

**BOARD OF THE TOWN OF COLONIE
ORGANIZATIONAL MEETING - JANUARY 5, 2023 – 6:00 PM**

6:00 Town Board Meeting

Call to Order

Pledge of Allegiance

General

Resolution No. 1 designating Official Newspaper

Resolution No. 2 fixing amounts of bonds of Town Officers, Clerks and Employees

Civil Service

Resolution No. 3 authorizing the Supervisor to take all steps necessary to pursue disciplinary actions as necessary and to appoint Hearing Officers pursuant to Section 75 of the Civil Service Law of the State of New York for 2023.

Comptroller

Resolution No. 4 confirming and designating depositories of Town Funds for the 2023 fiscal year and authorizing the Supervisor to open, transfer and close accounts as deemed necessary.

Resolution No. 5 adopting a Town of Colonie Investment Policy for the 2023 fiscal year.

Resolution No. 6 adopting the Town of Colonie Investment Policies and Procedures for the Town of Colonie Service Award Program for the 2023 fiscal year.

Resolution No. 7 authorizing mileage allowance for the use of private cars for Town purposes and adopting Per Diem rates for the Town of Colonie Travel Policy.

Resolution No. 8 authorizing the Town Board to allow the Town Comptroller or Acting Comptroller to make necessary budget transfers that do not increase the overall budget prior to Town Board authorization during the year 2023.

Resolution No. 9 authorizing the Supervisor and Comptroller or Acting Comptroller to refund, reimburse, adjust, approve changes, and pay and disburse up to and including \$750 for overcharges, overpayments, clerical errors, other billing mistakes and cancellation of participation in Town programming or use of Town property.

Resolution No. 10 adopting the Town of Colonie Securities Exchange Commission Continuing Disclosure Compliance Procedures for Tax- Exempt Bonds and Notes for the 2023 fiscal year.

Resolution No. 11 adopting Post-Issuance Tax Compliance Procedures for Tax-Exempt Bonds and Notes.

Resolution No. 12 authorizing the Supervisor to enter into Agreements in connection with Bond Counsel and Advisory Services for the Town IDA and Town Local Development Corporation for 2023.

Personnel

Resolution No. 13 appointing the Town Attorney

Resolution No. 14 adjusting the salary of the Vehicle and Traffic Prosecutors

Resolution No. 15 reappointing the Assistant Vehicle and Traffic Prosecutors

Resolution No. 16 appointing Counsel for the Zoning Board of Appeals

Resolution No. 17 permanently appointing Edwin Cox

Resolution No. 18 appointing the Town Historian

Emergency Medical Services

Resolution No. 19 authorizing the Supervisor to execute a Clinical Trial Agreement with Zoll Medical Corporation in connection with a research study of AEDs.

Engineering Bureau (Division of DPW)

Resolution No. 20 authorizing the Supervisor to execute Release of Easements for 2023.

Resolution No. 21 authorizing the Supervisor to execute Right of Entry Agreements for 2023.

Resolution No. 22 authorizing the Supervisor to execute Hold Harmless Agreements for 2023.

Resolution No. 23 authorizing the Supervisor to execute License Agreements, Temporary Access and Construction Agreements during the year 2023.

Resolution No. 24 authorizing the Supervisor to execute Escrow Agreements for 2023.

Resolution No. 25 authorizing the Supervisor to execute Stormwater Facilities Maintenance Agreements for 2023.

General Services

Resolution No. 26 rescinding all prior resolutions pertaining to the fee schedules for the Town of Colonie Town Hall and Public Operations buildings and adopting new fee schedules for room rentals at both buildings by outside organizations.

Resolution No. 27 approving the Employees Responsible for Purchasing for the Town of Colonie.

Resolution No. 28 awarding the 2nd bid for Industrial Chemicals to Slack Chemical Company, Surpass Chemical and Polydyne.

Human Resources

Resolution No. 29 authorizing the Supervisor to execute agreements with Fifth Avenue Forensics and Thomas Nicolla in connection with employee fitness for duty evaluations.

Latham Water Department (Division of DPW)

Resolution No. 30 authorizing the Supervisor to execute an Engineering Services Agreement at a cost not to exceed \$12,000.00 with Ramboll in connection with the 2022 Emergency Response Plan Update for the DPW/Division of Latham Water.

Resolution No. 31 authorizing the Supervisor to execute a Software Modification Agreement with Cogsdale in connection with maintenance and support of the billing software for the DPW/Division of Latham Water in an amount not to exceed \$16,800.00.

Resolution No. 32 authorizing the Supervisor to declare an emergency in connection with the failure of Raw Water Pumps #2 and #3 at the Mohawk View Low Lift Pump Station for the DPW/Division of Latham Water in an amount not to exceed \$125,118.00.

Management Information Services

Resolution No. 33 authorizing the Supervisor to enter into an Agreement with VHB at a cost of \$12,000.00 to perform tax parcel maintenance updates to the GIS Tax Parcel Data Layer for the Management Information Systems Department.

Resolution No. 34 authorizing the Supervisor to enter into an Agreement with VHB at a cost of \$4,200.00 to host the Town of Colonie Map Viewer portal for the Management Information Systems Department.

Parks & Recreation

Resolution No. 35 authorizing the Supervisor to enter into a license and service agreement with Club Car Connect in connection with GEO Fencing capabilities for the golf carts at the Town of Colonie Golf Course.

Resolution No. 36 rescinding all prior resolutions pertaining to adopting a Fee Schedule for the Parks and Recreation Department and adopting a new Fee Schedule for Parks and Recreation for 2023.

Senior Resources

Resolution No. 37 authorizing the Supervisor to enter into an Agreement with the Albany County Department of Aging for the III-E Caregivers Program for assistance and counseling to elderly persons.

Resolutions No. 38 approving revisions made to the Senior Club Guidelines.

Resolution No. 39 authorizing the Supervisor to enter into an Agreement with the Bank of America, N.A. in connection with the acceptance of the Albert & Elsbeth Field Memorial Fund Trust 2023 distribution of \$30,000.00 to the Senior Resources Department.

Resolution No. 40 authorizing the Supervisor to enter into agreements with various senior citizens clubs for 2023.

Town Attorney's Office

Resolution No. 41 authorizing the Supervisor to enter into a Memorandum of Understanding with Hudson Valley Community College in connection with the use of the Mohawk View Water Pollution Control Plant as a clinical placement for students enrolled in a wastewater treatment course of study.

Resolution No. 42 authorizing the Supervisor to execute business associate agreements with persons who perform functions, activities or services on behalf of, or for, the Town of Colonie that involve the use or disclosure of individually identifiable health information.

Resolution No. 43 authorizing the Supervisor to issue Self-Insurance and Indemnification letters throughout the calendar year 2023.

Resolution No. 44 authorizing the Supervisor to accept gifts or donations to the Town of Colonie with a value of \$1,000.00 or less.

Resolution No. 45 authorizing the Supervisor, in consultation with the appropriate department heads, to enter into agreements with the other municipalities for the performance of municipal functions pursuant to General Municipal Law § 119-o for 2023.

Resolution No. 46 authorizing the Supervisor, in consultation with the appropriate department heads, to execute agreements, applications, permits, certifications, Orders on Consent and other documents as required by various federal, state and county agencies.

Resolution No. 47 authorizing the Supervisor, in consultation with the appropriate department heads, to execute any and all documents in connection with grant applications.

Resolution No. 48 authorizing the Supervisor to execute agreements for 2023 to allow students from licensed, accredited institutes of higher learning, from local high schools or trade schools and/or programs acceptable to the Town to participate in internships with the Town.

Resolution No. 49 waiving any and all Town fees in connection with work being done for the Town of Colonie on Town projects for 2023.

Town Board Appointments

Resolution No. 50 appointing the Accident Review Committee
Resolution No. 51 appointing the Americans with Disabilities Act Committee
Resolution No. 52 appointing the Animal Control Committee
Resolution No. 53 appointing the Board of Ethics
Resolution No. 54 appointing the Climate Smart Communities Task Force
Resolution No. 55 appointing the Communications Review Committee
Resolution No. 56 appointing the Deferred Compensation Committee
Resolution No. 57 appointing the Emergency Management Committee
Resolution No. 58 appointing the Employee Assistance Committee
Resolution No. 59 appointing the Executive Safety Committee
Resolution No. 60 appointing the Facilities Planning Committee
Resolution No. 61 appointing the First Prize Consolidated Zoning Board
Resolution No. 62 appointing the Freedom of Information Committee
Resolution No. 63 appointing the Highway Safety Committee
Resolution No. 64 appointing the Parks & Recreation Rules Committee
Resolution No. 65 appointing the Senior Citizens Club Committee
Resolution No. 66 appointing the Sign Review Board
Resolution No. 67 appointing the Significant Environmental Areas Mgt Appeals Board
Resolution No. 68 appointing the High School Youth Advisory Board
Resolution No. 69 appointing the Junior High School Youth Advisory Board
Resolution No. 70 appointing the Zoning Board of Appeals

Late Starters

Resolution No. 71 appointing the Conservation Advisory Council
Resolution No. 72 appointing the Planning Board
Resolution No. 73 appointing the Library Board of Trustees
Resolution No. 74 authorizing the Supervisor to accept a proposal from Arthur J. Gallagher Risk Management Services, Inc. to provide Excess General Liability Insurance coverage to the Town of Colonie for the period beginning January 15, 2023.

