. Resolution No. 412 authorizing the Supervisor to declare an emergency in connection with repair to the Loudonville Pump Station for the DPW/Division of Latham Water and authorizing the Comptroller to expend Emergency Repair Reserve funds for the same.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Linda J. Murphy, Councilwoman
SECONDER:	David R. Green, Councilman
AYES:	Futia, Penn, Field, Mahan, Von Dollen, Murphy, Green

16. Resolution No. 413 authorizing the levy upon 25 Newton Street for Unpaid charges of the Department of Public Works.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Linda J. Murphy, Councilwoman
SECONDER:	David R. Green, Councilman
AYES:	Futia, Penn, Field, Mahan, Von Dollen, Murphy, Green

17. Resolution No. 414 authorizing the Supervisor to declare an emergency in connection with repair of the sanitary sewer system at 28 Loudon Parkway by ANJO Construction, Ltd. and authorizing the Comptroller to expend Emergency Repair Reserve funds for the same

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Linda J. Murphy, Councilwoman
SECONDER:	David R. Green, Councilman
AYES:	Futia, Penn, Field, Mahan, Von Dollen, Murphy, Green

18. Resolution No. 415 awarding the bid to Miller Environmental Group, Inc. in connection with the 2020 Wet Well Cleaning Project and authorizing the Supervisor to enter into an agreement for same.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Linda J. Murphy, Councilwoman
SECONDER:	David R. Green, Councilman
AYES:	Futia, Penn, Field, Mahan, Von Dollen, Murphy, Green

19. Resolution No. 416 adopting the LGS-1 Retention and Disposition Schedule for New York Local Government Records.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jill Penn, Councilwoman
SECONDER:	Melissa Von Dollen, Councilwoman
AYES:	Futia, Penn, Field, Mahan, Von Dollen, Murphy, Green

20. Resolution No. 417 awarding the Request for Proposal for Merchant Credit Card Services to M & T Bank and authorizing the Supervisor to enter into an Agreement for same.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jill Penn, Councilwoman
SECONDER:	David R. Green, Councilman
AYES:	Futia, Penn, Field, Mahan, Von Dollen, Murphy, Green

21. **Communications**

A. **General**

1. 2021 Budget Presentation

Town of Colonie



2021 Budget Presentation

November 5, 2020



Town of Colonie 2021 Proposed Budget



Budget Process

- May 2020 - Budget worksheets issued to all departments
- Departments advised to submit budgets that are cost effective while maintaining high quality of services
- June-October 2020 - Budget Review Committee worked with department heads to review budget requests. Committee consisted of representatives from Comptrollers, DPW, Police, Information Systems, Civil Service, and Supervisor's office. Reducing requests to a 0.54% year over year increase.
- September 30, 2020 - Tentative Budget filed with the Town Clerk
- November 5, 2020 - Preliminary Budget Public Hearing
- November 20, 2020—Deadline for adoption of Budget
- Year Round – Budget Committee monitors actual activity versus budget and makes recommended budget modifications.



Town of Colonie

2021 Proposed Budget

	<u>Budgeted</u>	<u>Amt. Chg.</u>	<u>% Chg.</u>
2012	\$81,369,214		
2013	\$81,902,739	\$ 533,525	0.66%
2014	\$83,167,280	1,264,541	1.54%
2015	\$85,462,669	2,295,389	2.76%
2016	\$87,295,779	1,833,110	2.14%
2017	\$88,992,272	1,696,493	1.94%
2018	\$90,832,349	1,840,077	2.07%
2019	\$95,612,846	4,780,497	5.26%
2020	\$99,439,793	3,826,947	4.00%
2021	\$99,975,641	535,848	0.54%



Town of Colonie

2021 Proposed Budget



General Fund:

- All Administrative Departments
- Historian, Pruyn House
- Parks and Recreation
- Community Services, Senior Resources
- Police, EMS, Emergency Management, Building/Fire Services, and Justice
- Planning, DPW/Engineering



Town of Colonie

2021 Proposed Budget

Other Funds and Special Districts:

- Highway
- Library
- Latham Water District
- Pure Waters District

Special Districts have their own revenue derived from water usage charges (Latham Water) and sewer roll (Pure Waters).



Town of Colonie

2021 Proposed Budget



William K. Sanford Library

- Preliminary 2021 budget of \$2,968,304.
- Primarily funded by Town Property Tax Rate (\$4.06 per thousand)
- This budget represents .452 cents per thousand of the Town's tax rate
- For 2021 \$64.17 of your property taxes, on a median taxable value home, is dedicated to the operation of the Library.



Town of Colonie

2021 Proposed Budget

Expenditure Increase/Decreases

	2020	2019	Amt. Chg.
<u>Total All funds:</u>			
Salaries	\$40,947,767	\$42,107,886	\$-1,160,119
Capital Items	\$ 477,595	\$ 511,350	\$ - 33,755
Operations	\$19,489,913	\$19,345,375	\$ 144,538
Debt Service	\$12,198,741	\$11,571,982	\$ 626,759
Benefits	\$26,761,625	\$25,803,200	\$ 958,425
Reserves ⁽¹⁾	\$ 100,000	\$ 100,000	\$ -0-

(1) –Pure Waters repair reserve





Town of Colonie

2021 Proposed Budget

Salaries & Wages

	<u>2021</u>	<u>2020</u>	<u>Amt. Chg.</u>
<u>Total All Funds</u>			
Salaries	\$40,947,767	\$42,107,886	\$-1,160,119

Represents a 1% decrease and 10.75 positions, attained via attrition and delayed filling of necessary positions until later in 2021.

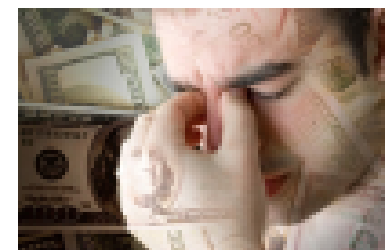


Town of Colonie

2021 Proposed Budget

2021 Budget Challenges

- Maintaining current level of high-quality services while minimizing the impact on our taxpayers
- COVID-19 impact on economy and strain on major revenue sources
- Unfunded mandates
- Increased health insurance premiums contributions





Town of Colonie

2021 Proposed Budget

2021 Proposed Budget Summary

- 2021 Total Town-Wide budget \$99,975,641
- Increase of \$535,848 from 2020 or .54%
- Increase from the 2020 general property tax rate of about 6.8 cents per thousand of assessed taxable value.



Town of Colonie

2021 Proposed Budget

Tax Implications for 2021

	<u>Tax in 2020</u>	<u>Proposed 2021</u>	<u>Amt. Diff</u>
Median assessed value home	\$608.44	\$617.69	\$ 9.24

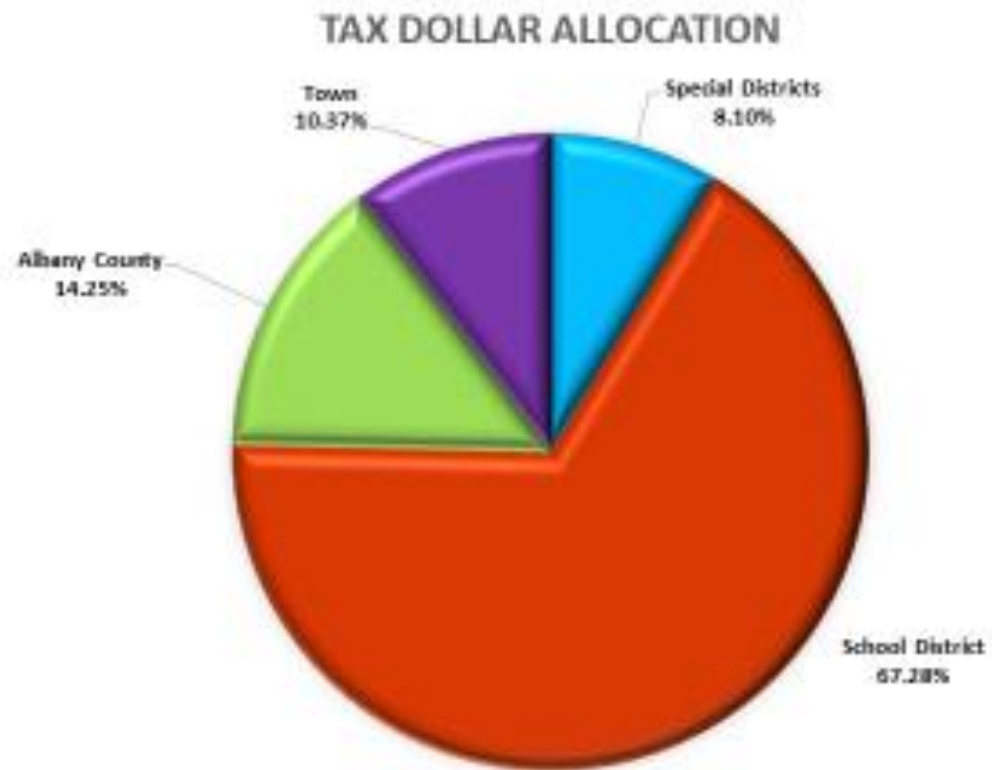
Approximately \$0.77 per month

Note: Assessed value growth during 2020 \$61,009,157 translated to 0.9% rate savings.



Town of Colonie

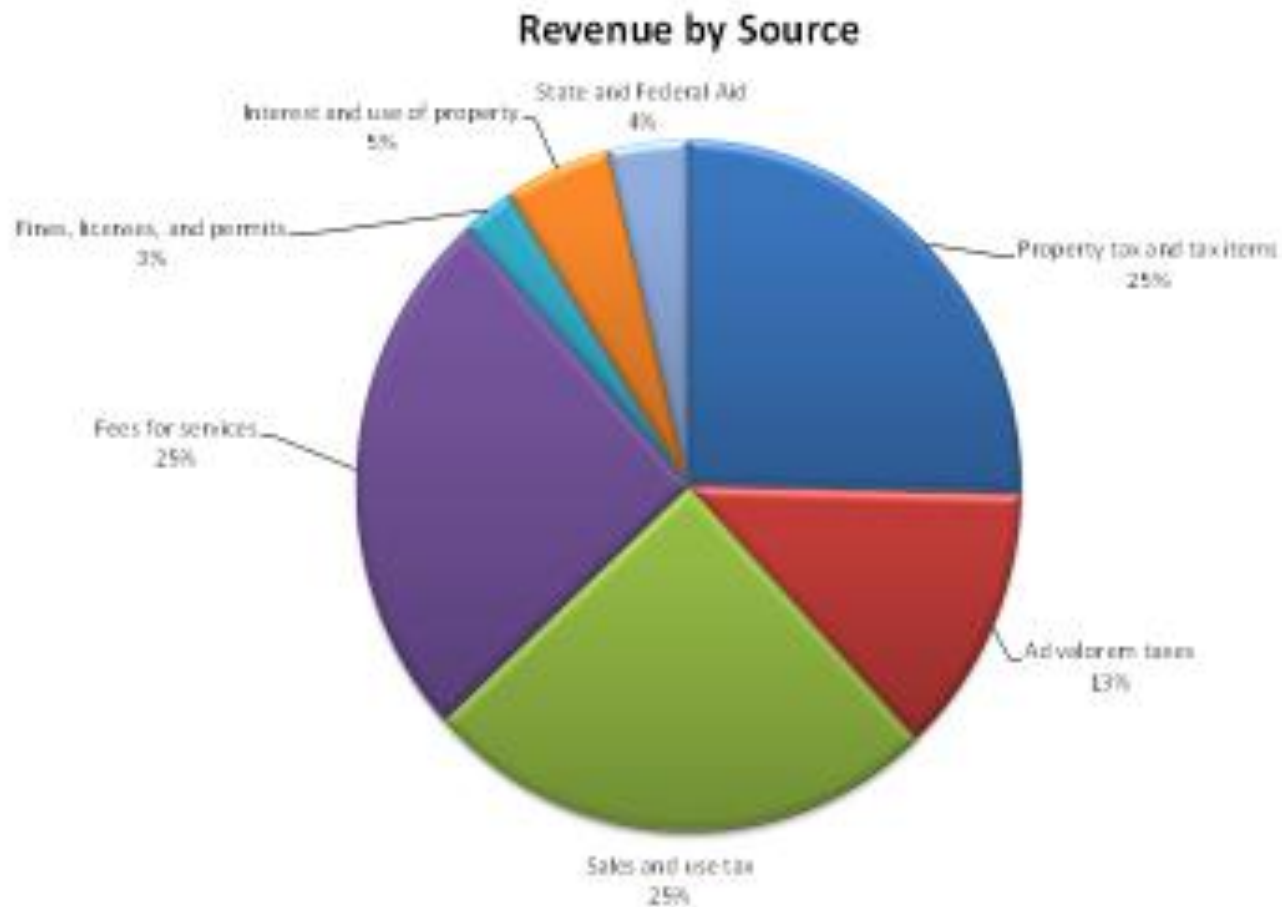
2021 Proposed Budget





Town of Colonie

2021 Proposed Budget





Town of Colonie

2021 Proposed Budget

This 2021 budget represents our best efforts to:

- Maintain excellent quality of services for our residents and businesses
- Govern cost effectively, efficiently, and conservatively
- Continue to strengthen financial position, and thereby our bond rating