RESOLUTION NO. 1 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution designating official newspaper.

WHEREAS, there is a newspaper regularly published in the Town entered in the United States Post Office as second class mail known as the *Colonie Spotlight;* and

WHEREAS, Section 64, subdivision 11 of the Town Law provides that the Town Board may designate such newspaper as the official newspaper of the Town;

NOW, THEREFORE, BE IT RESOLVED that the *Colonie Spotlight* be, and hereby is, designated as the official newspaper of the Town of Colonie.

RESOLUTION NO. 2 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman ___________ offered the following resolution and moved its adoption:

Resolution fixing amounts of bonds of town officers, clerks and employees.

BE IT RESOLVED that pursuant to §11 of the Public Officers' Law and with the consent and approval of the Supervisor and Town Board, the blanket undertaking from a duly authorized corporate surety covering officers, clerks, employees, be, and it hereby is, approved and directed to be filed in the Town Clerk's Office, and that any provisions in law that the officials, clerks or employees of the Town of Colonie shall secure undertakings to the effect that they will faithfully discharge the duties of their office and promptly account for and pay over all moneys or property received by them in their official capacity are hereby waived.

RESOLUTION NO. 3 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to take all steps necessary to pursue disciplinary actions as necessary and to appoint Hearing Officers pursuant to Section 75 of the Civil Service Law of the State of New York for 2023.

WHEREAS, Civil Service Law Section 75 sets forth certain procedures that must be followed in order to discipline public employees;

BE IT RESOLVED, that the Supervisor be, and hereby is, authorized to take all steps necessary pursuant to Section 75 of the Civil Service Law of the State of New York to impose disciplinary action against employees of the Town of Colonie; and

BE IT RESOLVED, that the Supervisor be, and hereby is, authorized to appoint Hearing Officers pursuant to Section 75 of the Civil Service Law of the State of New York and that any agreements entered into with said Hearing Officers are subject to the review and approval of the Town Attorney's Office.

RESOLUTION NO. 4 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution confirming and designating depositories of Town Funds for the 2023 fiscal year and authorizing the Supervisor to open, transfer and close accounts as deemed necessary.

WHEREAS, various depositories have heretofore been designated for all Town monies;

NOW, THEREFORE, BE IT RESOLVED that the funds and accounts of the Town of Colonie shall hereafter be kept on deposit within the following banks or trust companies, the names of which are set forth below:

PIONEER COMMERCIAL BANK
JP MORGAN CHASE BANK
KEY BANK
M & T BANK
CAPITAL BANK & TRUST
TD BANK
NY CLASS GOVERNMENT INVESTMENT POOL
SARATOGA NATIONAL BANK & TRUST
KINDERHOOK BANK
BALLSTON SPA NATIONAL BANK
GREENE COUNTY COMMERCIAL BANK

BE IT FURTHER RESOLVED that the above depositories may be processed in accordance with 12 USC Section 1832 (a)(2) relative to utilizing Negotiable Order Withdrawal (Now) accounts for Municipal Funds.

RESOLUTION NO. 5 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Danielle Futia
	Melissa Jeffers
	Jill Penn
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden

ABSENT: None

Councilwoman **___________** offered the following resolution and moved its adoption:

Resolution adopting a Town of Colonie Investment Policy for the 2023 fiscal year.

BE IT RESOLVED that, pursuant to §39 of the General Municipal Law, the Town of Colonie Investment Policy for the 2023 fiscal year attached hereto as Exhibit "A" be, and it hereby is, adopted.

THE TOWN OF COLONIE

INVESTMENT POLICY

As Revised for the Year Ended December 31, 2023

I. SCOPE

This investment policy applies to all moneys and other financial resources available for deposit and investment by the Town of Colonie (Town) on its own behalf or on behalf of any other entity or individual.

II. OBJECTIVES

The primary objectives of the Town's investment activities are, in priority order:

- To conform with all applicable federal, state and other legal requirements (legality);
- To adequately safeguard principal (safety);
- To provide sufficient liquidity to meet all operating requirements (liquidity) and
- To obtain a reasonable rate of return (yield).

III. DELEGATION OF AUTHORITY

The governing board's responsibility for administration of the investment program is delegated to the Chief Fiscal Officer who shall establish written procedures for the operation of the investment program consistent with these investment policies. Such procedures shall include internal controls to provide a satisfactory level of accountability based upon records incorporating the description and amount of investments, the fund(s) which they are held, the place(s) where kept, and other relevant information, including dates of sale or other dispositions and amounts realized. In addition, the internal control procedures shall describe the responsibilities and levels of authority for key individuals involved in the investment program.

IV. PRUDENCE

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Town to govern effectively.

Investments shall be made with prudence, diligence, skill, judgment and care, under circumstances then prevailing, which knowledgeable and prudent persons acting in like capacity would use, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

IV. PRUDENCE, Continued

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or which could impair their ability to make impartial investment decisions.

V. DIVERSIFICATION

It is the policy of the Town to diversity its deposits and investments by financial institution, by investment instrument, and by maturity scheduling.

The governing board shall establish appropriate limits for the amount of investments which can be made with each financial institution or dealer, and shall evaluate this listing at least annually.

VI. INTERNAL CONTROLS

It is the policy of the Town for all moneys collected by any officer or employee of the government to transfer those funds to the Town Comptroller's Office within 5 days of deposit, or within the time period specified in the law, whichever is shorter.

The Town Comptroller, or Acting Comptroller, is responsible for establishing and maintaining an internal control procedures to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization, properly recorded, and managed in compliance with applicable laws and regulations.

VII. DESIGNATION OF DEPOSITORIES

The banks, trust companies, and municipal cooperatives that are authorized for the deposit of monies, and the maximum amount which may be kept on deposit at any time, are:

Depository Name	Maximum Amount	Officer
Pioneer Commercial Bank	$50,000,000.00	Government Accounts
JP Morgan Chase Bank	50,000,000.00	Government Accounts
Key Bank	50,000,000.00	Government Accounts
Capital Bank & Trust Co.	50,000,000.00	Government Accounts
M & T Bank	50,000,000.00	Government Accounts
TD Bank	50,000,000.00	Government Accounts
New York Cooperative Liquid Assets Security System (NYCLASS)	50,000,000.00	Government Accounts
Saratoga National Bank & Trust	50,000,000.00	Government Accounts
Kinderhook Bank & Trust	50,000,000.00	Government Accounts
Ballston Spa National Bank	50,000,000.00	Government Accounts
Greene County Commercial Bank	50,000,000.00	Government Accounts

VIII. SECURING DEPOSITS AND INVESTMENTS

All deposits and investments at a bank or trust company, including all demand deposits, certificates of deposit and special time deposits (hereinafter, collectively, “deposits”) made by officers of the Town that are in excess of the amount insured under the provisions of the Federal Deposit Insurance Act, including pursuant to a Deposit Placement Program in accordance with law, shall be secured by:

1. A pledge of “eligible securities” with an aggregate “market value” (as provided by GML 10) that is at least equal to the aggregate amount of deposits by the officers. See Schedule A of this policy for a listing of “eligible securities.”

2. An “eligible surety bond” payable to the Town for an amount at least equal to 100 percent of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims - paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations. The governing board shall approve the terms and conditions of the surety bond.

3. An “eligible letter of credit, ” payable to the Town as security for the payment of 140 percent of the aggregate amount of deposits and the agreed-upon interest, if any. An “eligible letter of credit” shall be an irrevocable letter of credit issued in favor of the Town, for a term not to exceed 90 days, by a qualified bank (other than the bank where the secured money is deposited). A qualified bank is either one whose commercial paper and other unsecured short-term debt obligations (or, in the case of a bank which is the principal subsidiary of a holding company, whose holding company’s commercial papers and other unsecured short-term debt obligations) are

rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization, or one that is in compliance with applicable federal minimum risk-based capital requirements.

4. An “irrevocable letter of credit” issued in favor of the Town by a federal home loan bank whose commercial paper and other unsecured short-term debt obligations are rated in the highest rating category by at least one nationally recognized statistical rating organization, as security for the payment of 100 percent of the aggregate amount of public deposits and agreed-upon interest, if any.

IX. COLLATERALIZATION AND SAFEKEEPING

Eligible securities used for collateralizing deposits made by officers of the Town shall be held by (the depository or a third party) bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure such deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collections of such deposits upon default. It shall also provide the conditions under which the securities held may be sold, presented for payment, substituted or released and the events of default which will enable the Town to exercise its rights against the pledged securities.

In the event that the pledged securities are not registered or inscribed in the name of the Town, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the Town or its custodial bank or trust company. Whenever eligible securities delivered to the custodial bank or trust company are transferred by entries on the books of a federal reserve bank or other book-entry system operated by a federally regulated entity without physical delivery of the evidence of the obligations, then the records of the custodial bank or trust company shall be required to show, at all times, the interest of the Town in the securities as set forth in the security agreement.

The custodial agreement shall provide that pledged securities will be held by the custodial bank or trust company as agent of, and custodian for, the Town, will be kept separate and apart from the general assets of the custodial bank or trust company and will not be commingled with or become part of the backing of any other deposit or other bank liability. The agreement shall also describe how the custodian shall confirm the receipt, substitution or release of the collateral and it shall provide for the frequency of revaluation of collateral by the custodial bank or trust company and for the substitution of collateral when a change in the rating of a security causes ineligibility. The security and custodial agreements shall include all other provisions necessary to provide the Town with a perfected security interest in the eligible securities and to otherwise secure the Town’s interest in the collateral, and may contain other provisions that the governing board deems necessary.

X. PERMITTED INVESTMENTS

As provided by General Municipal Law Section 11, the governing board of the Town authorizes the Town Comptroller, or Acting Comptroller, to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

- Special time deposit accounts in, or certificates of deposit issued by, a bank or trust company located and authorized to do business in the State of New York;
- Through a Deposit Placement Program, certificates of deposit in one or more "banking institutions", as defined in Banking Law Section 9-r;
- Obligations of the United States of America;
- Obligations guaranteed by agencies of the United States of America, where the payment of principal and interest are guaranteed by the United States of America;
- Obligations of the State of New York;
- With the approval of the State Comptroller, obligations issued pursuant to Local Finance Law Section 24.00 or 25.00 (i.e., Tax Anticipation Notes and Revenue Anticipation Notes) by any municipality, school district or district corporation in the State of New York other than the Town; and
- Obligations of the Town, but only with any moneys in a reserve fund established pursuant to General Municipal Law 6-c, 6-d, 6-e, 6-f, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m, or 6-n.

All investment obligations shall be payable or redeemable at the option of the Town within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable in any event at the option of the Town within two years of the date of purchase. Time deposit accounts and certificates of deposit shall be payable within such times as the proceeds will be needed to meet expenditures for which the moneys were obtained, and shall be secured as provided in Sections VII and IX herein.

Except as may otherwise be provided in a contract with bondholders or noteholders, any moneys of the Town authorized to be invested may be commingled for investment purposes, provided that any investment of commingled moneys shall be payable or redeemable at the option of the Town within such time as the proceeds shall be needed to meet expenditures for which such moneys were obtained, or as otherwise specifically provided in General Municipal Law Section 11. The separate identity of the sources of these funds shall be maintained at all times and income received shall be credited on a pro rata basis to the fund or account from which the moneys were invested.

Any obligation that provides for the adjustments of its interest rate on set dates is deemed to be payable or redeemable on the date on which the principal amount can be recovered through demand by the holder.

XI. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

All financial institutions and dealers with which the Town transacts business shall be creditworthy, and have an appropriate level of experience, capitalization, size and factors that make the financial institution or the dealer capable and qualified to transact business with the Town. The Town Comptroller, or Acting Comptroller, shall evaluate the financial position and maintain a listing of proposed depositaries, trading partners, and custodians. Recent Reports of Condition and Income (call reports) shall be obtained for proposed banks, and security dealers that are not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers.

XII: PURCHASE OF INVESTMENTS

The Chief Fiscal Officer is authorized to contract for the purchase of investments:

1. Directly, from an authorized trading partner.

2. By participation in a cooperative investment agreement with another authorized municipal corporations pursuant to Article 5G of the General Municipal Law and in accordance with Article 30A of the General Municipal Law.

All purchase obligations, unless registered or inscribed in the name of the Town, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the Town by the bank or trust company.

Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law Section 10(3)(a). The agreement shall provide that securities held by the bank or trust company, as agent of, and custodian for, the Town, will be kept separate and apart from the general assets of the custodial bank or trust company and will not be commingled with or become part of the backing for any other deposit or other bank liability. The agreement shall also describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to secure the local government's perfected interest in the securities, and the agreement may also contain other provisions that the governing board deems necessary. The security and custodial agreements shall also include all other provisions necessary to provide the Town with a perfected interest in the securities.

The Chief Fiscal Officer, where authorized, can direct the bank or trust company to register and hold the evidences of investments in the name of its nominee, or may deposit or authorize the bank or trust company to deposit, or arrange for the deposit of any such evidences of investments with a federal reserve bank or other book-entry transfer system operated by a federally regulated entity. The records of the bank or trust company shall show, at all times, the ownership of such evidences of investments, and they shall be, when held in the possession of the bank or trust company, at all times, kept separate from the assets of the bank or trust company. All evidences of investments delivered to a bank or trust company shall be held by the bank or trust company pursuant to a written custodial agreement as set forth in General Municipal Law Section 10(3)(a), and as described earlier in this section. When any such evidences of investments are so registered in the name of a nominee, the bank or trust company shall be absolutely liable for any loss occasioned by the acts of such nominee with respect to such evidences of investments.

XIII. COURIER SERVICE

The Chief Fiscal Officer may, subject to the approval of the governing board by resolution, enter into a contract with a courier service for the purpose of causing the deposit of public funds with a bank or trust company. The courier service shall be required to obtain a surety bond for the full amount entrusted to the courier, payable to the Town and executed by an insurance company authorized to do business in the State of New York, with a claims-paying ability that is rated in the highest rating category by at least two nationally recognized statistical rating organizations, to insure against any loss of public deposits entrusted to the courier service for deposit or failure to deposit the full amount entrusted to the courier service.

The Town may agree with the depositary bank or trust company that the bank or trust company will reimburse all or part of, but not more than, the actual cost incurred by the Tow in transporting items for deposit through a courier service. Any such reimbursement agreement shall apply only to a specified deposit transaction, and may be subject to such terms, conditions and limitations as the bank or trust company deems necessary to ensure sound banking practices, including, but not limited to, any terms, conditions or limitations that may be required by the Department of Financial Services or other federal or State authority.

XIV. ANNUAL REVIEW AND AMENDMENTS

The Town shall review this investment policy annually, and it shall have the power to amend this policy at any time.

XV. DEFINITIONS

The terms “public funds,” “public deposits,” “bank,” “trust company,” “eligible securities,” “eligible surety bond,” and “eligible letter of credit” shall have the same meanings as set forth in General Municipal Law Section 10.

THE TOWN OF COLONIE

INVESTMENT POLICY

As Revised for the Year Ended December 31, 2023

SCHEDULE A – "ELIGIBLE SECURITIES" FOR COLLATERALIZING DEPOSITS AND INVESTMENTS IN EXCESS OF FDIC COVERAGE (SECTION VIII)

i) Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof or a United States government-sponsored corporation.

ii) Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the market value of the obligation that represents the amount of the insurance or guaranty.

iii) Obligations issued or fully insured or guaranteed by the State of New York, obligations issued by a municipal corporation, school district or district corporation of this State or obligations of any public benefit corporation which under a specific State statute may be accepted as security for deposit of public moneys.

Note – For the purposes of determining aggregate "market value," eligible securities shall be valued at 100% of "market value."

RESOLUTION NO. 6 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman __________ offered the following resolution and moved its adoption:

Resolution adopting the Town of Colonie Investment Policies and Procedures for the Town of Colonie Service Award Program for the 2023 fiscal year.

WHEREAS, pursuant to Article 11-A of the General Municipal Law, the Town of Colonie previously established a defined benefit plan and defined contribution plans to provide service awards for active volunteer firefighters, for the following fire protection districts, respectively: Latham, Fuller Road, Maplewood and Shaker Road Loudonville; and

WHEREAS, administration of the Service Award Program requires that monies and other financial resources be invested to provide for the awards under such program, and it has been determined that the policies and procedures outlined on the attached Town of Colonie Service Award Program Investment Policies and Procedures will enable the Town to provide the service awards under the program;

THEREFORE, BE IT RESOLVED that the Town of Colonie Service Award Program Investment Policies and Procedures attached hereto as Exhibit “A” be, and hereby are, adopted.

TOWN OF COLONIE LENGTH OF SERVICE AWARD PROGRAM
INVESTMENT POLICIES AND PROCEDURES

As Revised for the Year Ended December 31, 2023

I. SCOPE

This investment policy applies to all monies and other financial resources available for investment by the Town of Colonie Length of Service Award Program (LOSAP) on its own behalf or on behalf of any other entity or individual. The LOSAP includes defined contribution plans for the Fuller Road, Shaker Road, and Maplewood Fire Protection Districts and a defined benefit plan for the Latham Fire Protection District. The purpose of the LOSAP is to retain and recruit active volunteer firefighters.

II. DELEGATION OF AUTHORITY

The Governing Board's (Town) responsibility for administration of the investment program is delegated to the Chief Fiscal Officer who shall establish written procedures for the operation of the investment program consistent with these investment policies. Such procedures shall include internal controls to provide a satisfactory level of accountability.

III. PURPOSE

The purpose of this investment policy is to assist the Town in effectively supervising, monitoring and evaluating the investment of the LOSAP assets. The LOSAP's investment program is defined in the various sections of the investment policy by:

- Stating in a written document the Town's attitudes, expectations, objectives and guidelines for the investment of all of the LOSAP's assets.
- Encouraging effective communications between the Town and all parties involved with the investment management decisions.
- Establishing formal criteria to select, monitor, evaluate and compare the performance results achieved by each investment option on a regular basis.
- Setting forth an investment structure for managing the Plan's assets. This structure includes various asset classes, investment management styles, asset allocation and acceptable ranges that, in total, are expected to produce an appropriate level of overall diversification and total investment return over the investment time horizon.
- Providing guidelines for each investment portfolio that control the level of overall risk and liquidity assumed in that portfolio, so all LOSAP assets are managed in accordance with stated objectives.

EXHIBIT “A”

IV. OBJECTIVES

This investment policy has been arrived at upon consideration by the Town by a wide range of policies, and describes the prudent investment process the Town deems appropriate. This process includes offering various asset classes and investment management styles that, in total, are expected to offer the opportunity to diversify the portfolio in a manner consistent with the specified risk and return requirements of the portfolio.

The objectives of the LOSAP are:

- Have the ability to pay all benefit and expense obligations when due.
- Control costs of administering the plan and managing the investments.
- Maximize return within reasonable and prudent levels of risk in order to minimize contributions.

<u>Time Horizon</u> - The investment guidelines are based upon an investment horizon of greater than five years. The LOSAP's strategic asset allocation is also based on this long-term perspective. Short-term liquidity requirements are anticipated to be covered by the LOSAP's assets.

<u>Risk Tolerances</u> - The Town recognizes that some risk must be assumed in order to achieve the investment objectives of the LOSAP. In establishing the risk tolerances of the investment policy, the ability to withstand short and intermediate term variability were considered.

A 1-year loss limit of -9.5% has been calculated for the portfolio. Statistically speaking, there is a 5% chance (once in every twenty years) that the 1-year return will actually be lower than -9.5%.

The LOSAP's long time horizon, current financial condition and several other factors suggest collectively some interim fluctuations in market value and rates of return may be tolerated in order to achieve the longer-term objectives.

<u>Performance Expectations</u> – The desired investment objectives in a long-term rate of return on assets that is a least 5.5%. The target rate of return for the LOSAP has been based upon the assumptions that future real returns will approximate the long-term rates of return experienced for each asset class in the investment policy.

The Town realized market performance varies and a 5.5% rate of return may not be meaningful during some periods. Accordingly, relative performance benchmarks for the investment options are set for in the "Monitoring" section.

V. DUTIES AND RESPONSIBILITIES

LOSAP Sponsoring Board – As fiduciaries under the Plan, the primary responsibilities of the Board are:

- Prepare and maintain this investment policy.
- Prudently diversify the LOSAP's assets to meet an agreed upon risk/return profile.
- Prudently select investment options.
- Control and account for all investment, record keeping and administrative expenses associated with the LOSAP.
- Monitor and supervise vendors and investment options.
- Avoid prohibited transactions and conflicts of interest.

Custodian – Are responsible for the safekeeping of the LOSAP's assets. The specific duties and responsibilities of the custodian are:

- Value the holdings.
- Collect all income and dividends owed to the Plan.
- Settle all transactions.
- Provide monthly reports that detail transactions, cash flows, securities held and their current value, and change in value of each security and the overall LOSAP since the previous report.
- Maintain separate accounts by legal registration.

Investment Advisor – Serves as an objective, third-party professional retained to assist the Town in managing the overall investment process. The Advisor is responsible for managing the assets and guiding the Town through a disciplined and rigorous investment process to enable the Town to meet the fiduciary responsibilities outlined above.

VI. ASSET CLASS GUIDELINES

The Town believes long-term investment performance, in large part, is primarily a function of asset class mix. The Town has reviewed the long-term performance characteristics of the broad asset classes, focusing on balancing the risks and rewards.

Historically, while interest-generating investments, such as bonds, have the advantage of relative stability of principal value, they provide little opportunity for real long-term capital growth due to their susceptibility to inflation. Equity investments, such as common stocks, clearly have a significantly higher expected return but have the disadvantage of much greater year-by-year variability of return. From an investment decision-making point of view, this year-by year variability may be worth accepting given the LOSAP's long time horizon.

The following asset classes were selected and ranked in ascending order in "risk" (least to most) according to the most recent quarter's median 3-year Standard Deviation values:

- Money market, taxable
- Short-term bond
- Intermediate-term bond
- Conservative allocation
- Multi-sector bond
- Inflation-protected bond
- Moderate allocation
- World bond
- World allocation
- Large blend
- Foreign large blend
- Mid-cap blend
- Small blend
- Specialty-real estate
- Specialty-natural resources
- Other

The performance expectation (both risk and return) of each broad asset class are contained in Appendix A.

The percentage allocation of each asset class may vary depending upon market conditions. Please reference the table below for the lower and upper limits for each asset class.

		Allocation Range		
Broad Asset Class	Peer Group	Lower Limit	Strategic Allocation	Upper Limit
Fixed Income, Broad	Multi-sector Bond	5.0%	10.0%	30.0%
Fixed Income, Global	World Bond	5.0%	10.0%	30.0%
	Emerging Markets Bond	0.0%	0.0%	20.0%
	Currency	0.0%	0.0%	30.0%
Fixed Income, Intermediate	Inflation-Protected Bond	0.0%	0.0%	30.0%
	Intermediate-Term Bond	10.0%	20.0%	50.0%
Fixed Income, Short	Short-Term Bond	10.0%	20.0%	100.0%
	Bank Loan	0.0%	0.0%	30.0%

Fixed Income, High Yield	High Yield	0.0%	0.0%	10.0%
Convertible Bond	Convertible	0.0%	0.0%	10.0%
International Equity, Diversified	World Stock	3.0%	10.0%	20.0%
	Diversified Emerging Markets	0.0%	0.0%	10.0%
Large Cap Equity	Large Blend	5.0%	10.0%	30.0%
		Allocation Range		
Broad Asset Class	Peer Group	Lower Limit	Strategic Allocation	Upper Limit
Mid Cap Equity	Mid-Cap Blend	0.0%	0.0%	10.0%
Money Market	Money Market Taxable	0.0%	5.0%	100.0%
Other	Conservative Allocation	0.0%	5.0%	30.0%
	Moderate Allocation	0.0%	0.0%	30.0%
	Other/Alternative Multi-Asset	0.0%	0.0%	30.0%
	Specialty-Natural Res	0.0%	0.0%	20.0%
	Commodities/Mgd Futures	0.0%	0.0%	10.0%
	Specialty-Real Estate	0.0%	0.0%	10.0%
	World Allocation	0.0%	10.0%	40.0%
Small Cap	Small Blend	0.0%	0.0%	5.0%

When necessary and/or available, cash inflows/outflows will be deployed in a manner consistent with the strategic asset allocation and allocation ranges of the LOSAP. If there are no cash flows the allocation of the LOSAP will be reviewed quarterly.

If the Town judges cash flows to be insufficient to bring the LOSAP within the target allocation ranges, the Town shall decide whether to effect transactions to bring the allocation of LOSAP assets within the threshold ranges.

VIII. IMPLEMENTATION

The Town will apply the following due diligence criteria in selecting each money manager or mutual fund.

1. Regulatory oversight: Each investment option should be managed by; (1) a bank; (ii) an insurance company; (iii) a registered investment company (mutual fund); or (iv) a registered investment adviser.
2. Correlation to style or peer group: The investment option should be highly correlated to the asset class being implemented. This is one of the most critical parts of the analysis since most of the remaining due diligence involves comparisons of the investment option to the appropriate peer group.
3. Performance relative to a peer group: The investment option's performance should be evaluated against the peer group's median manager return, for 1, 3 and 5-year cumulative periods.
4. Performance relative to assumed risk: The investment option's risk-adjusted performance (Alpha and/or Sharpe Ratio) should be evaluated against the peer group's median manager's risk-adjusted performance.
5. Minimum track record: The investment option should have sufficient history so that performance statistics can be properly calculated.
6. Assets in the product: The investment option should have sufficient assets so that the portfolio manager can properly trade the account.
7. Holdings consistent with style: The underlying securities of the investment option should be consistent with the associated broad asset class.
8. Expense ratios/fees: The investment option's fees should be fair and reasonable. Core/Satellite approach can be implemented to control expenses. This is the recognition that passive management and index funds should be used for the more efficient asset classes combined with active management for less efficient asset classes.
9. Stability of the organization: There should be no perceived organizational problems.

IX. MONITORING

Performance Objectives –

The Town acknowledges fluctuating rates of return characterize the securities markets, particularly during short-term time periods. Recognizing that short-term fluctuations may cause variations in performance, the Town intends to evaluate investment performance from a long-term perspective.

The Town is aware that ongoing review and analysis of the investment options is just as important as the due diligence process. The performance of the investment options will be monitored on an ongoing basis and it is at the Town's discretion to take corrective action by replacing a manager if they deem it appropriate at any time.

On a timely basis, but not less than annually, the Town will meet to review whether each investment option continues to conform to the search criteria outlined in the implementation section; specifically;

1. The investment option's adherence to the watch list criteria;
2. Material changes in the investment option's organization, investment philosophy and/or personnel; and,
3. Any legal, SEC and/or other regulatory agency proceedings affecting the investment options organization.

Benchmarks –

The Town has determined it is in the best interest of the LOSAP's participants that performance objectives be established for each investment option. Manager performance will be evaluated in terms of an appropriate market index (e.g. the S&P 500 stock index for large-cap domestic equity manager) and the relevant peer group (e.g. the large-cap growth mutual fund universe for a large-cap growth mutual fund).

Peer Group	**Index**
Conservative Allocation	Dow Jones U.S. Moderately Conservative
Foreign Large Blend	MSCI World ex US NDTR_D
Inflation-Protected Bond	Lehman Brothers U.S. Treasury TIPS
Intermediate-Term Bond	Lehman Brothers 5-10 Yr. Gov't/Credit Bond
Large Blend	Russell 1000
Mid-Cap Blend	Standard & Poors Midcap 400 PR
Moderate Allocation	Dow Jones U.S. Moderate Portfolio
Money Market Taxable	3 Month T-Bill
Multisector Bond	Lehman Brothers U.S. Universal Bond
Other	3 Month T-Bill
Short-Term Bond	Lehman Brother 1-5 Yr Gov't/Credit Bond
Small Blend	Russell 2000
Specialty-Natural Res	Goldman Sachs Natural Resources

Specialty-Real Estate	DJ Wilshire REIT
World Allocation	MSCI World NDTR_D
World Bond	Citigroup Non-USD WGBI USD

Watch List Criteria –

An investment option may be placed on a "Watch List" and a thorough review and analysis of the investment option may be conducted, when:

1. An investment option performs below median for their peer group over a 1, 3, and/or 5-year cumulative period.
2. An investment option's 3-year risk adjusted return (Alpha and/or Sharpe) falls below the peer group's median risk adjusted return.
3. There is change in the professionals managing the investment option.
4. There is a significant decrease or increase in the investment options' assets.
5. There is an indication the investment option is deviating from the stated style and/or strategy.
6. There is an increase in the investment option's fees and expenses.
7. Any extraordinary event occurs that may interfere with the investment option's ability to prudently manage investment assets.

The decision to retain or terminate an investment option cannot be made by a formula. It is the Town's confidence in the investment option's ability to perform in the future that ultimately determines the retention of an investment option.

Measuring Costs –

The Town will review at least annually all costs associated with the management of the LOSAP, including:

1. Expense ratios of each mutual fund against the appropriate peer group.
2. Administrative fees; costs to administer the LOSAP, including record keeping, custody and trust services.
3. The proper identification and accounting of all parties receiving soft dollars and/or 12b-1 fees generated by the Portfolio.

X. ANNUAL REVIEW AND AMENDMENTS

The Town will review this investment policy at least annually to determine whether stated investment objectives are still relevant and the continued feasibility of achieving the same. It is not expected that the investment policy will change frequently. In particular, short-term changes in the financial markets should not require adjustments to the investment policy.

APPENDIX A

Asset Allocation Model	Return	Risk	Yield	Dividend	Turnover
Cash	2.00%	2.00%	2.00%	0.00%	100.00%
CDs	2.50%	3.00%	2.50%	0.00%	100.00%
Fixed Annuities	2.50%	3.50%	0.00%	0.00%	5.00%
Intermediate-Term Fixed Income	4.75%	6.00%	4.75%	0.00%	60.00%
Long-Term Fixed Income	5.25%	8.00%	5.25%	0.00%	40.00%
Intermediate-Term Tax Exempt	3.25%	4.00%	3.25%	0.00%	60.00%
Long-Term Municipal	3.75%	8.00%	3.75%	0.00%	40.00%
Corporate Fixed Income	5.50%	8.50%	5.50%	0.00%	40.00%
Mortgage Backed Fixed Income	5.00%	7.50%	5.00%	0.00%	40.00%
High Yield Fixed Income	8.25%	16.00%	8.25%	0.00%	40.00%
Large Value Equities	8.50%	13.25%	0.00%	2.50%	40.00%
Large Growth Equities	9.60%	16.00%	0.00%	1.75%	40.00%
Small Value Equities	10.00%	18.75%	0.00%	2.25%	40.00%
Small Growth Equities	11.10%	22.00%	0.00%	1.50%	40.00%
Mid Cap Equities	9.75%	18.00%	0.00%	2.00%	40.00%
Balanced Funds	6.25%	11.00%	2.00%	.050%	60.00%
Real Estate	6.50%	14.00%	5.50%	0.00%	10.00%
Futures/ Commodities	7.00%	30.00%	0.00%	0.00%	100.00%
Venture Capital/ Ltd Partnerships	11.50%	35.25%	0.00%	0.00%	10.00%
International Equities	10.00%	22.25%	0.00%	1.75%	40.00%
International Fixed Income	6.00%	13.25%	6.00%	0.00%	40.00%
Emerging Equities	10.50%	40.25%	0.00%	0.75%	40.00%

RESOLUTION NO. 7 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Danielle Futia
	Melissa Jeffers
	Jill Penn
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden

ABSENT: None

Councilwoman **___________** offered the following resolution and moved its adoption:

Resolution authorizing mileage allowance for the use of private cars for Town purposes and adopting Per Diem rates for the Town of Colonie Travel Policy.

WHEREAS, it is occasionally necessary for Town Officers, employees and non-salaried individuals, in the performance of their official duties, to incur expenses for the operation of their private automobiles; and

WHEREAS, subdivision 1 of §116 of the Town Law permits payment for such obligations with certain restrictions;

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Colonie as follows:

1. Town officers, employees and non-salaried individuals of the Town of Colonie, are hereby authorized to incur expense in executing the duties of their several offices, including the operation of their private automobiles in the business of the Town. In lieu of actual and necessary expenses for travel by means of private automobiles of said Town officers, the Town shall allow and pay to said individuals the rate in effect (as established by the Internal Revenue Service) on the date of travel for the use of their own automobiles for each mile actually and necessarily traveled by them in the performance of their duties.

2. No allowance for traveling expenses shall be made by means of private automobiles between the homes of the aforesaid individuals and their customary place or places of employment as such.
3. Reimbursement for travel, lodging and meals shall be permitted, as described in the Travel Policy, at the Per Diem rates approved and published by the U.S. General Services Administration.

RESOLUTION NO. 8 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Danielle Futia
	Melissa Jeffers
	Jill Penn
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden

ABSENT: None

Councilwoman __________ offered the following resolution and moved its adoption:

Resolution authorizing the Town Board to allow the Town Comptroller or Acting Comptroller to make necessary budget transfers that do not increase the overall budget prior to Town Board authorization during the year 2023.

BE IT RESOLVED that the Town Comptroller or Acting Comptroller be, and hereby is, authorized to make necessary budget transfers that do not increase the overall budget prior to Town Board authorization during the year 2023.

RESOLUTION NO. 9 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Danielle Futia
	Melissa Jeffers
	Jill Penn
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor and Comptroller or Acting Comptroller to refund, reimburse, adjust, approve changes, and pay and disburse up to and including $750 for overcharges, overpayments, clerical errors, other billing mistakes and cancellation of participation in Town programming or use of Town property.

BE IT RESOLVED that the Supervisor and Comptroller or Acting Comptroller are authorized to refund, reimburse, adjust, approve changes, and pay and disburse up to and including $750 with respect to overcharges, overpayments, clerical errors, other billing mistakes and cancellation of participation in Town programming or use of Town property.

RESOLUTION NO. 10 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Danielle Futia
	Melissa Jeffers
	Jill Penn
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution adopting the Town of Colonie Securities Exchange Commission Continuing Disclosure Compliance Procedures for Tax-Exempt Bonds and Notes for the 2023 fiscal year.

WHEREAS, Securities Exchange Commission ("SEC") Rule 15c2-12 (the "Rule") generally prohibits underwriters from purchasing or selling municipal securities unless the issuer of such securities has entered into a continuing disclosure obligation; and

WHEREAS, the Town is an occasional issuer of municipal securities and thus has entered into continuing disclosure obligations (or will do so) from time to time; and

WHEREAS, Hodgson Russ LLP, as bond counsel to the Town, has prepared and has recommended that the Town adopt certain SEC-driven continuing disclosure compliance procedures; and

WHEREAS, the Town Board deems it to be in the best interest of the Town to adopt formal written procedures to help ensure continuing disclosure compliance, and to designate an official responsible for ensuring that such procedures are followed;

NOW THEREFORE, BE IT RESOLVED that the Town hereby adopts the continuing disclosure compliance procedures that are attached hereto as Exhibit "A" and resolves to be governed thereby; and

BE IT RESOLVED that such Exhibit "A" will be placed in its entirety in the official records, files and minutes of the Town and adhered to going forward; and be it further

RESOLVED, that this resolution shall take effect immediately upon its adoption.

TOWN OF COLONIE
ALBANY COUNTY,
NEW YORK
Continuing Disclosure Compliance Procedures for
Tax-Exempt Bonds and Notes
(As revised for the year ended December 31, 2023)

a. **Purpose:** The purpose behind implementation of these continuing disclosure compliance procedures is to ensure that the **Town of Colonie, Albany County, New York** (the "Issuer") (i) is compliant with its continuing disclosure obligations with respect to the securities it issues, pursuant to Rule 15c2-12, as amended (the "Rule"), promulgated under the Securities Exchange Act of 1934, as amended and (ii) makes accurate reports as to its compliance therewith in connection with its offerings of securities from time to time.

b. **Disclosure Compliance Officer Designation, Education, and Training:** The Issuer will designate a "Disclosure Compliance Officer" who will be the primary official responsible for monitoring compliance with the continuing disclosure requirements listed in the Issuer's continuing disclosure undertakings. The Disclosure Compliance Officer will consult with the Issuer's bond counsel and financial advisor as needed to keep current on Securities and Exchange Commission regulations and developments relating to continuing disclosure compliance for its obligations. **The Issuer's designated Disclosure Compliance Officer is the Acting Comptroller, currently P. Christopher Kelsey.**

c. **Continuing Disclosure Obligations Review:** The Disclosure Compliance Officer is responsible for reviewing, with the Issuer's financial advisor, the Issuer's continuing disclosure undertakings to determine the date(s) by which annual financial information and audited financial information, along with any required material events notices and, if applicable, failure to file notices, must be filed with the Municipal Securities Rulemaking Board's Electronic Municipal Market Access ("EMMA") system in accordance with the Rule.

d. **Preparation of Annual Financial Information and Audited Financial Statements:** If the Issuer's continuing disclosure undertakings require the filing of annual financial information and audited financial statements with EMMA, the Disclosure Compliance Officer will coordinate with the Issuer's auditor and financial advisor to ensure that such documents are prepared and submitted in advance of the deadline for such filing.

e. **Monitoring Disclosure Compliance:** The Disclosure Compliance Officer will monitor the filing with EMMA of any and all documents required under the Issuer's continuing disclosure undertakings through consultation with the Issuer's financial advisor and bond counsel when necessary.

EXHIBIT "A"

f. Correcting Potential Non-Compliance: Upon discovery of potential or existing non-compliance with the Issuer's continuing disclosure undertakings, the Disclosure Compliance Officer will promptly take steps, including consultation with the Issuer's financial advisor and bond counsel, to correct such non-compliance, such as by filing failure to file notices with EMMA.

g. Official Statements: The Disclosure Compliance Officer will review for accuracy and completeness any descriptions of the Issuer's continuing disclosure compliance history contained in the initial drafts of notices of sale or official statements that are promulgated by the Issuer in connection with its bond and note issues, and will inform the Issuer's financial advisor and bond counsel of any potential inaccuracies or omissions within, so that any discovered inaccuracies or omissions in the draft document(s) can be corrected before such document(s) are finalized and distributed.

RESOLUTION NO. 11 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Danielle Futia
	Melissa Jeffers
	Jill Penn
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution adopting Post-Issuance Tax Compliance Procedures for Tax-Exempt Bonds and Notes.

WHEREAS, the Internal Revenue Service has issued regulations requiring issuers of tax-exempt obligations to certify on various forms that they actively monitor compliance with federal tax rules following the issuance of such obligations; and

WHEREAS, the Town is an occasional issuer of tax-exempt obligations and thus is subject to the aforementioned compliance requirements which are critical for the preservation of the preferential tax status of those obligations; and

WHEREAS, it is therefore in the best interest of the Town to adopt formal written procedures to ensure such compliance and to designate an official responsible for ensuring that such procedures are followed; and

WHEREAS, Hodgson Russ LLP, as bond counsel to the Town, has prepared and has recommended that the Town adopt comprehensive post-issuance tax compliance procedures;

NOW, THEREFORE, BE IT RESOLVED that the Town hereby adopts the comprehensive post-issuance tax compliance procedures that are attached hereto as Exhibit “A” and resolves to be governed thereby; and

BE IT RESOLVED that Exhibit “A” will be placed in its entirety in the official records, files and minutes of the Town and adhered to going forward; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon its adoption.

TOWN OF COLONIE,
ALBANY COUNTY,
NEW YORK
Post-Issuance Tax Compliance Procedures
for Tax-Exempt Bonds and Notes
(As revised for the year ending December 31, 2023)

Statement of Purpose

These Post-Issuance Tax Compliance Procedures (the "Procedures") set forth specific procedures of the **Town of Colonie, Albany County, New York** (the "Issuer") designed to monitor, and ensure compliance with, certain requirements of the Internal Revenue Code of 1986, as amended (the "Code") and the related Treasury regulations, promulgated thereunder, post-issuance tax compliance with the Internal Revenue Service ("IRS") in connection with the Issuer's issuance of tax-exempt bonds and notes ("Obligations").

These Procedures describe various systems designed to identify on a timely basis facts relevant to demonstrating compliance with the requirements that must be satisfied subsequent to the issuance of Obligations to ensure that the interest on such Obligations is eligible for exclusion from gross income for federal income tax purposes. The federal tax law requirements applicable to the Obligations will be described in the tax questionnaire and/or tax certificate prepared by bond counsel and signed by officials of the Issuer. These Procedures establish a permanent, ongoing structure of practices that will facilitate compliance with the requirements for individual borrowings.

To ensure compliance with applicable federal tax requirements, the Issuer must monitor the various direct and indirect uses of proceeds of the obligation and the investment of such proceeds, including but not limited to:

(1) Monitoring the use of financed property over the life of the obligation.
(2) Determining the sources of debt service payments and security for the obligation.
(3) Calculating the percentage of any nonqualified use of the financed property.
(4) Calculating the yield on investments of proceeds.
(5) Determining appropriate restrictions on investments.
(6) Determining the amount of any arbitrage on the investments.
(7) Calculating any arbitrage rebate payments that must be paid to the U.S. Treasury.

The Issuer recognizes that compliance with the pertinent law is an on-going process, necessary during the entire term of the Obligations. Accordingly, the implementation of the Procedures will require on-going monitoring and consultation with bond counsel and the Issuer's accountants and advisors.

General Procedures

The following procedures relate to monitoring post-issuance tax compliance generally.

A. **The Acting Comptroller (currently, P. Christopher Kelsey) (the "Compliance Officer")** shall be responsible for monitoring post-issuance tax compliance issues.

B. The Compliance Officer will coordinate procedures for record retention and review of such records.

EXHIBIT "A"

C. All documents and other records relating to Obligations must be maintained by or at the direction of the Compliance Officer. In maintaining such documents and records, the Compliance Officer will comply with applicable IRS requirements, such as those contained in Revenue Procedure 97-22 (see attached).

D. The Compliance Officer shall be aware of remedial actions under Section 1.141-12 of the Treasury Regulations (see attached) and the Treasury's Tax-Exempt Bonds Voluntary Closing Agreement Program (VCAP) and take such corrective action when necessary and appropriate.

E. The Compliance Officer will review post-issuance tax compliance procedures and systems on a periodic basis, but not less than annually.

F. The Compliance Officer will be responsible for training any designated officer or employee who is delegated any responsibility for monitoring compliance pursuant to this procedure. To the extent the Compliance Officer needs training or has any questions with respect to any item in this procedure, he or she should contact bond counsel and/or Issuer's accountants and advisors. The IRS recognizes that the Compliance Officer and any delegated individual are not expected to act as lawyers who know the proper response to all compliance situations that may arise, but they should be familiar enough with federal tax issues that they know when to ask for legal or other compliance advice.

Issuance of Obligations: Documents and Records

With respect to each issue of Obligations, the Compliance Officer will:

A. Obtain and store a closing binder and/or CD or other electronic copy of the relevant and customary transaction documents (the "Transcript").

B. Confirm that the applicable information reports (e.g., Form 8038 series) for such issue are filed timely with the IRS. Issuer should consult with their accountants and/or bond counsel with questions regarding the filing of such forms.

C. Coordinate receipt and retention of relevant books and records with respect to the investment and expenditure of the proceeds of such Obligations.

Arbitrage

The following procedures relate to the monitoring and calculating of arbitrage and compliance with specific arbitrage rules and regulations.

The Compliance Officer will:

A. Confirm that a certification of the initial offering prices of the Obligations with such supporting data, if any, required by bond counsel, is included in the Transcript.

B. Confirm that a computation of the yield on such issue from the Issuer's financial advisor or bond counsel (or an outside arbitrage rebate specialist) is contained in the Transcript.

C. Maintain a system for tracking investment earnings on the proceeds of the Obligations.

D. Coordinate the tracking of expenditures, including the expenditure of any investment earnings. If the project(s) to be financed with the proceeds of the Obligations will be funded with multiple sources of funds, confirm that the Issuer has adopted an accounting methodology that maintains each source of financing separately and monitors the actual expenditure of proceeds of the Obligations.

E. Maintain a procedure for the allocation of proceeds of the issue and investment earnings to expenditures, including the reimbursement of pre-issuance expenditures. This procedure shall include an examination of the expenditures made with proceeds of the Obligations within 18 months after each project financed by the Obligations is placed in service and, if necessary, a reallocation of expenditures in accordance with Section 1.148-6(d) of the Treasury Regulations (see attached).

F. Monitor compliance with the applicable "temporary period" (as defined in the Code and Treasury Regulations) exceptions for the expenditure of proceeds of the issue, and provide for yield restriction on the investment of such proceeds if such exceptions are not satisfied.

G. Ensure that investments acquired with proceeds of such issue are purchased at fair market value as defined in Section 1.148-5(d)(6) (see attached). In determining whether an investment is purchased at fair market value, any applicable Treasury Regulation safe harbor may be used.

H. Avoid formal or informal creation of funds reasonably expected to be used to pay debt service on such issue without determining in advance whether such funds must be invested at a restricted yield.

I. Consult with bond counsel prior to engaging in any post-issuance credit enhancement transactions or investments in guaranteed investment contracts.

J. Identify situations in which compliance with applicable yield restrictions depends upon later investments and monitor implementation of any such restrictions.

K. Monitor compliance with six-month, 18-month, or 2-year spending exceptions to the rebate requirement, as applicable.

L. Procure a timely computation of any rebate liability and, if rebate is due, to file a Form 8038-T and to arrange for payment of such rebate liability.

M. Arrange for timely computation and payment of "yield reduction payments" (as such term is defined in the Code and Treasury Regulations), if applicable.

Private Activity: Use of Proceeds

The following procedures relate to the monitoring and tracking of private uses and private payments with respect to facilities financed with the Obligations.

The Compliance Officer will:

A. Maintain records for determining and tracking facilities financed with specific Obligations and the amount of proceeds spent on each facility.

B. Maintain records, which should be consistent with those used for arbitrage purposes, to allocate the proceeds of an issue and investment earnings to expenditures, including the reimbursement of pre-issuance expenditures.

C. Maintain records allocating to a project financed with Obligations any funds from other sources that will be used for otherwise non-qualifying costs.

D. Monitor the expenditure of proceeds of an issue and investment earnings for qualifying costs.

E. Monitor private use of financed facilities to ensure compliance with applicable limitations on such use. Examples of potential private use include:

   1. Sale of the facilities, including sale of capacity rights;

2. Lease or sub-lease of the facilities (including leases, easements or use arrangements for areas outside the four walls, e.g., hosting of cell phone towers) or leasehold improvement contracts;
3. Management contracts (in which the Issuer authorizes a third party to operate a facility, e.g., cafeteria) and research contracts;
4. Preference arrangements (in which the Issuer permits a third party preference, such as parking in a public parking lot);
5. Joint-ventures, limited liability companies or partnership arrangements;
6. Output contracts or other contracts for use of utility facilities (including contracts with large utility users);
7. Development agreements which provide for guaranteed payments or property values from a developer;
8. Grants or loans made to private entities, including special assessment agreements; and
9. Naming rights arrangements.

Monitoring of private use should include the following:

1. Procedures to review the amount of existing private use on a periodic basis but not less than annually; and
2. Procedures for identifying in advance any new sale, lease or license, management contract, sponsored research arrangement, output or utility contract, development agreement or other arrangement involving private use of financed facilities and for obtaining copies of any sale agreement, lease, license, management contract, research arrangement or other arrangement for review by bond counsel.

If the Compliance Officer identifies private use of facilities financed with tax-exempt debt, the Compliance Officer will consult with bond counsel to determine whether private use will adversely affect the tax status of the issue and if so, what remedial action is appropriate. The Compliance Officer should retain all documents related to any of the above potential private uses.

Reissuance

The following procedures relate to compliance with rules and regulations regarding the reissuance of Obligations for federal law purposes.

The Compliance Officer will identify and consult with bond counsel regarding any post-issuance change to any terms of an issue of Obligations which could potentially be treated as a reissuance for federal tax purposes.

Record Retention

The following procedures relate to retention of records relating to the Obligations issued.

The Compliance Officer will:

A. Coordinate with staff regarding the records to be maintained by the Issuer to establish and ensure that an issue remains in compliance with applicable federal tax requirements for the life of such issue.

B. Coordinate with staff to comply with provisions imposing specific recordkeeping requirements and cause compliance with such provisions, where applicable.

C. Coordinate with staff to generally maintain the following:

1. The Transcript relating to the transaction (including any arbitrage or other tax questionnaire, tax regulatory agreement, and the bond counsel opinion);
2. Documentation evidencing expenditure of proceeds of the issue;
3. Documentation regarding the types of facilities financed with the proceeds of an issue, including, but not limited to, whether such facilities are land, buildings or equipment, economic life calculations and information regarding depreciation;
4. Documentation evidencing use of financed property by public and private entities (e.g., copies of leases, management contracts, utility user agreements, developer agreements and research agreements);
5. Documentation evidencing all sources of payment or security for the issue; and
6. Documentation pertaining to any investment of proceeds of the issue (including the purchase and sale of securities, yield calculations for each class of investments, actual investment income received by the investment of proceeds, guaranteed investment contracts, and rebate calculations).

D. Coordinate the retention of all records in a manner that ensures their complete access to the IRS.

E. Keep all material records for so long as the issue is outstanding (including any refunding), plus seven years.

RESOLUTION NO. 12 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Danielle Futia
	Melissa Jeffers
	Jill Penn
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to enter into Agreements in connection with Bond Counsel and Advisory Services for the Town IDA and Town Local Development Corporation for 2023.

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to enter into the following agreements in connection with the Comptroller's Office for 2023:

Munistat Services, Inc.	Advisory Services for Bond and Note Issues
Hodgson, Russ, LLP	Bond Counsel
Town of Colonie Industrial Development Agency	Services performed by Comptroller, Purchasing and Planning & Economic Development Departments
Town of Colonie Local Development Corporation	Services performed by Comptroller, Purchasing and Planning & Economic Development Departments

BE IT FURTHER RESOLVED that such agreements are subject to the review and approval of the Town Attorney's office.

RESOLUTION NO. 13 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman ___________ offered the following resolution and moved its adoption:

Resolution reappointing E. Guy Roemer, Esq. as Town Attorney with an annual salary of $114,077.

BE IT RESOLVED that E. Guy Roemer, Esq. be, and hereby is, reappointed as Town Attorney, effective January 1, 2023, at an annual salary of $114,077.

RESOLUTION NO. 14 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution adjusting the salary of the vehicle and traffic prosecutors to $21,008 annually effective January 1, 2023.

BE IT RESOLVED that the salary of the vehicle and traffic prosecutors be, and hereby are, adjusted to $21,008 annually effective January 1, 2023.

RESOLUTION NO. 15 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Danielle Futia
	Melissa Jeffers
	Jill Penn
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution reappointing Dennis Irwin, Esq. and Matthew Millea, Esq. as Assistant Vehicle and Traffic Prosecutors at an annual salary of $21,008.

BE IT RESOLVED that Dennis Irwin, Esq. and Matthew Millea, Esq. be, and hereby are, reappointed as Assistant Vehicle and Traffic Prosecutors from January 1, 2023 until December 31, 2023 at an annual salary of $21,008.

RESOLUTION NO. 16 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution appointing Peter J. Molinaro, Esq. as Counsel for the Zoning Board of Appeals.

BE IT RESOLVED that Peter J. Molinaro, Esq. be, and he hereby is, appointed as Counsel to the Zoning Board of Appeals from January 1, 2023 until December 31, 2023 at a salary set forth in the 2023 Budget.

RESOLUTION NO. 17 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Danielle Futia
	Melissa Jeffers
	Jill Penn
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden

ABSENT: None

Councilwoman __________ offered the following resolution and moved its adoption:

Resolution provisionally appointing Edwin Cox to the position of Sewer District Superintendent, Grade 6, in the DPW/Division of Pure Waters at an annual salary of $115,116.

BE IT RESOLVED that Edwin Cox be, and hereby is, provisionally appointed to the position of Sewer District Superintendent, Grade 6, in the DPW/Division of Pure Waters at an annual salary of $115,116, effective January 9, 2023, pending the establishment of an appropriate eligible list.

RESOLUTION NO. 18 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution appointing Kevin Franklin as Town Historian for one year, effective January 1, 2023 at an annual salary of $18,445.

BE IT RESOLVED that Kevin Franklin be, and he hereby is, appointed by the Supervisor as Town Historian effective January 1, 2023 for a one-year term at an annual salary of $18,445.

RESOLUTION NO. 19 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman **___________** offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to execute a Clinical Trial Agreement with Zoll Medical Corporation in connection with a research study of AEDs.

WHEREAS, the Emergency Medical Services Department has purchased AEDs and will participate in a research study with Zoll Medical Corporation; and

WHEREAS, Zoll Medical Corporation would like the Town to participate in the study by using the AEDs in police vehicles and study the AED pad placement and output from the machine;

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to execute a Clinical Trial Agreement with Zoll Medical Corporation in connection with a research study of AEDs; and

BE IT FURTHER RESOLVED that such agreement is subject to the review and approval of the Town Attorney's Office.

RESOLUTION NO. 20 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to execute Release of Easements for 2023.

WHEREAS, the Town of Colonie DPW/Latham Water Division, Pure Waters Division and Engineering Bureau occasionally release an easement that is no longer necessary; and

WHEREAS, the Town is required to file a Release of Easement in the Albany County Clerk’s Office releasing the easement that is no longer necessary;

NOW, THEREFORE, BE IT RESOLVED that the Supervisor be, and hereby is, authorized to sign Release of Easements for the period of January 1, 2023 to December 31, 2023.

RESOLUTION NO. 21 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to execute Right of Entry Agreements for 2023.

WHEREAS, telecommunications providers occasionally request access to town owned sites to ascertain if they are suitable for telecommunication facilities; and

WHEREAS, such companies are doing non-invasive testing, and

WHEREAS, no permanent installations are constructed during such testing; and

WHEREAS, said companies thereafter may approach the Town of Colonie with a formal proposal if a site is found acceptable for their purposes (i.e. cell antennae); and

NOW, THEREFORE, BE IT RESOLVED that the Supervisor be, and hereby is, authorized to sign Right of Entry Agreements permitting access to town owned sites for preliminary analysis as to their suitability for telecommunications purposes for the period of January 1, 2023 to December 31, 2023; and

BE IT FURTHER RESOLVED that such agreements are subject to the review and approval of the Town Attorney's Office.

RESOLUTION NO. 22 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to execute Hold Harmless Agreements for 2023.

WHEREAS, Town residents and companies frequently request that structures and/or other items (i.e., fences, landscaping, driveways, retaining walls) be placed on Town easements; and

WHEREAS, said residents or companies thereafter approach the Town of Colonie Department of Public Works with a formal proposal to place structures and/or items on a Town easement;

NOW, THEREFORE, BE IT RESOLVED that the Supervisor be, and hereby is, authorized to sign Hold Harmless Agreements for Town residents and companies permitting structures and/or other items to be placed on Town easements for the period of January 1, 2023 to December 31, 2023; and

BE IT FURTHER RESOLVED that such agreements are subject to the review and approval of the Town Attorney's Office.

RESOLUTION NO. 23 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman ___________ offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to execute License Agreements, Temporary Access and Construction Agreements for 2023.

WHEREAS, the Town of Colonie receives requests from companies to enter upon Town property or requires access to private properties at various locations to perform work;

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to sign License Agreements, Temporary Access and Construction Agreements for the period of January 1, 2023 to December 31, 2023; and

BE IT FURTHER RESOLVED that such License Agreements, Temporary Access and Construction Agreements are subject to the review and approval of the Town Attorney's office.

RESOLUTION NO. 24 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT:	Supervisor	Peter G. Crummey
	Councilwomen	Danielle Futia
		Melissa Jeffers
		Jill Penn
	Councilmen	Rick Field, Sr.
		Alvin Gamble
		Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to execute Escrow Agreements for 2023.

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to sign Escrow Agreements for the period of January 1, 2023 to December 31, 2023; and

BE IT FURTHER RESOLVED that such Escrow Agreements are subject to the review and approval of the Town Attorney's office.

RESOLUTION NO. 25 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT:	Supervisor	Peter G. Crummey
	Councilwomen	Danielle Futia
		Melissa Jeffers
		Jill Penn
	Councilmen	Rick Field, Sr.
		Alvin Gamble
		Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to execute Stormwater Facilities Maintenance Agreements for 2023.

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to sign Stormwater Facilities Maintenance Agreements for the year 2023; and

BE IT FURTHER RESOLVED that such Stormwater Facilities Maintenance Agreements are subject to the review and approval of the Town Attorney's office.

RESOLUTION NO. 26 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Danielle Futia
	Melissa Jeffers
	Jill Penn
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden

ABSENT: None

Councilwoman __________ offered the following resolution and moved its adoption:

Resolution rescinding all prior resolutions pertaining to the fee schedules for the Town of Colonie Town Hall and Public Operations buildings and adopting new fee schedules for room rentals at both buildings by outside organizations.

BE IT RESOLVED that all prior resolutions pertaining to the fee schedules for the Town of Colonie Town Hall and Public Operations buildings be, and hereby are, rescinded effective December 31, 2022 at midnight; and

BE IT FURTHER RESOLVED that the Town of Colonie Town Hall and Public Operations Center Fee Schedules attached hereto as Exhibit "A" be, and hereby are, adopted effective January 1, 2023.

TOWN OF COLONIE
Facility use fee schedule for 2023
For Memorial Town Hall and the Public Operations Center

MEMORIAL TOWN HALL

Room	Capacity	Hours	Fee	Special Comments
Main Meeting Room	100 people auditorium style 72 people w/tables	8:30 AM – 9:00 PM Monday - Friday	$80.00 for 4 hours Additional $80.00 for any time over 4 Hours 4 Hour Minimum	Town supplies room, tables and chairs only.
Basement Conference Room	25 People	8:30 AM – 9:00 PM Monday - Friday	$55.00 for 4 Hours Additional $55.00 for any time over 4 Hours. 4 Hour Minimum	Town supplies room, tables and chairs only.
Coffee	---	---	$30.00 per 50 cup serving 50 cup minimum.	Includes foam cups, stirrers, sugar and non-dairy creamer. All other supplies provided by group.
Overtime	---	---	$50.00 per hour for each added staff member needed over scheduled time.	For events running beyond approved hours. Must be scheduled and approved in advance.

MEMORIAL TOWN HALL PARK AND GAZEBO

Park and Gazebo	Capacity	Hours	Fee	Special Comments
	75	Monday – Sunday Dawn to Dusk	Up to 1 Hour – Resident $0/Non-Resident $50. Up to 2 Hours – Resident $0/Non-Resident $75. Up to 4 Hours – Resident $0/Non-Resident $125. Up to 8 Hours – Resident $0/Non-Resident $200.	One Event will be booked at a time
			Larger Groups can be accommodated. Extra fees may apply.	Groups of 100 or more may require a Special Event Permit.

Special notes for the Town Hall Park and Gazebo:

- This is a public park for Town of Colonie residents. Rentals shall not preclude residents from using the park.
- Payment shall be due at the time of reservation. Fees are not refundable for cancellations due to inclement weather.
- A Certificate of Insurance naming the Town of Colonie as additionally insured is required for all rentals.
- If a Special Event Permit is required, any additional fees shall be reviewed at the time of the reservation. Additional costs shall be the responsibility of the applicant/permit holder.

EXHIBIT "A"

Public Operations Center

Room	Capacity	Hours	Fee	Special Comments
Main Conference Room	85 People Auditorium Style 45 People w/Tables	8:00 AM – 4:30 PM Monday – Friday	$220.00 for 4 Hours Additional $220.00 for any time over 4 Hours. 4 Hour Minimum	Town supplies room, tables and chairs only.
Cafeteria Conference Room	12 – 14 People One large table	8:00 AM – 4:30 PM Monday – Friday	$100.00 for 4 Hours Additional $100.00 for any time over 4 Hours. 4 Hour Minimum	Town supplies room, tables and chairs only.
Coffee	----	----	$30.00 per 50 cup serving 50 Cup minimum	Includes foam cups, stirrers, sugar and non-dairy creamer. All other supplies provided by group.
Overtime	---	---	$50.00 per hour for each added staff member needed over scheduled time.	For events running beyond approved hours. Must be scheduled and approved in advance.

TOWN OF COLONIE

Facility use fee schedule for 2023

Important Information

- These rooms are available for Not for Profit organizations only.
- All organizations are required to complete a Building/Facility Use Request and room layout form.
- All organizations are required to provide a Certificate of Insurance. Any exceptions to this requirement are made by the Town Attorney's Office.
- A 50% deposit is required to secure your date.
- A booking must be canceled 5 days in advance of your date for a refund.
- The Town does not provide any equipment or supplies. You must bring your own. For the purposes of public safety, the Town of Colonie reserves the right to decline the use of any equipment.
- The balance of the rental fees must be made prior to the start of the event.

All of the above must be for approved use only as determined by the General Services Department.

RESOLUTION NO. 27 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Danielle Futia
	Melissa Jeffers
	Jill Penn
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden

ABSENT: None

Councilwoman __________ offered the following resolution and moved its adoption:

Resolution approving the Employees Responsible for Purchasing for the Town of Colonie.

WHEREAS, pursuant to General Municipal Law Section 104-b(2)(f) the Town of Colonie lists by name and title employees responsible for purchasing for the Town as shown in Exhibit “A”;

BE IT RESOLVED that the employees responsible for purchasing for the Town of Colonie be, and hereby are, approved.

Name	Title
Peter G. Crummey	Town Supervisor
Jill Penn	Town Councilperson
Rick Field Jr.	Town Councilperson
Daniele Futia	Town Councilperson
Melissa Jeffers	Town Councilperson
Jeff Madden	Town Councilperson
Alvin Gamble	Town Councilperson
Andrew Clermont	Acting General Services Director
Keith Ruggiero	Buyer
Denise Fitzgerald	Buyer
Julie Pfeiffer	Principal Clerk
Christopher Kelsey	Accounting Assistant
Ronald Monfils	Sole Assessor
Hope LaCrosse	Administrative Aide
Christian Ford	Senior Appraiser
E. Guy Roemer	Town Attorney
Jan Notaro	Confidential Secretary to Town Attorney
Rosemary Newton	Acting Personnel Officer
Victor Oberting III	Personnel Officer
Amy Hodson	Principal Clerk
Wayne Spenziero	Building Department Manager
Lisa Maune	Senior Typist
Lynn Gallant	Administrative Aide
Jennifer Kennedy	Community Development Program Manager
Julia Allen	Administrative Aide
Paul Sugrue	Emergency Medical Services Chief
Erin Kelly	Emergency Medical Services Deputy Chief
Robbie MacCue	Emergency Medical Services Assistant Chief

Carol Mahar	Principal Clerk
Matthew McGarry	Commissioner of Public Works
Thomas Romano	Public Works Operations Supervisor
William Shipley	Vehicle Maintenance Supervisor
Angel McMurphy	Purchasing Clerk
Michele Matuszek	Administrative Aide
Kevin Franklin	Town Historian
Rosemary Newton	Human Resources Director
Tracy Pirri	Personnel Assistant
Phyllis Hallenbeck	Benefits Coordinator
Mary Falace-Mayr	Clerk of the Court
Paige Trance	Senior Clerk to Town Justice
John Frazer Jr.	Latham Water Superintendent
Daniel Corey Seaver	Water Engineer
Christine Horton	Administrative Aide
Suzanne Mauger	Purchasing Clerk
Evelyn Neale	Library Director
Kathleen Cook	Administrative Aide
Lisa Travis	MIS Director
Marilina Daniels	Application Analyst
Kirstin Smith	Application Network Specialist
Michael Biance	Computer Network Specialist
Robert Mateja	GIS Coordinator
Jimmy Onibokum	Network Administrator
Thomas Breslin	Executive Assistant to the Town Supervisor
Tara Booker	Senior Typist
Jill Daly	Administrative Aide
Samantha Sutton	Support Assistant
Laura Archambault	Youth Services Specialist
Noel Gebauer	Golf Course Manager

Sean Maguire	Planning and Economic Development Director
Victoria Normandin	Administrative Aide
Michael Woods	Chief of Police
Robert Winn	Deputy Chief of Police
Jay Gerace Jr.	Deputy Chief of Police
Diana Blake	Administrative Aide
Tami Sherry	Pruyn House Administrator
E. Tucker Cox, Jr.	Sanitary Engineer
Karen Stroebel	Administrative Aide
Diane Ryan	Principal Clerk
Angelina Searles	Senior Resources Director
Carrie Blanchard	Senior Resources Specialist II
Mary Ellen Ives	Confidential Aide to Supervisor
C. Michele Zilgme	Receiver of Taxes
Kimberly Cuva	Deputy Receiver of Taxes
Julie Gansle	Town Clerk
Michele Turcotte	Deputy Town Clerk
Jeremy Terrill	Chief Water Treatment Plant Operator
Raymond Elliott	Assistant Chief Water Treatment Plant Operator
Bethany Childs	Water Chemist

RESOLUTION NO. 28 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman ___________ offered the following resolution and moved its adoption:

Resolution awarding the 2nd bid for Industrial Chemicals to Slack Chemical Company, Surpass Chemical and Polydyne.

WHEREAS, pursuant to advertisement on December 7, 2022, the following six (6) proposals were received in connection with the purchase of Industrial Chemicals as attached hereto and made a part hereof as "Exhibit" A; and

WHEREAS, this bid contains a renewal clause with refreshed pricing for the period July 1, 2023 through December 31, 2023;

BE IT RESOLVED that the low bids highlighted on the attached Exhibit "A" will be awarded to Slack Chemical Company for Items #2 and 6C, Surpass Chemical for Items #6A and 6B and Polydyne for Item #13; and

BE IT RESOLVED that there were no bids received for Item #16 and this item will not be rebid.

2ND INDUSTRIAL CHEMICALS FOR 2023
TABULATION SHEET

ITEM #	ITEM NAME	UNIT SIZE REQUIRED	UNIT PRICE BASE	Slack Chemical Co.	Polydyne Inc.	Kuehne Chemical	Unival Solutions	Surpass Chemical	Brenntag Northeast
2	LIQUID SODIUM HYDROXIDE - PW	55 GALLON DRUM	PER GALLON	**$5.090**	No Bid	No Bid	$14.550	$5.250	No Bid
6A	SODUIM HYPOCHLORITE - PW	BULK DELIVERY	PER GALLON	$2.730	No Bid	$4.950	$3.150	**$2.110**	3.20**
6B	SODIUM HYPOCHLORITE -REC-PW-LWD	5 GAL CONTAINER	PER GALLON	$3.594	No Bid	No Bid	No Bid	**$3.550**	No Bid
6C	SODIUM HYPOCHLORITE - REC	BULK DELIVERY	PER GALLON	**$3.590**	No Bid	No Bid	No Bid	$3.600	No Bid
13	COAGULANT AID POLYMER-LWD	50LB BAGS	50 LB BAG	No Bid	**99.00***	No Bid	No Bid	$212.500	No Bid
16	ASCORBIC ACID	40- 50lb BAGS	PER POUND	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	OPTION: ASCORBIC ACID - Per Bag	5- 50-lb BAG	PER POUND	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
	*55 lb bag **Conditional bid								

EXHIBIT "A"

RESOLUTION NO. 29 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman __________ offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to execute agreements with Fifth Avenue Forensics and Thomas Nicolla in connection with employee fitness for duty evaluations.

WHEREAS, Fifth Avenue Forensics and Thomas Nicolla will perform evaluations of employees;

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to execute agreements with Fifth Avenue Forensics and Thomas Nicolla in connection with employee fitness for duty evaluations; and

BE IT FURTHER RESOLVED that such agreements are subject to the review and approval of the Town Attorney's Office.

RESOLUTION NO. 30 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Danielle Futia
	Melissa Jeffers
	Jill Penn
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden

ABSENT: None

Councilwoman __________ offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to execute an Engineering Services Agreement at a cost not to exceed $12,000.00 with Ramboll in connection with the 2022 Emergency Response Plan Update for the DPW/Division of Latham Water.

WHEREAS, Ramboll will update the DPW/Division of Latham Water's current water supply Emergency Plan documents at a cost not to exceed $12,000.00;

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to execute an Engineering Services Agreement with Ramboll in connection with the 2022 Emergency Response Plan Update for the DPW/Division of Latham Water; and

BE IT FURTHER RESOLVED that such agreement is subject to the review and approval of the Town Attorney's Office.

RESOLUTION NO. 31 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to execute a Software Modification Agreement with Cogsdale in connection with maintenance and support of the billing software for the DPW/Division of Latham Water in an amount not to exceed $16,800.00.

WHEREAS, Cogsdale will provide maintenance and support of the billing software for the DPW/Division of Latham Water in an amount not to exceed $16,800.00;

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to execute a Software Modification Agreement with Cogsdale in connection with maintenance and support of the billing software for the DPW/Division of Latham Water; and

BE IT FURTHER RESOLVED that such agreement is subject to the review and approval of the Town Attorney's Office.

RESOLUTION NO. 32 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to declare an emergency in connection with the failure of Raw Water Pumps #2 and #3 at the Mohawk View Low Lift Pump Station for the DPW/Division of Latham Water in an amount not to exceed $125,118.00.

WHEREAS, the Raw Water Pumps #2 and #3 have failed at the Mohawk View Low Lift Pump Station and the repairs shall not exceed $125,118.00;

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to declare an emergency in connection with the failure of Raw Water Pumps #2 and #3 at the Mohawk View Low Lift Pump Station for the DPW/Division of Latham Water.

RESOLUTION NO. 33 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey
Councilwomen Danielle Futia
Melissa Jeffers
Jill Penn
Councilmen Rick Field, Sr.
Alvin Gamble
Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to enter into an Agreement with VHB at a cost of $12,000.00 to perform tax parcel maintenance updates to the GIS Tax Parcel Data Layer for the Management Information Systems Department.

WHEREAS, VHB will perform tax parcel maintenance updates to the GIS Tax Parcel Data Layer at a cost not to exceed $12,000.00 from January 1, 2023 to December 31, 2023;

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to enter into an agreement with VHB for the Management Information Systems Department as aforesaid; and

BE IT FURTHER RESOLVED that such agreement is subject to the review and approval of the Town Attorney's office.

RESOLUTION NO. 34 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to enter into an Agreement with VHB at a cost of $4,200.00 to host the Town of Colonie Map Viewer portal for the Management Information Systems Department.

WHEREAS, VHB will host the Town of Colonie Map Viewer portal at a cost not to exceed $4,200.00 from January 1, 2023 to December 31, 2023;

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to enter into an agreement with VHB for the Management Information Systems Department as aforesaid; and

BE IT FURTHER RESOLVED that such agreement is subject to the review and approval of the Town Attorney's office.

RESOLUTION NO. 35 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman __________ offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to enter into a license and service agreement with Club Car Connect in connection with GEO Fencing capabilities for the golf carts at the Town of Colonie Golf Course.

WHEREAS, Club Car Connect will connect on ninety (90) golf carts a 10" LCD touchscreen with shark experience at a cost of $5,760.00 per month;

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to enter into a license and service agreement with Club Car Connect in connection with GEO Fencing capabilities for the golf carts at the Town of Colonie Golf Course; and

BE IT FURTHER RESOLVED that such agreement is subject to the review and approval of the Town Attorney's Office.

RESOLUTION NO. 36 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman **___________** offered the following resolution and moved its adoption:

Resolution rescinding all prior resolutions pertaining to adopting a Fee Schedule for the Parks and Recreation Department and adopting a new Fee Schedule for Parks and Recreation for 2023.

BE IT RESOLVED that all prior resolutions pertaining to the adoption of a Fee Schedule for the Parks and Recreation Department be, and hereby are rescinded; and

BE IT FURTHER RESOLVED that a new fee schedule be, and hereby is, adopted as set forth in the attached Exhibit “A”, effective January 1, 2023.

Town of Colonie
Parks and Recreation
2023 Fee Schedule

THE CROSSINGS

The Crossings Park is ALCOHOL and SMOKE FREE which includes the Pavilions and Room Rentals

All indoor facility rentals require a $150.00 refundable cleaning deposit.

Rental Area	DAYS	Colonie Resident And/or Non-Profit	Non-Resident or Private Group	Special Comments
Main Meeting Room 37ft. by 58ft.	Mon - Thur 8a-3p	$400.00 $500.00	$750.00 $950.00	Limited to groups of 100 for meetings
	Fri – Sun & Holidays 8a-3p	$550.00 $650.00	$950.00 $1050.00	
Executive Room 24ft. by 29ft.	Mon – Thur 8a-3p	$275.00 $300.00	$500.00 $700.00	Limited to groups of 40.
	Fri – Sun & Holidays 8a-3p	$350.00 $500.00	$700.00 $900.00	
The Main Meeting Room and the Executive Meeting Room may be rented after normal hours by request and with the approval of the Parks and Recreation Department. Additional fees will apply.				
Kitchen	Per Event Hours	$85.00 $95.00	$135.00 $150	Rented in conjunction with Main or Executive Meeting Room only.
Projector Rental	Per Event	$25.00	$40.00	Rented in conjunction with Main or Executive Meeting Room only.

There is no expectation of privacy for the Overlook, Park Square, or the Gazebo. The park is open to the public.

Overlook	Up to 4 hrs	$75.00	$125,00	Must receive Department approval
Park Square – includes Gazebo	Up to 4 hrs	$215.00	$450.00	Limited to groups of 200. Must receive Department approval.
	Up to 8 hrs	$375.00	$650.00	
Gazebo Only	Up to 4 hrs	$100.00	$200.00	Limited to groups of 50. Must receive Department approval.
	Up to 8 hrs	$160.00	$290.00	

EXHIBIT "A"

THE CROSSINGS

Services	Fees	Special Comments
Overtime	$80.00 $85.00 Per Hour For each Added Staff	Number of staff necessary to be determined by the Department. Overtime must be scheduled and approved in advance of event.
Trail Lights	$80.00 Per hour $100	Events requiring trail lights.
Bus Permit	$80.00 Daily Fee	Buses may allow passengers to disembark and re-board at the main parking lot. While on site, buses must park at the South Circle lot.

Pavilion Rentals

Rental Area	Hours 10am to Dusk	Colonie Resident	Colonie School Groups	Special Comments
South Pavilion East Pavilion West Pavilion	Mon - Thur	$150.00 $175	Monday-Friday Free w/ Permit	Colonie Residents Only. Limited to groups of 48 Pavilions are available May 1st. thru Oct. 31st.
	Fri – Sun & Holidays	$275		
School Buses	Town of Colonie Schools - By Permit Only			

Important Information.
Please read Carefully

- Any and all activities (including vendors) associated with an event must be listed on the Facilities Use Request Form (FUR) and require prior approval.
- To secure a reservation, an applicant needs to submit a completed FUR, insurance and a 50% deposit.
- Final Payment must be received **60** days prior to the event.
- Deposits and/or payments will not be refunded if the event is cancelled within **30** days
- Fees are not refundable for cancellations due to inclement weather
- Applicant is responsible for adhering to all the rules and conditions listed on the permit.
- Additional fees may apply for special accommodations.
- Event Hours: May 1st – October 31st 8:00am – 8:00pm (Pavilions Only)
  November 1st – April 30th 8:00am – 3:00pm

COLONIE MOHAWK RIVER PARK AND POOL
2023 FEE SCHEDULE

GATE FEES		**RATE**
Cars	Resident	$2.00
	Non-Resident Guest	$6.50 $10.00
	Senior Citizen (62 yrs. & older)	$1.00
	Buses	$10.00 $20.00
NYS Liberty Pass	Ind. Res. Only	No Charge

DAILY POOL USE

Senior Citizen 62 years & older	Resident Only	$1.00
Child – 4 Years & Under		No Charge
5 Years – 12 Years	Resident	$4.50 $6.00
	Non-Resident (Guests Only)	$8.00 $10.00
Adult – 13 Years & Over	Resident	$5.00 $7.00
	Non-Resident (Guests Only)	$9.50 $12.00
NYS Liberty Pass	Resident Only	No Charge

SEASON POOL PASSES

Family Pass (one per household)	Resident Only	$140.00 $225.00
Individual Pass	Resident Only	$ 90.00 $100.00
Senior Pass (62 and over)	Resident Only	$ 75.00

PAVILION PERMITS FOR COLONIE MOHAWK RIVER PARK AND WEST ALBANY MEMORIAL PARK

Monday thru Thursday
- West Albany Pocket Park - $150.00 $200.00 fee is required
- Colonie Mohawk River Park - $175 $300.00 fee is required and there will be no gate fee

Friday thru Sunday and Holidays
- West Albany Pocket Park - $150.00 $300.00 fee is required
- Colonie Mohawk River Park - $175 $325.00 fee is required and there will be no gate fee

No charge for Town of Colonie school groups Monday thru Friday.

Pavilion Permits will only be given to resident groups and businesses located in the Town of Colonie.
All non-residents must come in as a guest of a resident of the Town of Colonie for the Town Park, Pool and Golf Course. They are required to pay non-resident fees.

COLONIE MOHAWK RIVER PARK AND POOL
2023 FEE SCHEDULE

WALK RUNS IN COLONIE MOHAWK RIVER PARK

THERE WILL BE NO GATE FEE IF A GROUP IS CHARGED A FEE FOR THEIR WALK.

Walks with use of Pavilion:

Expected attendance:	Up to 250	$300.00 $450.00
	Up to 500	$450.00 $600.00
	Up to 1000	$750.00
	Over 1000	$1,000.00

Overtime: $80.00 $85.00 per hour for each added staff. Number of staff necessary to be determined by the Director. Overtime must be scheduled and approved in advance of event.

Use of Pool House:		$200.00 $300.00
Use of Pool with Lifeguards:		$110.00/hr.
Use of Lifeguard per hour:	1 guard	$20.00/hr.

<u>Swim Teams and Special Events are only scheduled outside of Regular Pool Hours</u>

SPORTS FIELD and COURT FEE SCHEDULE
2023 FEE SCHEDULE
ALL FEES SET FORTH BELOW ARE NON-REFUNDABLE

COURT FEES

Mon – Thur	Resident and Not for Profit	$15.00 per hour
Fri – Sun & Holidays	Resident and Not for Profit	$ 20.00 per hour
Mon – Thur	Non-Resident and For Profit Groups	$ 17.00 per hour
Fri – Sun & Holidays	Non-Resident and For Profit Groups	$ 21.00 per hour

FIELD FEES

Weekly	Not for Profit Groups	$300.00 $350.00
Weekly	Profit Groups	$700.00 $1,000.00
Holiday and Summer Weeks	Not for Profit Groups	$350.00 $400.00
Holiday and Summer Weeks	Profit Groups	$800.00 $1,200.00

*****Non-Profit Groups must submit a copy of 501 3C Form**

*****Both Non-Profit and Profit Groups must comply with the Town's Insurance and indemnification requirements as an essential term of the Annual Agreements.**

*****This does not apply to authorized youth programs that have entered into separate agreements with the Town of Colonie**

THE CROSSINGS FARMERS MARKET
THE CROSSINGS HARVEST FEST
2023 FEE SCHEDULE

FARMERS MARKET VENDOR RENTAL SPACE

Application Fee	$ 25.00 (Non-Refundable)
10' X 18'	$ 375.00
10' X 36'	$ 550.00
Substitute Vendor Fee 10' X 18'	$ 30.00
Substitute Vendor Fee 10' X 36'	$ 60.00
Substitute Vendor Fee	$ 30.00

HARVEST FEST

Craft Vendor	$ 50.00
Farmers' Market Vendor	$ 75.00
Food Vendor	$ 175.00

TOWN OF COLONIE GOLF COURSE
2023 FEE SCHEDULE

ALL FEES SET FORTH BELOW ARE NON-REFUNDABLE

GREEN FEES:

DAILY

Resident – 18 Hole	$30.00 $32
Resident - 9 Hole	$19.00 $20
Non Resident 18 Hole	$35.00 $38
Non Resident 9 Hole	$24.00 $25
Golf Team/Student	$19.00 $20
Replay Ticket	$14.00 $15

Monday-Friday 12PM – 3PM (9 Holes Only)

Resident	$14.00 $15
Non Resident	$16.00 $17
Golf Team/Student	$12.00 $13

AFTER 4:00 P.M.

Resident	$19.00 $20
Non Resident	$24.00 $25
Student	$16.00

GOLF CARTS:

9 Hole Rate	$20.00 $22
18 Hole Rate	$38.00 $40
18 Hole Single Rate	$25.00 $26
Pull Cart	$5.00

GOLF RANGE

Small Bucket of Balls	$ 8.00
Large Bucket of Balls	$12.00 $14

REPLAY TICKET MUST BE USED THE DAY IT IS PURCHASED

COLONIE RESIDENT SENIOR CITIZENS (62 YEARS OR OLDER)

Senior Pass - Residents Only	$50.00
Active Volunteer Firefighter - Residents Only	$50.00
Green Fees with Senior Pass	
Daily	
18 Hole Rate	$22.00 $24
9 Hole Rate	$14.00 $15
Monday – Friday 12PM – 3PM (9 Holes Only)	$12.00 $13
After 4:00 P.M.	$14.00 $15
Golf Carts with Senior Pass:	
18 Hole Rate	$34.00 $36
18 Hole Single	$23.00 $24
9 Hole Rate	$18.00 $20
GOLF CLUB RENTALS:	
Daily Set Rental w/Bag	$20.00

GREEN FEES WAIVED WITH NYS ACCESS AND LIFETIME LIBERTY PASS

RESOLUTION NO. 37 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to enter into an Agreement with the Albany County Department of Aging for the III-E Caregivers Program for assistance and counseling to elderly persons.

WHEREAS, the Albany County Department of Aging is offering $48,799.00 for the III-E Caregivers Program;

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to execute an Agreement with the Albany County Department of Aging for the III-E Caregivers Program for assistance and counseling to elderly persons from January 1, 2023 through December 31, 2023; and

BE IT FURTHER RESOLVED that such agreement is subject to the review and approval of the Town Attorney's office.

RESOLUTION NO. 38 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Danielle Futia
	Melissa Jeffers
	Jill Penn
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden

ABSENT: None

Councilwoman ___________ offered the following resolution and moved its adoption:

Resolutions approving revisions made to the Senior Club Guidelines.

WHEREAS, revisions have been made to the Senior Club Guidelines which are attached hereto as Exhibit "A";

BE IT RESOLVED that the revisions to the Senior Club Guidelines be, and hereby are, approved.

Senior Club Guidelines

The contract between the Town of Colonie and the six funded senior citizen clubs states that the clubs will comply with all the rules and regulations of the Town of Colonie Senior Citizens Club Guidelines and Club Committee By-Laws. If a club cannot comply with these requirements, they could lose their funding. The non-compliance would have to be proven in order for the loss of funding.

The six funded clubs in the Town of Colonie are:

- Christ Our Light Seniors
- Colonie Senior Citizens Club, Inc.
- Lisha Kill Senior Citizens Club, Inc.
- Menands Senior Citizens Club
- Towers of Colonie Silver Streakers, Inc.
- Thunder Road Seniors

Definitions

Accessibility - It is required that any Town-funded club site must be handicap accessible to the extent it is possible.

Allocation of Town Funds - Each senior citizen club, in order to be authorized to receive Town funds, must have at least 75 paid members. If a club is unable to maintain the membership requirement for more than a year, the club can lose their Town funding and the members will have the option to become a paid member of one of the other funded clubs.

In order to receive their Town funding, each club must do the following:

- Submit their Town Contract that is signed by the President to the Senior Resources Dept. with a copy of their certificate of liability insurance listing the Town of Colonie as an additional insured.
- Complete the annual audit of the Town Funds for the previous calendar year.
- Submit the list of officers for the year.
- Submit a projected budget of how the club will utilize their Town funding.
- Submit the annual report outlining in detail how the club spent Town funds for allowable functions as outlined under ***Use of Town Funds.***

****Payments will be disbursed in one payment after the club has provided all required year-end documents that are listed above****.

All Town funds including collected social member fees must be expended by December 31st of the year the funds were received. Any funds not used by that date must be returned to the Senior Resources Department by January 15th of the next calendar year. A check should be made out to the Town of Colonie Senior Resources Department.

Anti-Bullying Policy - The Town of Colonie maintains a zero tolerance policy in regards to senior bullying behavior. Senior Bullying is defined as an intentional and repetitive behavior involving an imbalance of power or strength between seniors. In an effort to improve and enhance the respect and dignity within our senior club members, Club Officers will be required to attend Senior Anti-Bullying training provided by Senior Resources Department on an annual basis. Should a situation arise, the Senior Resources Department will work with the club involved as well as the individuals affected to resolve the problem.

Audit of Town Funds - The Senior Resources Department will conduct an annual audit of Town funds. Club treasurers will be required to bring their ledger book, bank statements and any receipts or other paperwork regarding how they spent Town funds.

Health Cards - All members shall complete a health card that is to be kept in the members' lanyard on their person in case of a medical emergency. The health card should be initialed each year to make sure that it is

EXHIBIT "A"

up to date. Members will be required to wear their lanyards when attending any/all club events including but not limited to: monthly business meetings, weekly gatherings/socials, weekly games (including Mah Jongg, Bridge, Pinochle), club sponsored parties, golf league play and all Town funded club trips. Any questions on this can be directed to the Senior Resources Department for clarification.

Membership Dues - Membership dues are determined by each individual club and are to be collected by February 15th every year. Each club must submit a list of their paid **primary** members to the Senior Resources Department twice a year on March 1st & September 30th. The list will show the name, date of birth, phone number and address of the primary members and will be the basis for the allocation of funds to the six clubs.

Officers – Each club must maintain the following officers or their Town funding could be affected: President, Vice President, Secretary, Treasurer, Membership Chair, Tour Director, Colonie Senior Citizens Club Committee Representative & Alternate. A list of these officers is due to the Senior Resource Department by December 31st for the upcoming calendar year.
The President and Treasurer **can't** be a tour director; however, they are able to be part of a tour committee that plans the trips.

Record Keeping - All receipts and canceled checks of Town funds should be kept in a separate bank account and ledger book that is maintained by the club's treasurer. All financial records must be kept for six years. Budget and year-end reports should be kept permanently for historical purposes.

Reports - A monthly budget report, which shows the club's expenditures for the month, is due to the Senior Resources Department by the 15th of the following month.
Trip reports with **trip rosters** (**including name, phone number and primary club of participant**) should also be sent to the Senior Resources Department by the 15th of the following month showing any trips the club went on utilizing Town funds.

Resident - A resident is someone who is domiciled in the Town and is 55 years of age or older. Should the membership chair need to confirm Town residency of potential or existing members, they should contact Senior Resources Department for clarification.

Types of Membership - Each club has the option of having paid resident primary, associate and social members as explained below:

- **Primary Member** - Is a Town resident who is at least 55 years old. These members can only be primary in 1 of the 6 clubs at a time and are counted in the Town's funding allocation. They can hold office (only in one club at a time), are allowed to vote and make motions. If a primary member of a club should move outside of the Town of Colonie, they may continue to participate in club activities as a social member only. The club(s) must remove the member from their list and report this change to the Town for funding purposes by the September 30th deadline.

- **Associate Member** - Is a Town resident who is at least 55 years old and has a current primary membership. In addition, they can maintain an associate membership in any/all remaining five clubs. They will not be counted towards the Town's funding allocation of the club in which they are associate members of. They are allowed to hold office (only in one club at a time), are allowed to vote and make motions.

- **Social Member** - Is a **non-resident** person wishing to join one of the six senior clubs, but are not counted in the Town's funding allocation. If the individual club by-laws allow, they can hold office, be appointed to serve on committees or vote. The Senior Resources Department will maintain a social member roster for each club as these members need to be verified to go on club sponsored bus trips.

Use of Town Funds - Town funds ***can*** be used for transportation, education, recreation, office supplies and insurance costs. They ***cannot*** be used for overnight or casino/gambling trips, personal transportation, meals, payments to officers, trophies, prizes or donations to another non-profit organization.

Updated & Approved 12/2022

<u>Town Funded Trips</u> - Members must be a paid **primary or social** member of any of the six (6) clubs and have the current year membership card in their lanyard in order to sign-up for a Town-funded trip or activity. Primary/Associate members must be afforded an equal and reasonable opportunity to sign-up for any Town funded trips, after which social members will be allowed to sign-up and will be charged an extra fee that is determined by the Senior Resource Department on an annual basis. A bus trip using Town funds must fill 75% of the bus unless prior approval is received from The Senior Resources Department before the date of the trip.

Individual participants who have a special need should let the tour director know when they sign up for the trip or activity. The clubs do not have employees to provide assistance with special needs or handicapped individuals, so your understanding is appreciated if your request is not accommodated. Please do not assume that any other club member will assist you, as they may not be physically able to do so. Please make your plans accordingly. If space is available, a companion may accompany the person with special needs with payment for the companion at the normal cost of the trip.

RESOLUTION NO. 39 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman __________ offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to enter into an Agreement with the Bank of America, N.A. in connection with the acceptance of the Albert & Elsbeth Field Memorial Fund Trust 2023 distribution of $30,000.00 to the Senior Resources Department.

WHEREAS, the Bank of America, N.A. is Trustee of the Albert & Elsbeth Field Memorial Fund;

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to enter into an Agreement with the Bank of America, N.A. in connection with the acceptance of the Albert & Elsbeth Field Memorial Fund Trust 2023 distribution of $30,000.00; and

BE IT FURTHER RESOLVED that such agreement is subject to review and approval of the Town Attorney's office.

RESOLUTION NO. 40 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Danielle Futia
	Melissa Jeffers
	Jill Penn
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden

ABSENT: None

Councilwoman __________ offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to enter into agreements with various senior citizens clubs for 2023.

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to enter into agreements with the following Senior Citizens clubs:

1. Christ Our Light Seniors	$ 6,792
2. Colonie Senior Citizens Club, Inc.	$16,449
4. Lisha Kill Senior Citizens Club, Inc.	$ 2,755
5. Menands Senior Citizens Club, Inc.	$ 5,483
6. Towers of Colonie Silver Streakers, Inc.	$ 3,737
7. Thunder Road Seniors	$ 8,784

BE IT FURTHER RESOLVED that such agreements are subject to the review and approval of the Town Attorney's Office.

RESOLUTION NO. 41 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to enter into a Memorandum of Understanding with Hudson Valley Community College in connection with the use of the Mohawk View Water Pollution Control Plant as a clinical placement for students enrolled in a wastewater treatment course of study.

WHEREAS, Hudson Valley Community College has a wastewater treatment program and the program requires the use of clinical facilities; and

WHEREAS, the Town maintains the Mohawk View Water Pollution Control Plant and it would be a mutual benefit that the students use the facilities for their learning experience;

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to enter into a Memorandum of Understanding with Hudson Valley Community College in connection with the use of the Mohawk View Water Pollution Control Plant as a clinical placement for students enrolled in a wastewater treatment course of study; and

BE IT FURTHER RESOLVED that such Memorandum of Understanding is subject to the review and approval of the Town Attorney's Office.

RESOLUTION NO. 42 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman __________ offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to execute business associate agreements with persons who perform functions, activities or services on behalf of, or for, the Town of Colonie that involve the use or disclosure of individually identifiable health information.

WHEREAS, the Town of Colonie is a covered hybrid entity that is subject to the provisions of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (Pub. L. No. 104-191), the Health Information Technology for Economic and Clinical Health (HITECH) Act, Title XIII of Division A and Title IV of Division B of the American Recovery and Reinvestment Act of 2009 (ARRA) (Pub. L. 111-5), and regulations promulgated under HIPAA and the HITECH Act; and

WHEREAS, generally, a business associate is a person who, on behalf of a covered entity, performs or assists in the performance of a service, function or activity that involves the use or disclosure of individually identifiable health information or information that is regulated under the HIPAA regulations; and

WHEREAS, the Town of Colonie regularly enters into service agreements, professional service agreements and other agreements with persons who are considered business associates under the HIPAA regulations; and

WHEREAS, covered entities are required to enter into business associate agreements to comply with HIPAA regulations and insure compliance with HIPAA, the HITECH Act, and regulations promulgated under HIPAA and the HITECH Act;

THEREFORE, BE IT RESOLVED that the Supervisor be, and hereby is, authorized to execute business associate agreements with service providers and other persons who, on behalf the Town of Colonie, perform or assist in the performance of a service, function or activity that involves the use or disclosure of individually identifiable health information or that is regulated under the HIPAA regulations for the period of January 1, 2023 to December 31, 2023; and

BE IT FURTHER RESOLVED that each such business associate agreement is subject to the review and approval of the Town Attorney's Office.

RESOLUTION NO. 43 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman **___________** offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to issue Self-Insurance and Indemnification letters throughout the calendar year 2023.

WHEREAS, the Town Board of the Town of Colonie has previously determined the Town will be self-insured for general liability risks; and

WHEREAS, the Town of Colonie has established a self-insurance reserve fund for these matters and has developed a program to address general liability incidents when they do occur; and

WHEREAS, the Town of Colonie as part of its day to day business operations is required to provide proof of general liability insurance or must declare its self-insured status and agree to hold harmless those individuals, partnerships or corporations with which the Town is transacting business;

NOW, THEREFORE, BE IT RESOLVED that the Supervisor be, and hereby is, authorized to issue declarations of the Town of Colonie's self-insured status and to agree on behalf of the Town of Colonie to indemnify, defend and hold harmless individuals and entities as required by contract and/or to conduct the day to day business of the Town for the period of January 1, 2023 to December 31, 2023.

RESOLUTION NO. 44 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman ___________ offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to accept gifts or donations to the Town of Colonie with a value of $1,000.00 or less.

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to accept gifts or donations to the Town of Colonie with a value of $1,000.00 or less for the period of January 1, 2023 to December 31, 2023.

RESOLUTION NO. 45 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman __________ offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor, in consultation with the appropriate department heads, to enter into agreements with the other municipalities for the performance of municipal functions pursuant to General Municipal Law § 119-o for 2023.

WHEREAS, General Municipal Law § 119-o (1) authorizes municipal corporations to enter into agreements for the performance among themselves or the performance by one for the other of their respective functions, powers and duties; and

WHEREAS, there may be occasions on which the Town of Colonie, the Village of Colonie, the Village of Menands or other local municipalities require assistance or cooperation in performing their duties or functions; and

WHEREAS, the Town of Colonie desires to enter into agreements with the Village of Colonie, the Village of Menands or other local municipalities to provide and request assistance or cooperation when necessary with the exception of any agreements concerning the Town of Colonie Landfill;

NOW, THEREFORE, BE IT RESOLVED that the Supervisor, in consultation with the appropriate Town Department Head(s), is authorized to enter into agreements with the Village of Colonie, the Village of Menands, or other local municipalities for the performance of municipal duties or functions, pursuant to General Municipal Law § 119-o for the period of January 1, 2023 to December 31, 2023; and

BE IT FURTHER RESOLVED that the terms and conditions of such agreements are subject to the review and approval of the Town Attorney's Office.

RESOLUTION NO. 46 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman ___________ offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor, in consultation with the appropriate department heads, to execute agreements, applications, permits, certifications, Orders on Consent and other documents as required by various federal, state and county agencies.

WHEREAS, it is necessary for Town department heads to submit applications or other required documents or to enter into agreements with various federal, state and county agencies throughout the year;

BE IT RESOLVED that the Supervisor be, and hereby is, in consultation with the appropriate department heads, authorized to execute all agreements, applications, permits, certifications, Orders on Consent and other documents as required by various federal, state and county agencies for the period of January 1, 2023 to December 31, 2023.

RESOLUTION NO. 47 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman ___________ offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor, in consultation with the appropriate department heads, to execute any and all documents in connection with grant applications.

WHEREAS, it is necessary for Town department heads to submit applications or other required documents in connection with grant applications throughout the year;

BE IT RESOLVED that the Supervisor be, and hereby is, in consultation with the appropriate department heads, authorized to execute any and all documents in connection with grant applications for the period of January 1, 2023 to December 31, 2023.

RESOLUTION NO. 48 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to execute agreements for 2023 to allow students from licensed, accredited institutes of higher learning, from local high schools or trade schools and/or programs acceptable to the Town to participate in internships with the Town.

BE IT RESOLVED that the Supervisor be, and hereby is, authorized to execute agreements for 2023 to allow students from licensed, accredited institutes of higher learning, from local high schools or trade schools and/or programs acceptable to the Town to participate in internships with the Town; and

BE IT FURTHER RESOLVED that where the school or college requires that the agreement be signed by the Town officer or employee who will be supervising the intern(s), the appropriate Department Head or his or her designee shall be authorized to sign the agreement for the period of January 1, 2023 to December 31, 2023; and

BE IT FURTHER RESOLVED that such agreements are subject to the review and approval of the Town Attorney's Office.

RESOLUTION NO. 49 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman ___________ offered the following resolution and moved its adoption:

Resolution waiving any and all Town fees in connection with work being done for the Town of Colonie on Town projects for 2023.

WHEREAS, a contractor performing work for the Town of Colonie on Town property would need to charge the Town for permit fees; and

WHEREAS, it is in the Town's interest to waive these fees for the work being performed for the Town on Town projects; and

WHEREAS, for purposes of this resolution, the Town shall include the Latham Water District and Colonie Sewer Improvement area;

BE IT RESOLVED that any and all fees or charges of any kind or nature, including but not limited to, permit fees, application fees, inspection fee and/or similar charges in connection with work being performed for the Town of Colonie on Town projects be, and hereby are, waived for the period of January 1, 2023 to December 31, 2023.

RESOLUTION NO. 50 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Danielle Futia
	Melissa Jeffers
	Jill Penn
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden

ABSENT: None

Councilwoman __________ offered the following resolution and moved its adoption:

Resolution approving the appointment or reappointment of members to the Accident Review Committee.

BE IT RESOLVED that the appointment or reappointment of the following members of the Accident Review Committee be, and they hereby are, approved:

Todd Martinovich – Police Dept.
Steven Cozzy – Maintenance, Unit B
Ryan Buff - DPW
Andy Clermont – General Services
John MacDaniel - Unit C Member
John Baker - Unit C Alternate
Fred Roberts – Unit C Member
Michael Forst – Unit B Member
Robert Diamond - Unit B Alternate

RESOLUTION NO. 51 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Danielle Futia
	Melissa Jeffers
	Jill Penn
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden

ABSENT: None

Councilwoman ___________ offered the following resolution and moved its adoption:

Resolution appointing or reappointing members to the Americans with Disabilities Act Committee.

BE IT RESOLVED that the following people be, and hereby are, appointed or reappointed as members of the Americans with Disabilities Act Committee, serving at the pleasure of the Town Board:

E. Guy Roemer	Andy Clermont
Jennifer Kennedy	Veronika DeGiovine

RESOLUTION NO. 52 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman __________ offered the following resolution and moved its adoption:

Resolution appointing or reappointing members to the Animal Control Committee.

BE IT RESOLVED that the following people be appointed or reappointed to serve as members of the Animal Control Committee for a one-year term expiring December 31, 2023:

Danielle Futia

James J. Gerace

E. Guy Roemer

RESOLUTION NO. 53 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman ___________ offered the following resolution and moved its adoption:

Resolution appointing a member to and designating the Chairman of the Board of Ethics.

BE IT RESOLVED that Leonard M. Cutler, Ph.d. be appointed to the Board of Ethics for a three-year term expiring December 31, 2025; and

BE IT RESOLVED that Stacey B. Rowland be, and hereby is, reappointed as Chairman of the Board of Ethics for the 2023 calendar year.

RESOLUTION NO. 54 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Danielle Futia
	Melissa Jeffers
	Jill Penn
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution appointing or reappointing members to the Climate Smart Communities Task Force.

BE IT RESOLVED that the following people be, and hereby are, appointed or reappointed as members of the Climate Smart Communities Task Force:

Chair:	Sean Maguire
Members:	Matthew McGarry
	Evelyn Neale
	Katelyn Reepmeyer
	Veronika DeGiovine
	Andrew Curry
	Chris Conners
	Mark Frost
	Gregory Bearup
	Scott M. Hoot
	Sally Courtright

RESOLUTION NO. 55 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman **___________** offered the following resolution and moved its adoption:

Resolution appointing or reappointing members to the Communications Review Committee.

BE IT RESOLVED that the following members be, and they hereby are, appointed or reappointed to the Communications Review Committee for the calendar year 2023:

Chief Michael Woods

E. Guy Roemer

Danielle Futia

RESOLUTION NO. 56 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Danielle Futia
	Melissa Jeffers
	Jill Penn
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden

ABSENT: None

Councilwoman __________ offered the following resolution and moved its adoption:

Resolution appointing or reappointing members to the Deferred Compensation Committee.

BE IT RESOLVED that the following people be, and hereby are, appointed or reappointed as members of the Deferred Compensation Committee, serving at the pleasure of the Town Board:

Lt. Todd Weiss	Tracy Pirri
Christopher Kelsey	Rosemary Newton
John Frazer	Carrie Blanchard
Victor A. Oberting, III	

RESOLUTION NO. 57 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman __________ offered the following resolution and moved its adoption:

Resolution appointing or reappointing members to the Emergency Management Committee.

BE IT RESOLVED that the following persons be, and hereby are, appointed or reappointed as members of the Emergency Management Committee, serving at the pleasure of the Town Board:

Paul Sugrue, EMS (Chairman)
Peter G. Crummey, Supervisor's Office
Benjamin Stevens, Fire Prevention
Tom Tobin, Mayor, Village of Colonie
Lori Kunker, Police Comms.
Megan Grenier, Mayor of Menands
E. Guy Roemer, Town Attorney
Andy Clermont, General Services
Michael Biance, MIS
Michael Woods, Police
Matthew McGarry, DPW
Erin Kelly, EMS
James J. Gerace, Police
Richard Haack, Oper Car #1 or designee

RESOLUTION NO. 58 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Danielle Futia
	Melissa Jeffers
	Jill Penn
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden

ABSENT: None

Councilwoman __________ offered the following resolution and moved its adoption:

Resolution appointing or reappointing members to the Employee Assistance Committee.

BE IT RESOLVED that the following people be, and hereby are, appointed or reappointed as members of the Employee Assistance Committee, serving at the pleasure of the Town Board:

Lt. Daniel Belles	Rosemary Newton
Angelina Searles	Aaron Malinoski
Lori Kunker	Robert Higgins
Martin Marrazo	Steven Gundrum
Mark DePasquale	Michele Turcotte
Brian Cuoccio	Victor A. Oberting, III

RESOLUTION NO. 59 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Danielle Futia
	Melissa Jeffers
	Jill Penn
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden

ABSENT: None

Councilwoman ___________ offered the following resolution and moved its adoption:

Resolution appointing or reappointing members to the Executive Safety Committee.

BE IT RESOLVED that the following persons be, and hereby are, appointed or reappointed as members of the Executive Safety Committee for the calendar year 2023:

Vance Jones	Fred Roberts
Matthew McGarry	Paul Sugrue
Frank Primo	Jeffrey G. Malo
Michael Franze	

RESOLUTION NO. 60 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman __________ offered the following resolution and moved its adoption:

Resolution appointing or reappointing members to the Facilities Planning Committee.

BE IT RESOLVED that the following persons be, and hereby are, appointed or reappointed as members of the Facilities Planning Committee, serving at the pleasure of the Town Board:

Matthew McGarry, Chair	Wayne Spenziero
Andy Clermont	Christopher Kelsey
Melissa Jeffers	C. Michele Zilgme
Peter G. Crummey	Matthew Merolle
E. Guy Roemer	Julie Gansle
Danielle Futia	

RESOLUTION NO. 61 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution appointing Peter Crouse as a member of the First Prize Consolidated Zoning Board.

BE IT RESOLVED that Peter Crouse be, and hereby is, appointed as a member of the First Prize Consolidated Zoning Board.

RESOLUTION NO. 62 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Danielle Futia
	Melissa Jeffers
	Jill Penn
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution appointing or reappointing members to the Freedom of Information Committee.

BE IT RESOLVED that the following persons be, and hereby are appointed as members of the Freedom of Information Committee for the calendar year 2023:

Peter G. Crummey	Danielle Futia
Melissa Jeffers	E. Guy Roemer

RESOLUTION NO. 63 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Danielle Futia
	Melissa Jeffers
	Jill Penn
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution appointing or reappointing members to the Highway Safety Committee for the calendar year 2023.

BE IT RESOLVED that the following persons be, and they hereby are, appointed or reappointed to the Highway Safety Committee for the calendar year 2023:

Lt. Rob Donnelly, Chairman, Colonie PD

Sgt. Todd Martinovich, Police

Robert Sammons, Sign Shop Representative

Ryan Buff

Timothy Deyo

Benjamin Stevens

RESOLUTION NO. 64 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution appointing members to the Parks & Recreation Rules Committee.

BE IT RESOLVED that the following people be, and hereby are, appointed as members of the Parks & Recreation Rules Committee, serving at the pleasure of the Town Board:

Jill Penn

Jeffrey Madden

Tom Breslin

RESOLUTION NO. 65 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Danielle Futia
	Melissa Jeffers
	Jill Penn
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden

ABSENT: None

Councilwoman **__________** offered the following resolution and moved its adoption:

Resolution appointing or reappointing members to the Senior Citizens Club Committee for 2023.

BE IT RESOLVED that the following individuals be, and hereby are, appointed or reappointed to the Senior Citizens Club Committee for 2023, each being a representative from one of the established senior citizens clubs within the Town of Colonie:

Christ Our Light Seniors	Sera Hotaling Marilyn Cataldo, Alternate
Colonie Senior Citizens Club, Inc.	Caroline Olszowy Bert Trzcinski, Alternate
Lisha Kill Senior Citizens Club, Inc.	Linda Koenigsreuter
Menands Senior Citizens Club	Mary Magguilli Pam Kilmartin, Alternate
Silver Streakers Club	JoAnn Dell Rocca
Thunder Road Seniors	William Fahy Alida VanDyke, Alternate

RESOLUTION NO. 66 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Danielle Futia
	Melissa Jeffers
	Jill Penn
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden

ABSENT: None

Councilwoman __________ offered the following resolution and moved its adoption:

Resolution reappointing the Chairman to the Sign Review Board.

BE IT RESOLVED that John B. Casey be, and hereby is reappointed as Chairman of the Sign Review Board for the year 2023.

RESOLUTION NO. 67 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey
Councilwomen Danielle Futia
Melissa Jeffers
Jill Penn
Councilmen Rick Field, Sr.
Alvin Gamble
Jeffrey Madden

ABSENT: None

Councilwoman __________ offered the following resolution and moved its adoption:

Resolution appointing or reappointing members and Chairman to the Significant Environmental Areas Management Appeals Board (SEAMAB) and the Flood Plains Management Appeals Board for the calendar year 2023.

BE IT RESOLVED that following persons be, and hereby are, appointed or reappointed to the Significant Environmental Areas Management Appeals Board (SEAMAB) and the Flood Plains Management Appeals Board for the calendar year 2023 at salaries set forth in the 2023 Budget:

Benjamin T. Garry - Chairman
John J. Conway, III
Sarah Delaney Vero
Carl M. Baggetta, Jr.
Debora E. Banks-Turner

RESOLUTION NO. 68 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman **___________** offered the following resolution and moved its adoption:

Resolution appointing or reappointing members to the High School Youth Services Division Youth Advisory Board.

BE IT RESOLVED that the following members be, and they hereby are, appointed or reappointed as members of the High School Youth Advisory Board for terms expiring as shown below:

Laura Archambault	12/31/23
Nikki Caruso	12/31/23
Thomas Kachadurian	12/31/23
Pamela Rowley	12/31/23
Jim Wager	12/31/23
Nicky Bogert	12/31/23
Taylor Carey	12/31/23
Violet Palombo	12/31/23
James Schlegel	12/31/23
Patrick Germaine	12/31/23
Evelyn Neale	12/31/23
Brian Scalzo	12/31/23
Owen O'Leary	12/31/23
Elissa Valente	12/31/23
Brianna Pierce	12/31/23

Natalie Bullington	12/31/23
Eva Berglund	12/31/23
Heidi Bilger	12/31/23
Collin Fisk	12/31/23
Mackenzie Hunter	12/31/23
Tommy Lanahan	12/31/23
Olivia Lovly	12/31/23
Troy Serao	12/31/23
Faiz Shaikh	12/31/23
Tahlia Stefanik	12/31/23
Sarah Syden	12/31/23
Ella Wicklund	12/31/23
Pranjal Yadav	12/31/23
Phil Bainco	12/31/23
Ulderic Boisvert	12/31/23
Liam Coleman	12/31/23
David Clement	12/31/23
Chris Daus	12/31/23
Matthew Daus	12/31/23
Blake Mahieu	12/31/23
Zach Moran	12/31/23
Dan O'Keefe	12/31/23
Jack Paradis	12/31/23
Joel Rogers	12/31/23
Alex Toop	12/31/23
Kate Boardman	12/31/23
Avery Connolly	12/31/23
Shannon Coyle	12/31/23

Caleb Eastman	12/31/23
Bella Franchi	12/31/23
Ella Irons	12/31/23
Adrianna Laraway	12/31/23
Emma Lupe	12/31/23
John Malagrida	12/31/23
Abby Mesick	12/31/23
Sydney Pleat	12/31/23
Cam Satin	12/31/23
Emily Terry	12/31/23

RESOLUTION NO. 69 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Danielle Futia
	Melissa Jeffers
	Jill Penn
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden

ABSENT: None

Councilwoman ___________ offered the following resolution and moved its adoption:

Resolution appointing or reappointing members to the Junior High School Youth Advisory Board.

BE IT RESOLVED that the following members be, and they hereby are, appointed or reappointed as members of the Junior High School Youth Advisory Board for terms expiring as shown below:

Lindsay Tresansky	12/31/23
Mike Marohn	12/31/23
Jeffrey Madden	12/31/23
Officer Rebecca Ruecker	12/31/23
Elissa Valente	12/31/23
Stephan Curtis	12/31/23

RESOLUTION NO. 70 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman ___________ offered the following resolution and moved its adoption:

Resolution appointing a member and chairman of the Zoning Board of Appeals.

BE IT RESOLVED that Chris Rueckert be, and hereby is, appointed as a member of the Zoning Board of Appeals for a five (5) year term to expire on December 31, 2027 at a salary set forth in the 2023 Budget; and

BE IT FURTHER RESOLVED that Peter R. Crouse be, and hereby is appointed as Chairman of the Zoning Board of Appeals for the 2023 calendar year at a salary set forth in the 2023 Budget.

RESOLUTION NO. 71 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman ___________ offered the following resolution and moved its adoption:

Resolution appointing or reappointing members to and designating the Chairman of the Conservation Advisory Council.

BE IT RESOLVED that Tina Mesiti-Créas and James Rooney be, and hereby are, appointed as members of the Conservation Advisory Council for a two (2) year term expiring December 31, 2024 at a salary set forth in the 2023 budget; and

BE IT FURTHER RESOLVED that Zainab Magdon-Ismail be, and hereby is, reappointed as Chairman of the Conservation Advisory Council for the 2023 calendar year at a salary set forth in the 2023 budget.

RESOLUTION NO. 72 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor Peter G. Crummey

Councilwomen Danielle Futia

Melissa Jeffers

Jill Penn

Councilmen Rick Field, Sr.

Alvin Gamble

Jeffrey Madden

ABSENT: None

Councilwoman **___________** offered the following resolution and moved its adoption:

Resolution appointing and reappointing members and chairman of the Planning Board.

BE IT RESOLVED that Michael Malone, Jr. and Paul A. Leo be, and hereby are, appointed as members of the Planning Board, for a term to expire on December 31, 2025 at a salary set forth in the 2023 Town budget; and

BE IT RESOLVED that Steven Heider be, and hereby is, reappointed as Chairman of the Planning Board for the 2023 year at a salary set forth in the 2023 Town budget.

RESOLUTION NO. 73 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Danielle Futia
	Melissa Jeffers
	Jill Penn
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden

ABSENT: None

Councilwoman __________ offered the following resolution and moved its adoption:

Resolution appointing or reappointing members of the Library Board of Trustees.

BE IT RESOLVED that Cara Bronner and Eric Phillips be, and hereby are, appointed as members of the Library Board of Trustees for a five (5) year term, expiring December 31, 2027.

RESOLUTION NO. 74 FOR 2023

ORGANIZATIONAL MEETING – JANUARY 5, 2023

PRESENT: Supervisor	Peter G. Crummey
Councilwomen	Danielle Futia
	Melissa Jeffers
	Jill Penn
Councilmen	Rick Field, Sr.
	Alvin Gamble
	Jeffrey Madden

ABSENT: None

Councilwoman **___________** offered the following resolution and moved its adoption:

Resolution authorizing the Supervisor to accept a proposal from Arthur J. Gallagher Risk Management Services, Inc. for the provision of Excess General Liability Insurance coverage for the Town of Colonie for the period beginning January 15, 2023.

BE IT RESOLVED that the Supervisor is authorized to bind coverage as suggested by Arthur J. Gallagher Risk Management Services, Inc. for excess general liability coverage provided to the Town of Colonie for the period beginning January 15, 2023, as long as the said cost is no larger than the cost of the present excess policy plus twenty five (25) percent; and

BE IT FURTHER RESOLVED that expenditure of funds in connection therewith be, and hereby are authorized; and

BE IT FURTHER RESOLVED that the above proposal is subject to the review and approval of the Town Attorney's Office.